

JULY 20-29, 2023

LIVESTOCK HANDBOOK

**THE 104TH ANNUAL DELAWARE STATE FAIR
"FARMLANDS & FAIR FANS"**



THE DELAWARE STATE FAIR
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2023 IMPORTANT UPDATES

1. **Increased Premiums:** By action of the Board of Directors, all premiums scales have been increased by approximately 10%. [Click here](#) to reference the updated sliding scales.
2. **Searchable PDFs:** The entire livestock handbook and the departmental excerpts have been produced in a searchable PDF format. Depending upon the PDF reader app or program that you are using, you can use the search bar to instantly locate the class, rule or policy that you are looking for.
3. **ShoWorks “Passport” Platform:** The premiums software provider has discontinued support for the Passport exhibitor platform. Starting with the 2023 Fair, there will be only one way to access your entry records and that is through the user account that you will be creating this year and each year thereafter.
4. **New Standards for Ethical Behavior and Market Animal Care and Exhibiting Standards Plus Rules Barring Drug Use, Testing Process and Penalties:** New rules have been adopted covering ethical behavior, care and exhibiting standards along with drug use, drug testing and associated penalties pertaining to market animals. The new rules appear [HERE](#) under Market Animal Rules, Sec. H, Par. 1. Separate FAQs can be found [HERE](#). Implementing AMDUCA form is [HERE](#) and the Drug Use Notification and Test Sample Collection Form can be found [HERE](#).
5. **New YQCA Submission Deadline:** YQCA certification must be completed and proof of compliance must be submitted by June 1, 2023. Check [HERE](#) for additional information.
6. **Extravaganza is Moving to the Quillen Arena:** Looking for a larger and safer venue for the ever popular Livestock Extravaganza, the location has been changed to the Quillen Arena this year when it will be held on Tuesday July 25, 2023 at 7:00PM. Click [HERE](#) for further information.
7. **Farm Name Animal Registrations and Impact on Maximum Number of Animals:** If you enter and show animals that are registered under a farm name, business name, LLC, partnership or other type of business entity, you will be required to disclose the name(s) of the adult principal owners of the farm at the time you make your entries. These names will take on exhibitor status and be used by premiums staff in determining eligibility to show in a given class(es), earn premiums and receipt of credentials. Check [HERE](#) to view the new rule or [HERE](#) to access the FAQs pertaining to this new rule. As indicated in the FAQs, the new farm name animal registration rule does permit the multiple owners of the farm to show in pair or group classes.

2023 LIVESTOCK SCHEDULE & EVENTS

Friday July 21		
8:00 AM	FFA Poultry Judging	CA
9:00 AM	4-H Poultry Judging	CA
6:00 PM	Horse Pull	QA
Saturday July 22		
8:00 AM	Barn Meeting	KB
1:00 PM	Boer Meat Goat Breed Show	NC
3:00 PM	Swine Youth Showmanship	KB
7:00 PM	Delaware Junior Dairy Futurity	QA
Sunday July 23		
8:00 AM	Market Hog Show & Open Barrow Show	KB
9:00 AM	Horse Halter & Showmanship	QA
9:00 AM	Rabbit Show	D
1:00 PM	Youth Showmanship & Boer Market Goat Show	NC
4:00 PM	Jr. Dairy Show	QA
5:00 PM	DE Sheep & Wool Ambassador Contest	KB
7:00 PM	Wool Lead Line Contest	KB
Monday July 24		
8:00 AM	FFA Livestock Judging	KB
9:00 AM	Saddle Horse Performance	QA
9:00 AM	4-H Livestock Judging	KB
10:00 AM	Poultry Show	D
3:00 PM	Jr. and Open Breed Hog Show	KB
Tuesday July 25		
7:50 AM	FFA Dairy Judging & Dairy Handling	QA
8:00 AM	Beef Cattle Show	QA
9:00 AM	Sheep Fitting & Showmanship & Jr. Market Show	KB
9:00 AM	4-H Dairy Judging	QA
7:00 PM	Livestock Extravaganza	QA
Wednesday July 26		
8:15 AM	FFA Horse Judging	QA
9:00 AM	4-H Horse Judging	QA
9:00 AM	Breed Sheep Show	KB
6:00 PM	Open Dairy Cattle Show	QA
Thursday July 27		
8:00 AM	Dairy Fitting & Showmanship & Open Dairy Goat Show	NC
9:00 AM	Pony & Miniature Horse Show	QA
9:00 AM	FFA Games	
6:30 PM	Jr. Livestock Auction	KB
Friday July 28		
8:00 AM	Pygmy Showmanship & Pygmy Goat Show	NC
9:00 AM	State 4-H Horse & Pony Show	QA
12:00 PM	Youth Poultry Showmanship	D
8:00 PM	Pretty Animal Contest	QA

QA: Quillen Arena D: Delmarva Building
 KB: Kent Building NC: New Castle Building CA: Centre Ice Arena

Junior Livestock Auction

The Junior Livestock Auction will be held in the Kent Building Showring on Thursday July 27, 2023 at 6:30PM. Buyers will be able to place bids and purchase animals in person only. If there are buyers who are not able to participate in the live auction, the Fair will offer online add-ons through the online auction portal for each lot that makes the auction. The portal will remain open and accept add-ons until 11:59 PM Saturday, July 29th.

The Fair will be registering buyers online through [this link](#). Last minute buyers will have the opportunity to register on-site the night of the sale.

When completing your market animal entries, you will be prompted to upload photos and a video of your market animal. Our study of last year's auction results supports the conclusion that auction consignors who posted pictures and videos of their animals generally received many more views from prospective buyers and similarly, enjoyed greater bidding activity. The final date for you to upload videos and still pictures of your market animal(s) is **July 1, 2023 at 5:00PM**.

Please review the Junior Livestock Auction Rules & Regulations ([Exhibit A](#)) & 4-H & FFA Foundation Buyback Policies ([Exhibit B](#)) when considering your entries eligible for this event.

NEW Livestock Extravaganza

The Livestock Extravaganza is a unique event to the Delaware State Fair which showcases the best animals and exhibitors in the market animal shows. After the completion of the market animal weight classes, top winners will be handed a card to redeem their Extravaganza t-shirts at the Administration Office near the Main Gate. The Extravaganza will be held on Tuesday, July 25 at 7:00PM in the Quillen Arena.

Grand and Reserve animals will be determined at this event. After the accomplishments of animals, the top showman of each species will perform a round-robin to determine the Overall Supreme Livestock Champion Showman. The Overall Supreme Champion Showman will receive a trophy and the choice of a belt buckle or jacket. The winner should be in contact with the Fair Office for their choice of award.

Pretty Animal Contest

The Pretty Animal Contest is a parade of exhibitors showing their animals in creative and fun ways. This contest will be held on Friday July 28, 2023 at 8:00PM in the Quillen Arena. To enter, please submit an entry in the [ShoWorks entry portal](#). Exhibitors that express their interests will be sent a google form to fill out before the event. For more details, please contact Kaitlin Rogers at (302) 668-9750 or kklair@udel.edu

ACCOMMODATIONS FOR EXHIBITORS UNDER THE ADA

The Delaware State Fair, Inc. exhibitor program (i.e. livestock, competitive exhibits and contests) shall be accessible to the wide diversity of youth who live in our region, regardless of their backgrounds and characteristics — including physical, mental or emotional abilities and/or limitations.

Exhibitors with disabilities are entitled to be able to participate in the activities with their peers and any necessary accommodations must be made to make that possible. Any accommodation for an exhibitor with a disability should:

1. Allow an exhibitor with a disability to participate in the same collective activity as all other exhibitors at the same age level. Observation of the activity without direct involvement does not constitute participation.
2. Be determined with a stated goal to minimize direct adverse impact on how other participants in the activity perform or are evaluated. Every effort should be made to minimize the effects of the accommodation on other participants.
3. Be assessed on a case-by-case basis. The assessment and determination of the level of accommodation(s) should include consultation with the exhibitor, the exhibitor's parents or guardian, activity leader such as a Youth Program Advisor or Field Specialist, and a Fair program representative. Consultation with vocational rehabilitation professionals or professionals who teach or provide services to the exhibitor with the disability is also a preferred level of interaction to determine appropriate and reasonable accommodations.
4. Be reasonable. Accommodations are considered reasonable if they do not change the fundamental nature of the program or alter the essential criteria for participation. If an accommodation does not alter the fundamental nature of the program, then it is reasonable and will be provided. Exhibitors with disabilities will be judged using the same criteria as other participants. The accommodation should allow them to participate in the activity and achieve the criteria while not counting against the final determination of success.

Examples of possible accommodations include modifying rules, policies or timing of events; eliminating architectural or physical barriers; providing interpreters; modifying equipment; providing additional spacing needs; providing verbal or modified testing; allowing the use of digital technology (e.g. letter boards, text-to-speech programs or appropriate applications); or other types of accommodations as deemed appropriate.

The Delaware State Fair, Inc. respects the privacy of the individual participant. Information regarding an exhibitor's request for accommodation is extremely confidential. Any information that is gathered in order to assist the exhibitor in order to accomplish the goal of full program participation with accommodation will be used only for that purpose.

2023 GENERAL ANIMAL EXHIBITOR RULES

DEPARTMENT SUPERINTENDENTS & ASSISTANTS

BEEF CATTLE

Superintendent: Shelly Winkler Simpson
(302) 242-1036

Asst. Superintendents: Karen Breeding &
Brian Palmer
Show Secretaries: Debbie Winkler, Holly
Conley & Kathryn Simpson

DAIRY CATTLE

Superintendent: Bob Moore
(302) 242-3420

Asst. Superintendents: Jesse Vanderwende &
Leslie McClements

GOATS

Superintendent: Russ Neal (302) 233-5678

Asst. Superintendents: Justin Blessing &
Brandon Yerkes
Show Secretary: Crystal Yerkes
Asst. Show Secretary: Kelly Maloney
Show Asst.: Timothy Maloney & Monica
Wheatley

HORSE & PONY

Superintendent: Dave Wilson
(302) 270-8707

Hon. Asst. Superintendent: Jim Crothers
Asst Superintendent: Kay Betts
Secretaries: Carol Fleming & Debbie Kenton
Ring Master: Mark Barczewski
Ring Manager: Christopher Scuse

POULTRY & RABBITS

Superintendent: Mike Wasylkowski
(302) 233-1030

Asst. Superintendent: Drew Harris

SHEEP

Superintendent: Harry Raughley
(302) 632-2030

Asst. Superintendents: Debbie Vanderwende
(Show Chairperson) and Jimmy Warren (Ring
Master)
Show Secretaries: Rachel Hohman & Heather
Silicato

SWINE

Superintendent: Brian Somers
(302) 593-5131

Asst. Superintendents: John Tigner & Lauren
Nickerson

Livestock Committee Chairperson:

Debbie Vanderwende (302) 542-2088
Bob Moore (302) 242-3420


Junior Livestock Auction Committee
Chairperson: Donald Bullock (302) 233-5813

Livestock Extravaganza Committee
Chairperson: Harry Raughley
(302) 632-2030

A. PREFACE

1. The purposes of these rules are to:
 - a. Ensure educational and equitable competition;
 - b. Provide competition consistency; and
 - c. Maximize exhibitor and public safety.
2. These rules apply to all animal exhibits.
3. The Delaware State Fair is the final and absolute interpreter of these rules.
4. These general rules will be superseded by any department rules. All exhibitors are encouraged to read both sources for guidance on any particular issue.


