

# DELAWARE STATE FAIR NEW VENDOR SPACE RENTAL APPLICATION

All information must be completed for consideration for space

Date: \_\_\_\_\_

Company, Organization or Individual Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: Business (\_\_\_\_\_) \_\_\_\_\_ Home (\_\_\_\_\_) \_\_\_\_\_ Cell: (\_\_\_\_\_) \_\_\_\_\_

E-Mail: \_\_\_\_\_

Names of all persons, distributors or companies having an ownership/interest in this exhibit or concession:

Check ALL that apply:  Making cash sales  Order taking with deposit  Order taking only

Display of products/services only  Other, please specify: \_\_\_\_\_

Do you plan to present a demonstration?  Yes  No Do you plan to offer giveaways or contests?  Yes  No

Price range of products or services to be sold or offered: \$ \_\_\_\_\_ to \$ \_\_\_\_\_

**Please list all products which you wish to display or sell during the Fair. Your contract space will be assigned on the basis of this list. Once a contract is assigned, you may not display or sell any additional items. If necessary use additional page and attach. Food vendors MUST attach FULL menu with pricing.**

**SPACE REQUEST:**  Inside: State Agency/Official  Marketplace Tent  Outside: General  Outside: Machinery Lot

Number of Inside Spaces Requested (each approximately 10'x10'): \_\_\_\_\_

Outside Frontage Requested (in 5' increments, 15' minimum): \_\_\_\_\_ Depth requested: \_\_\_\_\_

Two (2) fairs or shows recently participated in, if any:

One (1) business reference (include company, individual name, address and phone number):

One (1) bank reference (include company, contact name, address and phone number):

The applicant understands that this is an application for space **ONLY**, and is **not** a space rental contract with the Delaware State Fair. **DO NOT SEND PAYMENT WITH APPLICATION! If you are accepted, we will contact you between April-June and issue a contract with further instructions.** Applicant certifies that information stated in this application is complete and true, and that applicant has read, understands and agrees to abide by all rules, policies and regulations set forth in the Commercial Exhibits Manual.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**INCLUDE WITH APPLICATION:** Any literature pertaining to your product. Color photograph, sketch, plan or drawing of your proposed exhibit/concession structure, area and/or display, as well as a diagram of your electrical requirements. This information must be returned with your application to be considered complete. **Your application will not be considered without a recent photograph of your exhibit or concession. Food Vendors MUST include FULL MENU WITH PRICING.**

Return **ALL** information to:

**Rick Nietubicz, Concession Manager**

**Delaware State Fair, Inc.**

**PO Box 28**

**Harrington, DE 19952**

**Phone: (302) 398-3269 Fax: (302) 398-5030**

**E-mail: rick@thestatefair.net**