B. DEFINITIONS

1. **Premiums** - Monies paid to successful contestants.
2. **Class** - A group of like exhibits that are judged together; a subcategory of a division.
3. **Competition** - A contest between two or more exhibits.
4. **Division** - A generalized category of exhibits or a group of classes.
5. **Entry** - An animal or collection of animals intended for exhibit.
6. **Entry Fees** - A fee charged to enter a competition. All entry fees shall be included with the proper forms on or before the competition deadline.
7. **Exhibit** - An entry becomes an exhibit when it is shown or judged at the fair.
-  8. **Exhibitor** - The owner of the exhibit or in the case of an animal's registered owner being listed in a farm name, business name, corporation, LLC, partnership or other type of business entity, the Exhibitor shall be considered the adult principal owner(s) of the business entity listed as the registered owner. The identification of the exhibitor shall be used by the premiums department to determine eligibility to participate in shows, earn premiums and to receive credentials, gate passes and exhibitor parking stickers.
 - a. All livestock exhibitors in the beef cattle, dairy cattle, goat, horse and pony, sheep and swine departments must be at least five (5) years of age as of January 1 of the current Fair year.
 - b. Junior Exhibitor – Are between the ages of five (5) and twenty-one (21) as of January 1 of the current Fair year.
9. **Judging System** – The Delaware State Fair uses one of two judging systems:
 - a. American - The judging process to rank exhibits against one another and award one first placing, one second, etc.
 - b. Danish - The judging process to compare each exhibit on its own merit against the scorecard or recognized standard and award as many first placing, etc. as merited.

C. ELIGIBILITY

1. Entry Process
 - a. Entries can only be made online via the [Fair's website](#) beginning 9:00 AM April 1, 2023 thru 11:59 PM June 1, 2023.
 - b. By submitting an entry, the exhibitors and their agents, parents and leaders acknowledge and agree that they:
 - 1) Understand and have read these rules; and
 - 2) Agree to abide by them; and
 - 3) Certify that all information on the entry form is true and accurate; and
 - 4) Agree to comply with the Fair's decision regarding any alleged violation of these rules.
 - c. Exhibitors are responsible for obtaining entry information & rules from the Fair and submit the entry and any required fees by the closing date as specified in these rules.
 - d. No entry will be accepted after the closing date for entries.
 - e. Requests for refunds must be made in writing to the Fair.
 - f. Refunds may only be made on the basis of sickness, accident, or death, cancellation of a class or return of entries for lack of exhibit space.
 - g. Requests for refunds must be made prior to the Fair. Requests involving health or soundness of an animal must be accompanied by a veterinarian's certificate.

D. OWNERSHIP

1. Unless otherwise permitted by individual departments, exhibitors must be the legal owner of all animal exhibits. In order to be eligible to enter a junior show and showmanship class, the junior exhibitor's animal must be registered solely in the junior exhibitor's name. In the event that the animal is owned by a school, FFA chapter or 4-H club, the registration certificate must list the junior exhibitor's name along with the school, chapter or club's name. This does not affect Delaware junior dairy leasing agreements.
2. Animals must be registered in the name of the exhibitor at least 60 days prior to the start of the Fair.
-  3. At the time of entry, in the event that the owner of the registered animal has been listed as a farm name, business name, corporation, LLC, partnership or other type of business entity, the exhibitor must disclose the name(s) of the adult individual(s) who are the principal owner(s) of the business entity listed as the registered owner. The names of the principal adult owners shall be treated by the premium staff as the exhibitors' names and shall be used by premium staff to identify commonality of names when implementing credentialing policies and rules regarding the maximum number of animals permitted to show or the maximum number of premiums that can be earned in any given class. For more information on this rule, please refer to [Exhibit C](#).

E. ARRIVAL & DEPARTURE DATE AND TIMES

1. Beef Cattle
 - a. Arrival: Thurs. July 20 at 8:00 AM to Sat. July 22 at 8:00 AM
 - b. Departure: 1/3 may leave Thurs. July 27 12:00 AM to 6:00 AM. Remaining animals must not leave before 1:00 AM Sun. July 30
2. Dairy Cattle
 - a. Arrival: Thurs. July 20 at 8:00 AM to Sat. July 22 at 8:00 AM
 - b. Departure: 1/3 may leave Thurs. July 27 12:00 AM to 6:00 AM. Remaining animals must not leave before 1:00 AM Sun. July 30
3. Goats: Dairy & Pygmy
 - a. Arrival: Wed. July 26 at 6:00 AM to 12:00 NOON
 - b. Departure: Sun. July 30 at 1:00 AM to NOON
4. Goats: Boer Market & Meat Breed
 - a. Arrival: Thurs. July 20 at 8:00 AM to Friday July 21 at NOON
 - b. Departure: Going to Sale: Sun. July 30 at 1:00 AM to NOON, All Other: Tues. July 25 at 7:00 AM to Wed. July 26 at 10:00 AM
5. Horse & Ponies
 - a. Arrival: Fri. July 21 at NOON-8:00 PM and Sat. July 22 at 9:00 AM-11:00 AM
 - b. Departure: Sun. July 30 1:00 AM
6. Poultry & Rabbit
 - a. Arrival: Fri. July 21 at 9:00 AM to 9:00 PM (Except during the hours of 6:00 PM to 8:00 PM parade in session) and Sat. July 22 9:00 AM to 12:00 NOON
 - b. Departure: Sun. July 30 8:00 AM – NOON
7. Sheep
 - a. Arrival: Thurs. July 20 at 8:00 AM to Sat. July 22 8:00 AM
 - b. Departure: Sun. July 30 1:00 AM
8. Swine: Market & Showmanship

- a. Arrival: Thurs. July 20 at 8:00 AM to Sat. July 22 8:00 AM
 - b. Departure: Going to Sale: Sun. July 30 at 1:00 AM, All Other: Mon. July 24 at 12:01 AM to 9:00 AM
9. Swine: Jr. & Open Breed
- a. Arrival: Mon. July 24 at 12:01 AM to 9:00 AM
 - b. Departure: Sun July 30 at 1:00 AM to 8:00 AM

F. PARTICIPATION

1. It is the responsibility of each exhibitor to follow all general and departmental rules including junior show eligibility standards which vary among departments.
2. All exhibitors must attend the barn meeting scheduled by their department.
3. The Fair may deny entry or disqualify and remove any exhibit or exhibitor that is ineligible for competition under these rules.
4. All exhibitors staying on the fairgrounds will be expected to be in their campers by 12:30 AM and remain there for the duration of the night.
5. Exhibitors shall not decorate or move into the barns unless stall/pen space has been assigned by the Superintendent. Exhibitors should keep in mind that animals may have to be moved to make room for other entries.
6. When showing, all exhibitors must wear appropriate show attire.
 - a. Appropriate show attire includes clean and neat jeans or slacks, a collared or crew neck shirt with sleeves, and close-toed shoes, work-type boots or sneakers. All exhibitors must adhere to department dress and show attire rules.
 - b. Prohibited show attire includes but is not limited to shorts of any kind, open-toed shoes including crocks and sandals or shirts with an open plunging neckline, sleeveless shirt or any clothing bearing inappropriate or offensive messages or graphics.
 - c. Judges will deduct points for inappropriate show attire as this distracts from the overall appearance of the show.
7. The Fair reserves the right to excuse an exhibitor in the case of sickness, accident, death, disciplinary actions requested by a youth program supervisor, or other circumstances which are deemed to be in the best interests of the Fair.
8. Exhibitor back tag numbers will be supplied by the Delaware State Fair. The number of the owner of the animal must be worn whenever the animal is in the show ring.
9. All open and junior exhibitors must have complete control of their animals at all times. If, in the opinion of the Fair Official, an animal is unruly to the point of endangering the exhibitor, other exhibitors or animals, that animal will be excused from the show ring and disqualified. All Fair Officials have the obligation to enforce this provision.
10. Minor children of department superintendents, assistant superintendents, show secretaries, ring masters, ring managers, directors, judges or anyone else who is directly involved in the judging process may exhibit animals. All other requirements for exhibiting must be met.

11. Junior Exhibitors must show their own animals in the Junior Show unless there is an emergency. No exceptions! No assistance may be rendered in the show ring at any junior livestock class, except for assistance given by the designated ring steward/master.
12. The exhibitor or parent/guardian of a minor assumes all risks of damage or loss, either to person or property, for all and every cause whatsoever, including, but not limited to fire, crime, the elements, violation of the law, negligence either on the part of The Delaware State Fair, Inc., its officers, directors, employees, contractors, volunteers, assigns and other person or persons. The exhibitor agrees to defend, indemnify and hold harmless The Delaware State Fair, Inc. from and against any liability, claim, loss or expense (including reasonable attorneys' fees) arising out of any injury or damage to person or property which is caused by, arises from or is in any way connected with his or her participation in the Fair.
13. No re-weighing of animals will be permitted after each departmental initial weigh in during Fair.
14. The Fair shall not be responsible for accidents or losses that may occur to any of the exhibitors or exhibits at the fair.
15. The Delaware State Fair, Inc. reserves the right to adjust any and all premium offerings.
16. The Fair reserves the right to cancel, modify or limit entries in any division or class due to insufficient number of entries or the unavailability of adequate facilities.
17. All Delaware State Fair participants including exhibitor and fair officials exhibitors shall be held to the standards prescribed by: Delaware State Fair Exhibitor Code of Conduct ([Exhibit D](#)), the International Association of Fairs and Expositions (IAFE) Code of Show Ring Ethics ([Exhibit E](#)) and the Code of Conduct for Fair Officials ([Exhibit F](#)). All exhibitors should become familiar with these various codes. Any violation of these codes may subject the exhibitor to a range of penalties and sanctions such as but not limited to expulsion, forfeiture of premiums, awards, and auction proceeds. A violation may also subject the exhibitor to being barred from future exhibition at the Fair.
18. In an effort to be more safety conscious and to improve the appearance of the grounds, vehicles will not be allowed to park inside the formal fairgrounds of the Delaware State Fair. Those exhibitors who need to make deliveries to their exhibit area are required to do so prior to 12 Noon each day. After 12 Noon, all vehicles will be required to park in the exhibitor lot or in the main parking lot.
19. Please be sure to note clearly on your entry who you wish to be penned with or near and their contact number. Stall requests will be honored as space permits.
20. FFA ADVISORS – Fax (302-398-5030) or email (premiums@thestatefair.net) a list of members and entries to the Fair office by June 1st so chapters may be penned together.
21. Exhibitors are required to maintain their respective area in a clean and orderly condition at all times. Pens must be kept in good condition, i.e. NO ODOR! Sloppy, dirty or unkept pens as well as empty or dirty water buckets will not be tolerated. There will be one warning and the second time the exhibitor will be asked to leave, thus forfeiting premiums.

22. Your first bedding of straw/shavings will be provided by the Fair. Complete clean out by midweek or before. Please fill the manure bins from the back, forward. Tub washing sheep is no longer permitted on the Fairgrounds.
23. **No pens can be used for tack and fitting purposes unless approved by Department Management.** The department managers will be coordinating aisle closures in the Kent or Schabinger Building for all fitting activities (closing public access to the aisles at certain times) in order to allow all exhibitors the opportunity to perform fitting chores free of fair patron intrusion and allowing you to fit your animals in a safe and secure environment.
24. Exhibitors are responsible to feed and maintain their animals for the duration of the Fair until the time of their removal as set forth in these rules. The requirement for continued care and maintenance also applies to animals sold at auction.
25. All animals entered in the Fair must remain on the fairgrounds until their official release as pre-determined by the Livestock Committee ([see Paragraph E above](#)) or when expressly authorized by the Department Superintendent. All animals must be removed from the fairgrounds by Sunday, July 30th at 6:00 PM with no exceptions.

G. ANIMAL HEALTH RULES

All animals are subject to inspection for good general health upon presentation for admission. Any animal showing any sign of infectious or contagious disease will NOT be eligible for exhibition and will be asked to leave the grounds. Animals are the owner/exhibitor's responsibility. Exhibitors should be on the lookout for any signs of disease and should report any suspicions to the Superintendent.

In the case of all out-of-state animals, unless otherwise noted by a specific department, out-of-state animals must be accompanied by an official health certificate from the state of origin, signed by an accredited veterinarian. The health certificate must contain the name and address of the owner, an accurate identification by ear tag, registration number, or tattoo of each animal and indicate the health status of the animal(s), including results of any required tests. Health certificates shall be valid for thirty (30) days after issuance. This health certificate must be kept available at all times. This document shall identify each animal(s) and be kept with the animal(s) at all times for inspection upon request.

1. Cattle
 - a. It is strongly recommended that all cattle receive at least one dose of shipping fever vaccine not less than fifteen (15) days prior to entry.
 - b. Please refer to [Exhibit G](#) for more information regarding Dairy Cattle health and ethics.
2. Goat
 - a. All goats must have official scrapie identification. This identification may be by official scrapie ear tag, scrapie tattoo, breed registry tattoo, or microchip. This identification requirement also applies to market animals regardless of age or gender.
3. Horse & Pony
 - a. In order to enter the fairgrounds, each animal must be presented at the gate along with:
 - i. The results of an up-to-date Coggins Test administered within the last 12 months; and

- ii. A Certificate of Vaccination for Equine Influenza and Rhino pneumonitis (EHV) administered within the last 180 days.
- 4. Poultry & Rabbit
 - a. All poultry exhibitors must contact the Department of Agriculture prior to June 1 to have their bird's blood tested for pullorum-typhoid and avian influenza.
 - b. The Delaware State Fair, in consultation with the Delaware Department of Agriculture, reserves the right to cancel a show if, in its opinion, the continuation of the show poses a threat to the Delmarva poultry industry due to conditions related to avian influenza and other serious diseases.
 - c. The Delaware Department of Agriculture reserves the right to periodically inspect all poultry during the conduct of the Fair. In the event that a positive diagnosis is made, the Delaware Department of Agriculture shall take whatever steps are necessary including the quarantine and destruction of affected animals.
 - d. All poultry except waterfowl and pigeons, whether from in-state or not, must be accompanied by a VS9-2 Form, which shall certify that the animal is free of pullorum-typhoid and has been tested within the last 12 months. The form must be signed by a Delaware Department of Agriculture official or someone in a comparable position and authority in the case of out-of-state animals.
 - e. No coops used for transporting live birds will be allowed in the exhibiting area.
 - f. It is strongly advised that each exhibitor isolate exhibited poultry for a period of 10 days following the Fair before co-mingling with the remaining poultry on the premises. They should be closely observed for any signs of disease and if any are noted, it should be reported immediately to the State Veterinarian at the Dept. of Agriculture.
- 5. Sheep
 - a. All sheep must have official scrapie identification. This identification may be by official scrapie ear tag, scrapie tattoo, breed registry tattoo, or microchip. This identification requirement also applies to market animals regardless of age or gender.
 - b. For out of state entries, the health certificate shall certify that the flock is free of any infectious or contagious disease including sore mouth and foot rot and there has been no evidence of scrapie within the past year.
- 6. Swine
 - a. For out of state entries, the health certificate shall certify that the animals are from a pseudorabies monitored or qualified negative herd or be from a stage V or pseudorabies free state.

H. MARKET ANIMAL RULES

- NEW** 1. Market Animal Care, Drugs, Testing, Violations and Penalties (See Market Animal Drug Testing FAQs, [Exhibit H](#))



a. GENERAL – ALL MARKET ANIMALS

- 1) No exhibitor shall enter or show a market animal in any Junior Livestock market class, show or contest (i.e. Extravaganza) that has been administered, fed, given, injected or topically applied any drug, chemical compound or substance that is not approved for use in food producing animals by the Food and Drug Administration or United States Department of Agriculture.

- 2) The use of any drug, chemical compound or other substance (intended for animals or humans) in any manner other than in accordance with labeling approved by the Food and Drug Administration is strictly prohibited.
 - 3) Exhibitors and their parents/legal guardians bear absolute responsibility for the care, custody and condition of their animal(s) exhibited at The Delaware State Fair regardless of the acts of third parties.
 - 4) The Delaware State Fair reserves the right to disqualify any exhibitor whose animal tests positive for an unapproved drug, chemical compound or other substance even if the exhibitor and the exhibitor's parents and/or legal guardian are unaware of any wrongdoing, did not administer the drug, chemical compound or substance, or had no knowledge of such administration or application. Even if the source of the drug, chemical compound or other substance is unknown, The Delaware State Fair may in its discretion disqualify the exhibitor and his or her animal(s).
 - 5) The Delaware State Fair reserves the right to examine and/or test any animal (deceased or living), feed, liquids, or equipment at any time. The Delaware State Fair may sample an animal's blood, urine, milk, saliva, and/or tissue. Any samples taken for testing become the property of The Delaware State Fair. Samples may be collected, stored and tested in any manner The Delaware State Fair deems appropriate. Positive test results may be made public.
- b. ETHICAL EXHIBITOR BEHAVIOR AND ETHICAL CARE AND EXHIBITING OF ANIMALS
- 1) The Delaware State Fair provides a showcase for highlighting the highest quality livestock through fair, unbiased and educational competitive events. Therefore, livestock exhibitors are held to a high standard of stewardship, integrity and ethics in each and every aspect of the care and exhibiting of animals.
 - 2) By entering market animals in The Delaware State Fair, exhibitors certify they have read the contents of this section of the Exhibitor Handbook and agree to abide by all applicable rules and guidelines associated with the ethical care and exhibiting of animals, including specific rules relating to the administration of drugs to animals.
 - 3) Failure to do so could result in immediate disqualification from entered events, loss of entry fees, auction proceeds, premiums and other identified penalties.
 - 4) When caring for and exhibiting animals, ethical behavior means:
 - i. Setting good examples.
 - ii. Doing the right things.
 - iii. Making sound, truthful and morally based decisions.
 - iv. Being accountable for your decisions and actions.
 - 5) Ethical care includes:
 - i. Knowing how to properly handle and treat your animals and acting in accordance with that knowledge.
 - ii. Observing your animals each and every day.
 - iii. Treating your animals humanely at all times.
 - iv. Providing safe and humane housing for your animals that protects them from the weather and any hazards that could result in injuries, pain or disease.

- v. Transporting your animals in a manner that will avoid unnecessary stress or chance of injury.
 - vi. Being gentle and patient with animals.
 - vii. Providing adequate amounts of good quality and wholesome food and water. This means feeding and watering animals daily, even on busy, difficult days.
 - viii. Keeping your animals, pens and stalls clean at all times.
 - ix. Protecting your animal's health through implementing disease prevention strategies, such as following proper vaccination protocols and quickly responding to any change in the health status of your animal.
 - x. Using and storing medications correctly and in accordance with label directions.
 - xi. Providing veterinary care when needed to treat your animal and to prevent suffering.
 - xii. Helping others whenever possible.
- 6) Ethical exhibiting includes:
- i. Making sure each animal's records (including ownership/registration papers) and entries are accurate and correct, including age, breed and weight.
 - ii. Strictly adhering to all entry deadlines and arrival times for the commencement of all shows, competition and contests.
 - iii. Being truthful in completing paperwork and entry forms and demonstrating honesty in working with other exhibitors, show staff and judges.
 - iv. Following all fair rules on animal care, grooming and market eligibility.
 - v. In the case of junior market animals, the junior exhibitor is expected to care for, feed, fit and exhibit their market animal while at The Delaware State Fair. Unethical exhibiting occurs when a junior exhibitor shows a market animal at The Delaware State Fair that has been handled, fitted, groomed, shown or exhibited by another person other than a member of the exhibitor's immediate family (mother, father, brother, sister, grandparent, uncle or aunt by marriage or law (i.e. "step")). Exceptions include an adult teacher, adult volunteer associated with an exhibitor-affiliated FFA Chapter or 4-H Club may offer assistance. This exception permits the involvement of parents of fellow exhibitors whose children are also members of the FFA Chapter or 4-H Club; or another 4-H/FFA member or their parent may offer assistance under this exception. Except for prior arrangements between a junior exhibitor and the principals of a Fair sanctioned and approved leasing program or an FFA Chapter, no party assisting in the care, feeding, fitting and exhibiting of a market animal shall share in any of the financial proceeds derived from any show, competition, contest or auction.
 - vi. Properly handling animals when they are being exhibited.
 - vii. Being courteous toward other exhibitors and adults affiliated with The Delaware State Fair.
 - viii. Listening to and following the advice of superintendents, assistant superintendents, show officials, advisors and leaders.

- ix. Dealing with anger and disagreements in a peaceful way.
 - x. Accepting the results of competition and being a good sport.
- 7) Ethical behavior does not include:
- i. Striking, tormenting, overworking, starving or abusing animals in any manner.
 - ii. Abandoning any animal where it may become a public charge or may suffer injury, hunger or exposure.
 - iii. Outside of a VCPR (Veterinarian Client Patient Relationship), using animal or human drugs illegally or not according to the label, as such action may potentially harm animals, make animal products unsafe for consumers and could potentially result in civil liability and/or criminal charges.
 - iv. Turning in or submitting false information about an animal's age, breed, weight, calving date, ownership, identity, or more.
 - v. Taking credit for work that you did not do.
 - vi. Changing or altering the appearance of an animal by non-natural or artificial means.
 - vii. Demonstrating deceitful, disrespectful or discourteous behavior toward judges, fair officials, livestock department leadership, other exhibitors or show staff.
- 8) Failure to Meet the Ethical Standards: Failing to meet the standards described above in terms of ethical behavior, ethical animal care and ethical exhibiting, a junior exhibitor showing a market animal, may, in the discretion of the Superintendent, be assessed a penalty or penalties ranging from a verbal warning, written warning, forfeiture of awards, ribbons, premiums, and auction proceeds all the way up to an including the disqualification of the animal or exhibitor from the current or future fairs.
- c. VIOLATIONS
- 1) Drug Administration:
- i. It is a violation if any medication or drug is administered to a market animal which drug has a reported withdrawal and/or elimination time period beyond the harvest date will be automatically disqualified from the competition.
 - ii. It is a violation if any medication or drug is administered to an animal after it has arrived on the Delaware State Fairgrounds without the supervision of a licensed veterinarian. A violation will not be declared in the event that the junior exhibitor has administered legal medicine whose withdraw time has not expired at the time the test specimen is taken, provided, that the exhibitor disclosed the administration on the drug on the Official Drug Use Notification and Test Sample Collection Form ([Exhibit I](#)). It is important for exhibitors to seek and obtain appropriate treatment for any sick animal regardless of whether a tested animal may not clear a withdraw time for a legal medicine at the time of sampling.
- 2) Unapproved Drug Use
- i. If an animal tests positive for any drugs, chemical compounds or substances derived from the following drug classes (which list may be updated from time to time) and said drug, chemical compound or substance is not approved for use in food producing animals by the Food

and Drug Administration and/or the United States Department of Agriculture, the positive test results will be reported to the Fair's Livestock Committee Chairperson who upon considering the drug, compound, or substance, animal species and specific circumstances surrounding the administration of the drug shall issue a determination of whether a violation has occurred:

- (i) NSAIDs
 - (ii) Anabolic Steroids
 - (iii) Corticosteroids
 - (iv) Diuretics
 - (v) Stimulants
 - (vi) Analgesics
 - (vii) Local Anesthetics
 - (viii) Cannabinoids
 - (ix) Sedatives/Tranquilizers
 - (x) B2-Adrenergic Agonists
 - (xi) Glucocorticoids
 - (xii) Antipsychotics
 - (xiii) Vasodilators
 - (xiv) Bronchodilators
 - (xv) Antihistamines
 - (xvi) Benzodiazepines
- ii. It is not a violation if a market animal is treated with an approved drug (for animals or humans) in an "extra-label" manner provided the requirements of the Federal Food, Drug and Cosmetic Act (FD&C) and Animal Medicinal Drug Use Classification Act (AMDUCA) have been met including but not limited to the requirements that: (a) the extra label drug use is allowed only on the lawful order of a licensed veterinarian in the context of a valid veterinarian-client-patient relationship; and (b) the FDA's general conditions and specific conditions for extra-label drug use in food-producing animals have been met; and (c) the extra-label drug use does not include any of the prohibited drugs identified by the FDA and listed under the AMDUCA provisions of [Title 21, Code of Federal Regulations Section 530.41 \(21 CFR Sect. 530.41\)](#) as modified from time to time.
 - (i) In the event that a market animal entered for competition at The Delaware State Fair is being treated with an approved drug in an "extra-label" manner, and the market animal has been identified for testing, the exhibitor and his or her veterinarian must complete and sign a Delaware State Fair Animal Medicinal Drug Use Clarification Act (AMDUCA) Disclosure Form which original form must be surrendered to the Fair's testing representative at the time the sample is collected.
 - (ii) The failure of an exhibitor to submit a completed and fully signed disclosure form within one hour of the sample being taken shall constitute a violation.

- (iii) Refer to [Exhibit J](#) for a copy of The Delaware State Fair's AMDUCA Disclosure Form.
- iii. Notwithstanding the above paragraph, if a market animal tests positive (not a quantitative test) for any of the following drugs, families of drugs, and substances which have been identified by the FDA as prohibited from extra-label uses in all food-producing animals, a violation shall be declared and significant penalties imposed. These prohibited drugs, families of drugs and substances (manufactured for either human or animal administration) include the following which may be amended by the FDA from time to time:
 - (i) Chloramphenicol
 - (ii) Clenbuterol
 - (iii) Diethylstilbestrol (DES)
 - (iv) Dimetridazole
 - (v) Iprnidazole and other nitroimidazoles
 - (vi) Furazolidone and nitrofurazone
 - (vii) Sulfonamide drugs in lactating dairy cattle, except for the approved use of sulfadimethoxine, sulfabromomethazine, and sulfaethoxypyridazine
 - (viii) Fluoroquinolones
 - (ix) Glycopeptides
 - (x) Phenylbutazone in female dairy cattle 20 months of age or older
 - (xi) Cephalosporins (not including cephalixin) in cattle, swine, chickens, or turkeys:
 - 1. For disease prevention purposes;
 - 2. At unapproved doses, frequencies, durations, or routes of administration; or
 - 3. If the drug is not approved for that species and production class.
 - (xii) The following drugs, or classes of drugs, that are approved for treating or preventing influenza A are prohibited from extra-label uses in chickens, turkeys, and ducks:
 - 1. Adamantane
 - 2. Neuraminidase inhibitors

The current list can be found in [Title 21, Code of Federal Regulations Sect. 530.41](#) (Drugs prohibited for extra-label use in animals, 2022).

3) Other Violations (Non-Drug)

- i. All market animals are to be shown in natural conformation and color. It is considered "unethical fitting" and a violation if a market animal's natural appearance, weight, musculature or conformation has been altered or changed (internally or externally) in an unnatural or artificial manner including but not limited to the addition or removal of animal tissue, fat or body parts, stomach pumping to induce artificial fill, to cut or tear the hide, to cover, dye or color the hair or hide, the use of any form of adhesives or similar substances to add artificial tailheads, switches, polls, hair, or heels. The following generally accepted animal care and

management practices are allowed and do not constitute a violation: hoof trimming, dehorning, removal of hair, castration, branding, tattooing, ear notching and docking tails.

- ii. It is a violation for an exhibitor to act in any way that is outright discourteous or disrespectful to other exhibitors, judges, fair personnel or fair visitors, or to deliberately place or cause to be placed any animals or other person in a potentially harmful or disadvantageous position.
- iii. It is a violation for any exhibitor, participant or individual, except Delaware State Fair show officials and personnel, to approach a judge during a show. Further, it is a violation to interfere with a judge in the performance of his/her duty or to refuse the awards or placement designated by a judge.

d. TESTING AND INSPECTION

- 1) Any Livestock Department Superintendent, Chairperson of the Livestock Committee or the Chairperson of the Livestock Extravaganza Committee may conduct testing or inspection of any and all animals entered in a junior livestock market class, show or contest before, during or after the class, show or contest in order to carry out the following goals and objectives:
 - i. To determine whether an animal qualifies for competition in a particular market class; or
 - ii. To determine whether an animal has been unethically fitted in any manner; or
 - iii. To determine whether a market animal has been administered, fed, given, injected or has had topically applied any drug, chemical compound or substance that is not approved for use with food producing animals by the Food and Drug Administration or United States Department of Agriculture.
- 2) Upon notification that an animal has been selected for testing, the exhibitor and his/her parent or guardian must complete and sign the Drug Use Notification & Test Sample Collection Form ([Exhibit I](#)) and, if appropriate, the veterinarian signed AMDUCA Disclosure Form ([Exhibit J](#)).
- 3) The test for these FDA drugs/substances whose extra-label use in food producing animals is strictly prohibited are conducted by the FDA Food Safety and Inspection Service (FSIS) at licensed meat packing facilities in accordance with the requirements of The Federal Meat Inspection Act (FMIA). Should the FDA inspection of any Delaware State Fair - originated meat test positive for any of these prohibited substances and the Delaware State Fair is notified of these test results and the animal whose meat failed such test by the federally licensed meat packaging operator, such “qualitative” positive result is considered a violation of this policy without regard to any “quantitative” concentrations.
- 4) Refusing such test(s) shall be cause for disqualification.
- 5) The drug test results of the testing laboratories are final and binding upon the exhibitor and the exhibitor’s parents and/or legal guardians.

e. DISQUALIFICATION, PENALTIES AND SANCTIONS

- 1) In the event of any violation determined before, during or after a show, the exhibitor and animal may, in the discretion of The Delaware State Fair, be assessed sanctions and penalties outlined elsewhere in the Livestock

Handbook or in the case of a violation of Par. C1-Drug Administration and Par. C2-Unapproved Drug Use hereunder, the Fair may opt for imposing the penalty of disqualification of the exhibitor and/or his or her animal(s). The Delaware State Fair will provide the disqualified exhibitor with a Notice of Disqualification setting forth the specific reasons for the disqualification.

2) In the event of a disqualification, the exhibitor of the disqualified animal shall be subject to the following penalties:

i. For a first-time offense and disqualification:

- (i) Forfeiture of all monetary awards including sale proceeds associated with the exhibitor for the current Delaware State Fair. The exhibitor also forfeits the rights to any product resulting therefrom.
- (ii) Return of all trophies and non-monetary awards associated with the exhibitor for the current Delaware State Fair.
- (iii) Forfeiture of all titles associated with the exhibitor for the current Delaware State Fair.
- (iv) A ban from competing in any competitive event at The Delaware State Fair for the following year, unless the animal is disqualified for testing positive for a drug, family of drugs, or substances prohibited by [21 C.F.R. § 530.41](#), in which case the ban shall be for the lifetime of the exhibitor.

ii. For a second or subsequent offense and disqualification:

- (i) All of the penalties above in Par. E2i (i–iv), plus the exhibitor shall be subject to a ban from competing in any competitive event at The Delaware State Fair for the following three (3) years, unless the animal is disqualified for testing positive for a drug, family of drugs, or substances prohibited by [21 C.F.R. § 530.41](#), in which case the ban shall be for the lifetime of the exhibitor.

iii. In the event of a disqualification under this rule, there shall be no adjustment to any remaining placements in a given class, show or contest.

f. APPEAL OF DISQUALIFICATION

1) A disqualified exhibitor may appeal any disqualification by following the procedure outlined in the Exhibitor's Right of Appeal ([Exhibit K](#)) separately set forth in this Livestock Handbook.

2. All market animals must be tagged and weighed. **You must be able to control your animal when they are out of the vehicle.** Rate of gain contests will be available once again this year. For questions regarding tagging, please contact the Livestock Chairman, Bob Moore. The 2023 tagging dates are as follows:

Saturday May 6, 2023 Newark – Cook's Farm 8AM – 11AM

Saturday May 13, 2023 Fairgrounds 8AM – 11AM

Tuesday May 23, 2023 Fairgrounds 5PM – 8PM



3. All junior market animal exhibitors **MUST** complete a Youth for the Quality Care of Animals (YQCA) training certification class (online or in-person), unless they have an existing Youth Pork Quality Assurance (YPQA) certification that is **valid through July 29, 2023**. The YQCA training certification course can be done either in person or online, **but must be completed**

to enter a market animal in the 2023 Delaware State Fair. Exhibitors will be asked upon entry to provide their YQCA certification before moving forward with their entries.

- a. This mandatory training requirement shall apply to all those exhibiting market animals. The training certification is not limited to only market animal exhibitors and all exhibitors are encouraged to consider completing this course.
- b. If you are a junior market animal exhibitor and have not attended or completed the online YQCA course nor currently have an existing YPQA valid certification **by the entry deadline (June 1, 2023)**, you will not be permitted to show your market animal(s).
- c. For more detailed information about the YQCA requirement and how to fulfill the requirements please [click here](#) to visit the Fair's website (The Youth Quality Assurance Certification Requirements are attached and marked as [Exhibit L](#))

I. JUDGING

1. Judges should avoid any appearance of partiality and avoid unnecessary fraternization with exhibitors.
2. No person shall act as a judge in any division in which he/she or a member of his/her immediate family is an exhibitor, is in charge of an exhibit or division, in charge of a group of exhibitors, or a member of a group of exhibitors.
3. No person (including but not limited to an exhibitor, their parent or guardian, affiliated club or group adult leader) shall be permitted to or attempt to interfere, coerce or show disrespect for the judge(s) before, during or after their adjudications, or interfere, coerce or show disrespect for other exhibitors, Fair staff, departmental leadership and volunteers or any show officials in the conduct of their duties, nor shall said persons be permitted to offer any audible criticism of an exhibit or an exhibitor. Violators of this rule may, in the discretion of the department superintendent and depending on the significance or severity of the transgression, be disqualified and expelled immediately from the competition or be subject to additional penalties and sanctions such as forfeiture of premiums, awards, and auction proceeds, placement on probation, expulsion from the current Fair as well as future barring from competition as shall be deemed appropriate by the department superintendent. Unless otherwise successfully appealed as provided in the Protest and/or Appeals Notice of Violation section of these rules and regulations (See [Paragraph K](#), [Exhibits D](#) and [Exhibit E](#) below), the decision regarding disciplinary action will be final.
4. Anyone directly involved in the judging process, such as department superintendents, assistant superintendents, show secretaries, ring masters, ring managers, directors, or judges should remain vigilant and sensitive to the appearance of a conflict of interest as they exercise their official duties when they or their spouse choose to exhibit in a division in which they are directly involved.
5. The judge has the authority to:
 - a. Disqualify or transfer to the correct class any exhibit that does not meet the requirements of the division or class in which it is entered; and
 - b. Disqualify any exhibit not properly cleaned or fitted; and
 - c. Disqualify any exhibit that is in the judge's opinion hazardous to public safety; and
 - d. Examine the animals before entering the show ring; and
 - e. Refuse to award to any animal that shows visible evidence of disease, deformity, or lameness.

- f. No award will be made to exhibits eliminated under any of the above instances.
- 6. The judge may not waive these rules.
- 7. The judge's decision is final. The Fair may not request any changes in a judges' ruling.
- 8. To encourage high standards, the judge shall award first, second, third place, etc. according to merit. If an animal exhibit is deemed to be without merit with regard to any such placement, the judge shall not make the corresponding placement award.

J. AWARDS AND SCORING

- 1. The Fair is not responsible for entry errors committed by an exhibitor. No exhibitor shall be entitled to an award that has been disallowed as the result of their own error.
- 2. Depending upon the show, divisions or classes will be judged under the American system or Danish system.
- 3. Please refer to the sliding scales in [Exhibit M](#) for premiums given based on number of exhibitors in a class.
- 4. Premiums will be paid only in accordance with the placement as recorded on the judging sheet. Premiums will be paid only in the name of the exhibitor.
- 5. The Delaware State Fair reserves the right to adjust any and all premium offerings.
- 6. The Fair shall withhold the payment of awards for exhibits that are deemed to be ineligible under these rules. The Fair may seek recovery of erroneously paid awards.
- 7. No exhibitor shall receive more than two cash awards in any one class.
- 8. Placing of ribbons does not guarantee correct judging placement. Only the official placing referenced on the judging sheet(s) constitutes the final placement.

K. PROTESTS AND/OR APPEALS OF DISCIPLINARY ACTIONS

- 1. In certain circumstances, exhibitors have the right to file a protest bringing allegations that another exhibitor in the department has violated a rule, regulation or procedure of that department. Such protests are to be directed to the Livestock Committee Chairperson, must be in writing and submitted within 24 hours of the alleged incident using the attached Protest/Appeal Form. The protest must be brought in good faith and shall be considered by the Livestock Committee Chairperson and the General Manager (if appealed) without any threat or fear of reprisal or recrimination.
- 2. Protests and appeals will be considered under this section only if there has been a violation of the departments' rules and regulations and/or The IAFE National Code of Show Ring Ethics which appears in [Exhibit E](#) hereunder. Violations alleging a breach of The Delaware State Fair's Exhibitor Code of Conduct ([Exhibit D](#) hereunder) arise from and are treated entirely separate from actions identified in the general livestock rules and the rules and regulations of each department.
- 3. The Exhibitor Code of Conduct has its own separate procedures for establishing violations, assessing a penalty or sanction and the appeal of such an assessment. All exhibitors are encouraged to review the Exhibitor Code of Conduct which appears in the departmental pages as well as on the Fair's website.
- 4. Decisions of judges, veterinarians and weight masters cannot be protested or appealed. Their decisions are final.
- 5. Exhibitors should use the following guidelines in expressing their protest or appeal:

- a. Exhibitors must submit their protest or appeal using the written form prescribed by these rules (Exhibitors Right of Protest or Appeal - [Exhibit K](#)). The actual form (Exhibitor's Protest or Appeal Form - [Exhibit N](#)) should be completed in full. The form must identify the writer/submitter and bear the author's signature. Anonymously prepared protest/appeal forms will not be accepted or considered. The signed and completed form must be delivered to the Fair office within 24 hours of the alleged incident or in the case of an appeal, within 24 hours of the assessment of the penalty or sanction sought to be imposed by department leadership. Upon submission, the form will then be forwarded to the Livestock Committee Chairperson or General Manager).
- b. An Exhibitor's Protest or Appeal Form must be filed prior to the end of the current Fair in order to be considered timely. Appeal forms are available at the Delaware State Fair's Administration Office and on the Fair's website. The form should be completed in full and include name, address, cell phone, e-mail address, etc. and indicate along with an indication as to the best means to contact the exhibitor with the Fair's response.
- c. It is critical that any protests or appeals be properly and timely communicated in the fashion set forth in these rules. It is imperative that all protests or appeals be brought to the attention of management while the Fair is underway so that all parties who might need to be involved in a discussion are on site. A timely response will be made by management and communicated to the person who filed the protest or appeal.
- d. Any opinion or decision rendered by the Chairperson of the Livestock Committee may be appealed to the Fair's General Manager, who in his or her discretion may consult with any additional parties needed to render a decision. The General Manager's decision will be made and communicated within 24 hours. The General Manager's decision in connection with these matters shall be considered final.
- e. The Fair, acting through the Chairperson of the Livestock Committee and General Manager may rule that, on a subject matter basis, a filed protest does not meet the definition of an eligible protest within the meaning of these rules. Such a procedural decision to dismiss the protest, when made by the Chairperson followed by the General Manager shall be final.

L. MISCELLANEOUS

1. Eligibility to receive gate and/or vehicle passes is determined by reference to the Livestock Gate Pass & Vehicle Pass Distribution Policy, a copy of which is attached as [Exhibit O](#). Additional information can be found in the Frequently Asked Questions in [Exhibit P](#).
2. Use of Portable Fans in the Kent, Schabinger, New Castle and Delmarva Barns - Over the past few years, the Fair has made a significant investment installing large format / low velocity overhead fans in the Kent, Schabinger, New Castle, Delmarva Barns and Quillen Arena. With power directed to the big overhead fans, our wall and pillar/post level outlets and circuitry cannot support individual portable fans and therefore, the use of portable fans is not permitted. Please don't be responsible for any unplanned black-out or brown-out type outages by plugging in an unauthorized fan.
3. In an effort to be more safety conscious and to improve the appearance of the grounds, vehicles will not be allowed to park inside the fairgrounds property of the Delaware State

Fair. Those livestock exhibitors who need to make deliveries to their exhibit area will be required to do so prior to 12 Noon each day. After 12 Noon, all vehicles will be required to park in the exhibitor lot or in the main parking lot. Violators of the parking policy are subject to be towed. All livestock exhibitors' owned cars parking in the exhibitor parking lot must display an exhibitor parking hang tag. Due to limited capacity in this lot, parking with a hang tag is on a first come - first served basis. Livestock trailers will be parked in a designated area in the south parking lot. Cars and trucks shall not be parked around barns.

4. Every effort will be made to see that there are no errors made in the payment of premiums. However, if an exhibitor finds an error, proof of such error must be communicated to the Delaware State Fair Administration Office on or before October 1, 2023. After this date, no corrections will be considered. Checks that are not cashed after 90 days of issuance will NOT be reissued.
5. No person will be permitted to distribute advertising material upon the fairgrounds except from their place of business or exhibit space. The tacking or posting of an advertisement, bills, etc., other than within the space occupied by exhibits is strictly prohibited. The distribution of handbills, flyers, and heralds will not be permitted under any circumstances. Anyone violating this rule is liable to fine or expulsion from the grounds. Begging, soliciting, singing, or public speaking is expressly prohibited.
6. Entries may not be removed before 1:00 AM Sunday, July 30. Exhibitors may use Gate 2 to enter the grounds at that time to remove animals. All entries **MUST** be removed by 6:00 PM Sunday July 30. No exceptions. All belongings left will be discarded immediately after the Fair.
7. With the exception of service animals, no pets are allowed on the grounds. Service animals as defined in the Americans with Disabilities Act (ADA) are permitted. Service animals are those that have been individually trained to do work or perform tasks for a person with a disability. Service animals are working animals, not pets. The work or task an animal has been trained to provide must be directly related to the person's disability. Animals whose sole function is to provide comfort or emotional support do not qualify as service animals under the ADA.
8. The operation of bikes, skateboards, hoverboards, Segways, in-line skates and wheelies are expressly prohibited on the fairgrounds.
9. In areas where the use of extension cords are permitted (ask your superintendent for clarification), cords used must be 12.3 gauge or heavier. There will be **NO EXCEPTIONS** to this rule.

EXHIBIT “A” JUNIOR LIVESTOCK AUCTION RULES & REGULATIONS

THURSDAY JULY 27, 2023
6:30 PM – KENT BUILDING

1. The Junior Livestock Auction will be a live auction supplemented with online add-on bids. The ShoWorks online auction support platform will be used as follows: (1) Sellers should upload animal photos and videos to the portal when entries are made but in no event later than 5:00 PM July 1, 2023 and must include the tag number of the animal pictured; and (2) Buyers are encouraged to register on the ShoWorks portal in order to help expedite the auction's administration process. Please remind your buyers that last year's buyer registration cannot be brought forward in the system. On-site buyer registration the night of the sale will be available; and (3) Buyers who register online via the ShoWorks portal will be able to participate in the “add-on” bidding process that will be open and available online through 11:59 PM Saturday July 29, 2023. Add-on bids are subject to a minimum bid of \$25/add-on/recipient, can be paid online by credit card through the ShoWorks portal and payments will be subject to a small convenience fee. Add-on bidders looking to participate and pay in a different way than set forth above are encouraged to make arrangements with The Delaware 4-H Foundation's Charmayne Busker who can be reached at cpbusker@gmail.com.
2. Only market livestock exhibited at The Delaware State Fair are eligible to be sold at The Junior Livestock Auction. In order for an animal to be eligible to be sold at auction, it must have been shown in its respective market class, following published Rules and Regulations. Exhibitors of the Grand Champion and Reserve Grand Champion market lambs, market steers, market swine, and market goats are strongly encouraged to sell their animals in the Delaware State Fair Junior Livestock Auction. The Auction will sell approximately 100 lots.
3. The Junior Livestock Auction Committee will decide the target number of animals per class before the shows occur. This will allow the exhibitor to know before the show how many placed animals will go to auction. All qualifying animals will be paint branded immediately following the placing in each class.
4. Each exhibitor (consignor) will be limited to selling two (2) animals per species with a total cap of three (3) animals per exhibitor/consignor in the Junior Livestock Auction.
5. Animal Weight Range Auction Eligibility Requirements and Minimum Bids are as follows:

Species	Weight Range Auction Eligibility Requirement	Minimum Bid Amount
Swine	220-290 lbs.	\$500
Sheep	80-150 lbs.	\$300
Steer	1,000-1,500 lbs. (The Junior Livestock Auction will sell up to 50% of the steers that meet all the criteria)	\$1,000
Goat	45-120 lbs.	\$300

6. Substitution of Eligibility to Participate in the Auction: Substitution in the order of placement will be made for animals withdrawn from the auction provided that such withdraw or scratch occurs prior to the animal leaving the show ring (specific class in conjunction with the market show), otherwise no substitutions will be permitted. If a scratch is made after the animal class has exited the show ring, no animal(s) will be chosen to replace the scratched animal in the Junior Livestock Auction.
7. All animals to be sold in the auction must be permanently identified by either a Delaware State Fair ear tag or a tattoo and be recorded by a representative of the Junior Livestock Auction Committee. For additional information refer to the livestock tagging program on the Fair's website.
8. The Junior Livestock Auction Committee reserves the right to remove any animal from the sale based on the health, condition or appearance of the animal, conduct of the consignor in the handling and care of the animal or the ability of the consignor to safely handle the animal. This decision is at the discretion of the Junior Livestock Auction Committee.
9. If an animal going to auction has been administered drugs or any substance which requires a withdraw time before harvest and the applicable withdraw time completion period or withdraw clearance date has not elapsed by the time of the Junior Livestock Auction (6:30 PM Thursday July 27, 2023), the animal can still be sold at auction **PROVIDED** that the exhibitor

advises the Junior Livestock Auction Committee Chairperson of the post-auction withdraw clearance or completion date by completing this form [CLICK HERE](#) and delivering it to office no later than 5:00PM Wednesday July 26, 2023. The withdrawal completion or clearance date will be announced at the auction prior to the commencement of bidding on that particular animal.

10. Once the animal is sold at auction, it cannot be substituted with another animal for any reason.
11. The Fair considers it unethical for an exhibitor/consignor to ask a buyer before or after the sale for their animal back.
12. At the time of the animal(s)'s auction and sale, Consignors should take responsibility for determining the Buyer's decision on whether the Buyer wishes to take possession of the animal. If the Buyer decides to take possession of the animal, consignor should exercise best efforts to contact Buyer in order to arrange for an orderly transfer of the animal to the Buyer at the conclusion of Fair. Contact information for Buyers wishing to take possession of the animals purchased at auction can be obtained from Donald Bullock, Chairperson, Junior Auction Livestock Committee (302-233-5813) or an auction official the day after the sale. Your departmental superintendent should not be considered a source for this information.
13. Consignors are responsible for the care and feeding of their animal(s) after the sale until the custody and care of the animal(s) has been transferred from the Consignor to the Buyer at the close of the Fair.
14. It is each seller's responsibility to complete an Auction Consignment Agreement (available from their superintendent at weigh-in or after their livestock show) and to make sure that it has been delivered to the Fair's Administration Office by 5:00 PM the day before the auction. Each exhibitor or their parent must be at weigh-in or their animal may not be eligible for sale.
15. To obtain maximum income from this sale, it is strongly recommended that each person selling an animal contact a minimum of at least three potential buyers who will come to the fair and bid on their animals.
16. All youth selling an animal(s) must be present at the auction unless there is a verifiable emergency confirmed in advance by their superintendent.
17. All sellers must be in proper show attire. Official FFA dress is considered acceptable as well.
18. A two percent (2%) administration fee will be charged to all consignors' proceeds to cover administrative costs associated with the auction and to fund a Junior Livestock Auction bad debt reserve account maintained by The Delaware State Fair.
19. Each consignor should write and mail a thank you note addressed to their Buyer(s) within twenty-one (21) days of the auction.
20. If you participate in the Junior Livestock Auction, it is unethical and a violation of these rules for an exhibitor acting directly or indirectly to ask a buyer before or after the sale for your animal back.
21. Soliciting Buyers
 - a. As a convenience to exhibitors who have determined that they consider the Fair as a terminal event for their market animal(s), the Fair has solicited one or more private/ independent buyers to contact Exhibitors about purchasing their animal(s).
 - b. The Fair exercises best efforts to identify reliable and dependable buyers, however the Fair will not, under any circumstances, be held responsible for any issue(s) that may develop between the exhibitors and the private/independent buyers.
 - c. None of these requirements are meant to preclude an exhibitor from entering into a private sale with whomever they decide.
 - d. None of these Buyers have any affiliation with the Fair.
 - e. Exhibitors who decide to sell their animals to any Buyer are reminded of the following:
 - f. All terms and conditions of each sale such as price, animal weight, total consideration to be paid, when payment is to be made, the time and date the animal(s) will be transferred to the Buyer, etc. are matters strictly between the Exhibitor and the Buyer. The Fair is not in any way responsible for any aspect of the transaction including payment and transfer of ownership and possession of the animal; and
 - g. The Exhibitor is responsible for caring for the animal until the Buyer takes possession; and
 - h. Selling an animal to a Buyer does not relieve the Exhibitor from the obligation to have the animal(s) removed from the fairgrounds by the scheduled release time(s).

EXHIBIT “B” 4-H & FFA FOUNDATION BUYBACK POLICY



Policy for the Buyback of Animals Donated to the
Delaware 4-H Foundation and/or the FFA Foundation
from the Delaware State Fair Junior Livestock Auction

Revised 2.22.23



This policy sets forth guidelines for the purchase of animals donated to the Delaware 4-H Foundation or the Delaware FFA Foundation by buyers from the junior livestock auction at the Delaware State Fair. This policy does not govern the purchase of animals donated to individual 4-H Clubs, FFA Chapters or any other organization or person.

1. On the day following the junior livestock auction, at the Delaware State Fair (usually Friday), any junior exhibitor, or their designated agent, whose animal was purchased at the sale and donated back to the Delaware 4-H Foundation or the Delaware FFA Foundation may repurchase their own animal between 9:00 a.m. and 11:30 a.m. in the 4-H Exhibit Area of the 4-H/FFA Building. Buyback prices are set at the discretion of the two organizations, as owners of the animals, and will be posted at that time. Payment must be made to the appropriate foundation at the time of the purchase. **Exact payment** must be made in either cash or check.
2. Any animal donated back to the Delaware 4-H Foundation or the Delaware FFA Foundation and not repurchased by the junior exhibitor or their agent, as listed in number one above, will be made available for purchase by the general public. Sealed bids for available animals will be accepted between 1:00 p.m. and 3:00 p.m. that day. The minimum bid for any animal will be posted at the auction table in the 4-H/FFA Building at the Fair. The 4-H educator and a state FFA representative will open sealed bids at 3:00 p.m. Bidders will be notified by cell phone contact. Payment for all animals purchased by sealed bids must be made by 5:00 p.m. that day. If the bid is not settled by 5:00 p.m. the animal may be offered to the next highest bidder. Any animal not repurchased by either of these methods will be sold at the discretion of the foundation designees.

NOTE: After animals are sold through this process, exhibitors will not have an opportunity to purchase them back. Registration papers, if applicable, will not be collected by either foundation. Please make arrangements with the original owner to get the registration papers if they are available. Exact cash and check will be the accepted forms of payment.

Person of Contact: Kristin Cook, 4-H Agent (302) 242-8895.

EXHIBIT “C” FAQs ON THE USE OF FARM NAMES FOR REGISTRATION AND ENTRIES

Revised February 22, 2023

1. What is the text of the new rule?

The new rule will appear under General Animal Exhibitor Rules, Section D. Ownership, new sub-paragraph 3 to read as follows:

“3. At the time of entry, in the event that the owner of the registered animal has been listed as a farm name, business name, corporation, LLC, partnership or other type of business entity, the exhibitor must disclose the name(s) of the adult individual(s) who are the principal owner(s) of the business entity listed as the registered owner. The names of the principal adult owners shall be treated by the premium staff as the exhibitors’ names and shall be used by premium staff to identify commonality of names when implementing credentialing policies and rules regarding the maximum number of animals permitted to show or the maximum number of premiums that can be earned in any given class.”

2. What is the background that led to the adoption of the new rule?

It has been determined that certain livestock classes have become less competitive when adult exhibitors have chosen to register some of their animals under a farm name and some of their animals under the adults’ individual names and then proceed to enter classes with a total of 4 animals (2 registered in the farm name and 2 under their own names). Under such a scenario, if the adult owners of the farm under which animals are registered (farm name) are the same as the names of the individual adults in whose name animals in the same class have been registered and entered, starting with the 2023 Fair, these entries will be considered as having come from the same exhibitor(s) (farm name and individual adult exhibitors) and will be counted on a combined basis when determining compliance with the departmental rules limiting the number of entries to two. In classes where entries are made in pairs/groups, the farm name/adult exhibitors are limited to one entry in terms of a pair or group.

The choice by adults who are the principal owners of a farm to register an animal in a farm name should not be allowed to create an opportunity for those same adults to enter additional animals registered in their individual names to circumvent department rules which limit exhibitors to showing no more than two animals or earn no more than two premiums in any given class.

3. How will the new rule be implemented?

When creating an exhibitor account for purposes of entering animals whose registration will be in a farm name, the exhibitor should enter the farm name in both the first and second fillable fields under First Name and Last Name headers.

Next, the exhibitor must list the name(s) of the adult owners of the farm in the next fillable field labeled “Owner(s) Name(s)”.

EXAMPLE:

Farm Name Registered Owner: Shady Maple Farm, LLC.
Exhibitor First Name: Shady Maple Farm, LLC.
Exhibitor Last Name: Shady Maple Farm, LLC.
Owners' Names: Bob and Kathy Brown

Individual Name Registered Owner: Bob Brown
Exhibitor First Name: Bob
Exhibitor Last Name: Brown

Individual Name Registered Owner: Kathy Brown
Exhibitor First Name: Kathy
Exhibitor Last Name: Brown

Joint Name Registered Owner: Bob and Kathy Brown
Exhibitor First Name: Bob and Kathy
Exhibitor Last Name: Brown

Under this example, Shady Maple Farms, LLC., Bob Brown or Kathy Brown, or Bob and Kathy Brown, only two animals owned by any combination of these four possible names or combinations of names can be entered in any given class or be eligible to earn premiums in that class. Two animals entered under the farm name would make ineligible additional animals sought to be entered in the same class under either Bob Brown or Kathy Brown's or Bob and Kathy Brown's names.

4. Does this rule have any impact on animals owned by any of the leasing programs recognized by the Fair?
No. This ownership/exhibitor rule does not apply to the leasing program circumstances.

EXHIBIT “D” EXHIBITOR CODE OF CONDUCT

ADOPTED FEBRUARY 22, 2022

STANDARDS OF BEHAVIOR: All exhibitors (livestock, competitive exhibits, FFA and 4-H) at all times while anywhere on the fairgrounds including but not limited to the show rings, barns, camping areas, carnival lot, competitive exhibit outdoor areas and buildings (i.e. Centre and Dover Buildings), commercial exhibit outdoor areas and buildings, parking lots, entertainment viewing and seating areas (i.e. concerts, wheel events, machinery lot, plaza and sponsor lot), the Roost, vehicular and pedestrian entry gates and indoor and outdoor facilities under management by Harrington Raceway and Casino (upon referral from casino management) are expected to maintain the following standards:

1. Behave in accordance with applicable rules, regulations and Delaware laws.
2. Follow the rules and regulations of The Delaware State Fair as they apply to exhibitors, campers, patrons and guests.
3. Treat all people on the fairgrounds fairly and with respect.
4. Respect the property of others.
5. Refrain from any physical or verbal altercations including unwanted physical contact.
6. Avoid the use of profane, abusive, and sexually explicit language.
7. Respect the authority of all fair personnel, judges, show officials, staff, volunteers and others in leadership roles and positions throughout the fairgrounds.
8. Accept responsibility for their personal choices.

PROHIBITED CONDUCT: Exhibitor conduct of the type and nature listed below is considered unacceptable. This list is illustrative and should not be considered exhaustive:

1. Possession, use, or distribution of alcohol by or to a minor and/or showing signs of impairment.
2. Possession, and/or consuming any illegal drugs or misusing any controlled or unlawful substance and/or showing signs of impairment.
3. Trespassing upon or tampering with any fair buildings or other structures and improvements, commercial displays (inside or outside), outdoor equipment displays, carnival lot and equipment, circus performance area, animals and their pens, feed or water.
4. Theft or destruction of public or private property.
5. Any form of sexual misconduct.
6. Any form of verbal or physical harassment or abuse.
7. Possession of and/or use of any (a) weapon including firearms, knives, etc.; or (b) hazardous or dangerous materials including chemicals, explosives (i.e. fireworks).
8. Fighting or other acts of violence.
9. Unauthorized use of vehicles on the fairgrounds.
10. Any other form of conduct determined to be a violation of the Delaware Criminal or Motor Vehicle Codes.

PENALTIES AND SANCTIONS: An exhibitor who engages in any of the prohibited conduct listed above, may, in the sole discretion of The Delaware State Fair, Inc., be subject to one or more of the following penalties and/or sanctions:

1. Notification of parents and/or guardians.
2. Forfeiture of and the return of premiums, prizes, awards and ribbons.
3. Disqualification and exclusion from the exhibition of livestock or competitive exhibits for current fair and/or future fairs.

4. Revocation of eligibility to participate in the Junior Livestock Auction for current fair and/or future fairs. Cancellation of an auction sale(s) and the return of the proceeds to the buyer(s).
5. Eviction of the exhibitor and his or her animals from the barns, grounds and the camping area.
6. Revocation of camping contract for the current fair and/or future fairs.
7. Banning from the grounds for a set period of time.
8. Criminal prosecution.

ENFORCEMENT: Generally, but not exclusively, violations of this Exhibitors Code of Conduct are charged in a written citation or letter format prepared jointly by the department superintendent (i.e. any livestock department, competitive exhibits, 4-H or FFA superintendent) in consultation with one of the following: (a) the general superintendent of the appropriate operational division (i.e. Chairperson of the Livestock Committee (pertaining to all livestock, horse and ponies and poultry/rabbits matters); or (b) Chairperson of the Competitive Exhibits Committee (a/k/a the Dover Building Superintendent); or the Chairman of The Grove Management Committee. The citation and assessed penalty and/or sanction shall be considered final unless the exhibitor so cited properly and timely appeals the citation in accordance with the appeals process set forth below.

Exhibitors, parents and adult leaders are held to independent and severable rules, regulations and ethics codes (i.e. The IAFE National Code of Show Ring Ethics) applicable specifically to animal entries and competitive event standards, and which are separately set forth in the livestock handbook under the general rules and/or departmental pages. Violations of those rules, regulations and codes are handled distinctly and apart from violations of this Code of Conduct. Those violations have their own procedures and process for charges and appeals set forth therein.

APPEALS OF CITATIONS ISSUED UNDER THIS CODE OF CONDUCT

1. Appeals may be taken first to the General Manager. All appeals must be in writing using the Appeal Form set forth below and delivered to the fair office within 24 hours of receipt of the initial citation by the Exhibitor.
The General Manager shall issue a written decision on the appeal within 24 hours of receipt of the appeal by the office using the "Appeal Decision" portion of the Appeal Form and promptly transmit the same to the Exhibitor.
2. Thereafter, should the Exhibitor disagree with the appeal decision rendered by the General Manager, the Exhibitor shall complete the Final Appeal portion of the Appeal Form and deliver the same to the fair office within 24 hours of the Exhibitor's receipt of the General Manager's decision on appeal. The Final Appeal shall be considered and decided within 24 hours by The Final Appeal Committee comprised of the President and 1st Vice President of the Fair's Board of Directors whose decision, when rendered, shall be final and not subject to any further action or appeal by the Exhibitor. The Final Appeal Committee shall issue a written decision on the appeal within 24 hours of receipt of the appeal by the office using the "Final Appeal Decision" portion of the Appeal Form and promptly transmit the same to the Exhibitor.
Penalties and sanctions shall be suspended during the pendency of an appeal should one be taken by the exhibitor.

EXHIBIT “E” IAFE NATIONAL CODE OF SHOW RING ETHICS

IAFE (INTERNATIONAL ASSOCIATION OF FAIRS AND EXPOSITIONS)

Exhibitors of animals at livestock shows shall at all times conduct themselves with honesty and good sportsmanship. Their conduct in this competitive environment shall always reflect the highest standards of honor and dignity to promote the advancement of agricultural education. This code applies to junior as well as open class exhibitors who compete in structured classes of competition. This code applies to all livestock offered in any event at a livestock show. In addition to the “IAFE National Code of Show Ring Ethics,” fairs and livestock shows may have rules and regulations which they impose on the local, county, state, provincial and national levels.

All youth leaders working with junior exhibitors are under an affirmative responsibility to do more than avoid improper conduct or questionable acts. Their moral values must be so certain and positive that those younger and more pliable will be influenced by their fine example. Owners, exhibitors, fitters, trainers and absolutely responsible persons who violate the code of ethics will forfeit premiums, awards and auction proceeds and shall be prohibited from future exhibition in accordance with the rules adopted by the respective fairs and livestock shows. Exhibitors who violate this code of ethics demean the integrity of all livestock exhibitors and should be prohibited from competition at all livestock shows in the United States and Canada.

The following is a list of guidelines for all exhibitors and all livestock in competitive events:

1. All exhibitors must present, upon request of fair and livestock show officials, proof of ownership, length of ownership and age of all animals entered. Misrepresentation of ownership, age, or any facts relating thereto is prohibited.
2. Owners, exhibitors, fitters, trainers, or absolutely responsible persons shall provide animal health certificates from licensed veterinarians upon request by fair or livestock show officials.
3. Junior exhibitors are expected to care for and groom their animals while at fairs or livestock shows.
4. Animals shall be presented to show events where they will enter the food chain free of drugs. The act of entering an animal in a livestock show is the giving of consent by the owner, exhibitor, fitter, trainer and/or absolutely responsible person for show management to obtain any specimens of urine, saliva, blood, or other substances from the animal to be used in testing. Animals not entered in an event, which culminates with the animal entering the food chain, shall not be administered drugs other than in accordance with applicable federal, state and provincial statutes, regulations and rules. Livestock shall not be exhibited if the drugs administered in accordance with federal, state and provincial statutes, regulations and rules affect the animal's performance or appearance at the event. If the laboratory report on the chemical analysis of saliva, urine, blood, or other sample taken from livestock indicates the presence of forbidden drugs or medication, this shall be prima facie evidence such substance has been administered to the animal either internally or externally. It is presumed that the sample of urine, saliva, blood, or other substance tested (by the approved laboratory to which it is sent) is the one taken from the animal in question. Its integrity is preserved and all procedures of said collection and preservation transfer to the laboratory and analysis of the sample are correct and accurate and the report received from the laboratory pertains to the sample taken from the animal in

question and correctly reflects the condition of the animal at the time the sample was taken, with the burden on the owner, exhibitor, fitter, trainer, or absolutely responsible person to prove otherwise at any hearing in regard to the matter conducted by the fair or livestock show.

At any time after an animal arrives on the fair or livestock show premises, all treatments involving the use of drugs and/or medications shall be administered by a licensed veterinarian.

5. Any surgical procedure or injection of any foreign substance or drug or the external application of any substance (irritant, counterirritant, or similar substance) which could affect the animal's performance or alter its natural contour, conformation, or appearance, except external applications of substances to the hoofs or horns of animals which affect appearance only and except for surgical procedures performed by duly licensed veterinarian for the sole purpose of protecting the health of the animal, is prohibited.
6. The use of showing and/or handling practices or devices such as striking animals to cause swelling, using electrical contrivance, or other similar practices are not acceptable and are prohibited.
7. Direct criticism or interference with the judge, fair, or livestock show management, other exhibitors, breed representatives, or show officials before, during, or after the competitive event is prohibited. In the furtherance of their official duty, all judges, fair and livestock show management, or other show officials shall be treated with courtesy, cooperation, and respect and no person shall direct abusive or threatening conduct toward them.
8. No owner, exhibitor, fitter, trainer, or absolutely responsible person shall conspire with another person or persons to intentionally violate this code of ethics or knowingly contribute or cooperate with another person or persons either by affirmative action or inaction to violate this code of ethics. Violation of this rule shall subject such individual to disciplinary action.
9. The application of this code of ethics provides for absolute responsibility for an animal's condition by an owner, exhibitor, fitter, trainer, or participant whether or not he or she was actually instrumental in or had actual knowledge of the treatment of the animal in contravention of this code of ethics.
10. The act of entering an animal is the giving of consent by the owner, exhibitor, fitter, trainer, or absolutely responsible person to have any disciplinary action taken by the fair or livestock show against such individuals published in any publication of the International Association of Fairs and Expositions, including Fairs and Expositions and any special notices to members.
11. The act of entering an animal in a fair or livestock show is the giving of verification by the owner, exhibitor, fitter, trainer, or absolutely responsible person that he or she has read the IAFE National Code of Show Ring Ethics and understands the consequences of and penalties provided for actions prohibited by the code. It is further a consent that any action which contravenes these rules and is also in violation of federal, state, or provincial statutes, regulations, or rules may be released to appropriate law enforcement authorities with jurisdiction over such infractions.

EXHIBIT “F” CODE OF CONDUCT FOR FAIR OFFICIALS INVOLVED IN COMPETITIVE EXHIBITION

1. Preface

- a. Delaware State Fair animal superintendents and other competitive exhibition officials are a very important part of the Fair. They receive no compensation for the services they provide to the exhibitors. The Fair's Board of Directors expects animal superintendents and Fair officials to represent the Fair and help conduct activities related to the Fair's competitive livestock exhibits and programs.
- b. Animal superintendents and Fair officials must work in harmony with the livestock committee, its chairperson, and ultimately the Fair's general manager. The chairperson of the livestock committee has the overall responsibility for all animal departments. In the event of a disagreement, the matters and issues may be referred to the Fair's general manager for ultimate resolution.
- c. To many exhibitors, department superintendents are their only fair contacts. The most important obligation of any fair official is to present positive public relations, be a good listener and help exhibitors with their problems.
- d. Animal superintendents must be knowledgeable of the animal department for which he/she is responsible. They must be familiar with all rules governing their department and the Fair in general.
- e. Animal superintendents and Fair officials involved in competitive exhibition are to promote, organize, support and insure fairness at all times.
- f. Animal superintendents, Fair officials, and all others who are governed by this code shall strictly comply with all of the provisions in this code of conduct.
- g. All superintendents and Fair officials (superintendents and assistant superintendents) involved in Competitive Exhibition will be required on an annual basis, to sign off on an acknowledgement form acknowledging their receipt and understanding of the Code of Conduct for Fair Officials, Superintendents' Job Description and The National Code of Show Ring Ethics (IAFE) Superintendents Job Description and the Policy Handbook and Code of Conduct.

2. Before the Fair

- a. Review rules and regulations and entry classes early and submit changes to the fair office by deadline established by staff.
- b. Coordinate with the Delaware State Fair's livestock committee chairperson and/ or designated committee members the establishment of the superintendent's department capacity for the number of entries for the ensuing fair, a description of all classes for competition and the scheduling (as to time and place) of all shows during Fair.
- c. Encourage entries in the Fair and inform potential exhibitors about the online entry process.
- d. Each department superintendent should utilize assistants to help carry out the duties described herein. Names of new assistants must be submitted to the general manager for approval.
- e. Conduct an early inspection of your department. Take an inventory of all supplies on hand and submit timely request for repairs, supplies and display structures. If you require any special items, submit a request to Fair management prior to the deadline established by staff.
- f. Coordinate with the Delaware State Fair's staff to arrange for tents, adequate penning, shavings, sawdust, seating and/or sound systems. Submit all requests by the deadline established by staff.
- g. Each animal department superintendent shall submit to the Premiums Department Manager a minimum of three (3) names of prospective judges by the deadline established by the Premiums Department. All names for initial consideration should come from the superintendents. This list must include accurate contact information including all available phone numbers and email addresses. The Premiums Department Manager shall contact each recommended judge and

select one from the submitted list on the combined basis of availability and cost. If none of the recommended judges is unable to be confirmed, staff may revert to other recognized sources for recommendations. As such, the Premium Department Manager in their discretion may solicit additional names from the superintendent, or from prospective judges who declined engagement for any reason or from other sources such as other fairs and livestock shows. It is understood that time is of the essence when trying to engage quality judges so all personnel and superintendents are encouraged to meet established deadlines on a timely basis. In compliance with the Fair's Code of Ethics applicable to show officials, the superintendent should not participate in the selection process beyond the initial submission of multiple names. In submitting names, the superintendent should be sensitive to the level of familiarity that the potential judge might have with the Fair's personnel, volunteers and exhibitors in terms of social interaction, prior judging and/or raising and sale of livestock to potential exhibitors at The Delaware State Fair. Before confirming the ultimate selection of the judge, the Premium Department Manager shall make similar direct inquiries of the prospective judge.

- h. On the dates and times for each of the department's shows during Fair, select and arrange to have a departmental clerk enter all winners' information into a Fair supplied electronic device to ensure timely electronic submission of competitive results.
- i. Livestock Department Superintendents will be exclusively responsible for assigning pens/stalls prior to the opening day of the fair. Fair staff (full and part-time) shall not participate or assist in assigning stalls or pens or making any interpretative decisions regarding entry entitlement. These decisions are to be made solely by the Superintendents with assistance as necessary coming from the Chairman of the Competitive Exhibits Committee. Preparations shall be made to post stall/pen assignments in a conspicuous place to avoid any confusion during exhibitor check-in. A central check-in point shall be established and maintained until all entries are received. All questions from exhibitors posed about decisions made in conjunction with the entry process and pen/stall assignments if received by staff (full or part-time) shall be referred directly to the Superintendents who will be responsible for dealing directly with the exhibitor and to appropriately apprise staff of his or her decision.
- j. Superintendents and assistant superintendents must be present during check-in. Superintendent or at least one assistant shall be available to address needs and concerns of exhibitors. All department superintendents and their assistants should plan together and divide responsibilities appropriately. A suggestion would be to create a chart showing who is to be present or available and responsible during the times an exhibit is open to the public, during check out time at the close of the Fair, and for the maintenance of good housekeeping procedures throughout.
- k. Superintendents shall be familiar with recommendations for managing public and animal contact areas and shall ensure compliance with established measures to reduce the potential for injuries or disease transmission and to increase the probability that incidents or problems identified with animal contact settings will be reported, documented, and handled appropriately.
- l. It is the responsibility of each Superintendent to meet with the accounting department each October to establish a monetary budget for their respective department.
- m. All superintendents and assistant superintendents shall be required to attend an annual pre-fair meeting during which that year's overall animal program is reviewed. This meeting shall be conducted by the chairman of the livestock committee. Depending upon each department's unique circumstances, attendance at additional meetings may be necessary.

3. During the Fair

- a. The Fair's credentials department shall issue all gate passes and parking permits to all animal department superintendents. Superintendents shall be responsible for the fair and equitable distribution of all gate passes and/or parking permits to all exhibitors. Superintendents must keep accurate records of all gate passes and parking permits as to whom they are distributed.

Records shall be maintained as prescribed by staff. Pass and permit issuance records must be turned in at the end of the Fair to the credentials department.

- b. On or about the time of animal check-in, the superintendent and assistant superintendents are responsible for personally reviewing all pertinent animal registration documents which each exhibitor is required to bring with them at the time of animal check-in. Registration papers are reviewed in order to determine that the animal presented meets the eligibility criteria established for the class(es) for which the animal has been entered. Additionally, as part of the check-in registration document review, the superintendent or assistant must verify that the animal presented for check-in and competition at the Fair is in fact the animal for whom registration papers have been submitted. Identification criteria to be used include non-electronic ear tags, electronic ID tags (i.e. RFID or 840 USDA FDX EID), ear notches, Scrapie ID tags, legible and healed tattoos, etc. Only after the review of the registration documents together with the physical examination of the animal shall an animal be considered "checked-in" and "confirmed to show."
- c. Each superintendent or his/her designee shall assist in the collection of accurate entry and judging information for the conduct of the junior livestock auction.
- d. Superintendents and fair officials involved in competitive exhibition are to interpret the Fair's rules, policies and regulations as they apply to their respective department. Superintendents should accept only those exhibits that meet the requirements set forth in the General and Departmental Animal Rules. Keep a copy of the Exhibitor's Handbook handy to answer questions. It is very important that superintendents be available to answer questions at the times noted in the Exhibitor's Handbook.
- e. Superintendents and fair officials, including volunteers, shall exercise best efforts to avoid any inappropriate contact with the show ring judge in order to avoid the appearance of any impropriety or conduct that may be interpreted by the public as lacking fairness and good sportsmanship.
- f. Post conspicuous persons who are on duty in your exhibit building. Superintendent or assistant superintendent on duty should always review the exhibit area for cleanliness, neatness and care of the animals.
- g. Receive the exhibits, checking to see that exhibitors have properly entered their exhibit according to procedures set forth in the General and Department Animal Rules. Work with clerks to be certain that exhibits are entered in the proper categories and that exhibitor tags or numbers are on all entries. Animal department superintendents should pay special attention that all exhibited animals have been properly entered. Superintendents or designated assistant superintendent shall ensure that the registration and animal health papers of all animals have been checked and verified.
- h. Plan a space for judging and set up the space with the proper equipment needed. Prior to judging, spend some time with the judges. Acquaint judges with the system used in your department. Obtain ribbons from the Fair's administration office, and return the unused ribbons along with judging results as soon as judging is complete. Make sure your clerk is in place at the judging event to record winners. Double check exhibitor records to be certain there are no discrepancies.
- i. Superintendents should encourage exhibitors to meet visitors, and to answer questions at all times during the days livestock exhibits are open to the public.
- j. Animal superintendents should continuously view all animals for obvious illnesses and address any immediate concerns with the proper authority (Department of Agriculture or on site veterinarian).
- k. When necessary and without violating the Code of Conduct for Fair Officials, superintendents should be in the ring to support the judge as a clerk or to clarify any issues regarding the rules and regulations of the show.
- l. Superintendents shall ensure that all aisles are kept clean of manure and that manure and soiled bedding is removed from animal areas to designated areas restricted from public access. Superintendents shall periodically check all hand-washing stations in their respective areas to

- ensure an adequate supply of lotion, water and towels are available at all times. The person responsible for re-stocking these supplies should be notified immediately when stocks are low.
- m. Upon conclusion of judging, each superintendent is responsible for ensuring that the department results book and digital media is made available immediately at the conclusion of judging for pick up by the entry department staff for processing of results and payment of premiums.
 - n. Superintendent shall instruct the entry department when, to whom and in what form all points information shall be forwarded as required by any sanctioned livestock show.

4. After the Fair

- a. Work with the facilities department, as requested, to return items to their proper places, and otherwise assist, as requested, in the process to clean up your respective department after the Fair.
- b. Thank your judges, assistants and volunteers for their valuable time and efforts.
- c. Make notes of any changes you wish to make in your department for the following year. Involve all those who assisted in your department for ideas and suggestions. Solicit comments and suggestions from exhibitors.
- d. Inventory the remaining ribbon supply for your department.

EXHIBIT “G” THE PUREBRED DAIRY CATTLE ASSOCIATION SHOW RING CODE OF ETHICS

Adopted May 5, 2015

The showing of registered dairy cattle stimulates and sustains interest in the breeding of registered dairy cattle. It is also an important part of the promotion, merchandising and breeding program of many breeders. For these reasons, the Purebred Dairy Cattle Association (PDCA) believes that it is in the best interest of all breeders of registered dairy cattle to maintain a reputation of integrity in dairy cattle shows and to present a wholesome and progressive image of dairy cattle in the show ring.

PDCA endorses this Show Ring Code of Ethics for all dairy breed shows and pledges its full cooperative support for its enforcement to show management, show judges, and the national breed associations.

The application of this Code of Ethics provides for absolute responsibility for an animal's condition by an owner, exhibitor, fitter or participant whether or not he or she was actually instrumental in or had actual knowledge of the treatment of the animal in contravention of this Code of Ethics. Dairy cattle exhibitors shall, at all times, deport themselves with honesty and good sportsmanship.

It is recognized that there are certain practices in the proper care and management of dairy cattle that are necessary in the course of moving dairy cattle to and between shows that are advisable to keep them in a sound, healthy state so they might be presented in the show ring in a natural, normal condition. At all times, exhibition livestock shall be treated in a humane manner and in accordance with dairy quality assurance practices so as to protect the health, safety and welfare of the livestock and the consuming public. No person shall present for exhibition or exhibit an animal which he or she knows, or has reason to suspect, is affected with or has been exposed to a dangerously contagious or infectious disease, or illegal or non- approved use of drugs, medication and/or prohibited substance, or residue.

The position of the Purebred Dairy Cattle Association is that all animals presented for exhibition shall be in their natural conformation and structure, free of any alteration or modification by injection or internal or external administration of any substance or by any involvement in unethical fitting.

Grooming and Preparation

Dairy cattle exhibitions are conducted under standards for evaluating conformation established by the PDCA *Unified Scorecard* (2009), with specific breed characteristics taken into consideration by the show judge. In this connection, animals will be groomed and prepared for the judge's evaluation in order to display the animal's natural contour, conformation, performance and mobility. Specifically:

1. Changing the natural color of the animal is prohibited (effective 6/1/2015). However, external applications of cosmetics that affect only appearance may be used, including by way of example hoof polishes and false switches.
2. The maximum allowable length of naturally growing hair anywhere on the topline is not to exceed 1". Exhibitors will be required to comply with this rule before the animal is allowed to enter the ring.
3. Addition of foreign objects, including but not limited to hair or hair substitutes, cloth or fiber, to change the natural contour or appearance of the animal's body is prohibited.
4. Externally sealing the teat ends with a preparation that does not harm the animal's skin is permissible. Natural teat placement will be given preference over artificially positioned teats.

Violations: False, Deceptive or Unacceptable Practices

These practices are violations of the Code of Ethics and will be reported to show management and may be reported to the respective national breed associations:

1. Misrepresenting the age and/or milking status of the animal for the class in which it is shown.
2. Treating the animal, particularly the udder, internally or externally:
 - a. with an irritant or counter-irritant,
 - b. using a device to artificially create or enhance the udder crease,
 - c. using other substances as detected by testing that causes changes in the udder to artificially improve the conformation.
 - d. plugging the teat canal with foreign substances.
3. Surgical or unethical insertion of any matter under the skin or into body cavities, performed to change the natural contour or appearance of the animal's body (e.g., administration of fluid via a stomach tube or other similar apparatus to fill the rumen), though not to preclude practices required or involved in normal management.
4. Criticizing or interfering with the judge, show management or other exhibitors while in the show ring or other conduct detrimental to the breed or the show.
5. Challenging, threatening or interfering with an ethics committee appointed by show management to monitor the animals on exhibit on the show grounds.

Exhibitor Responsibility

The act of entering an animal in a livestock show is the giving of consent by the owner, exhibitor, fitter and/or absolutely responsible person (hereinafter referred to as "Exhibitor") for show management to obtain any specimens of urine, saliva, blood, milk, or other substances from the animal to be used in testing. Materials may also be collected by ultrasound and photographic methods and by direct examination of animals.

The act of entering an animal is the giving of consent by the owner, exhibitor, fitter and/or absolutely responsible person (the "Exhibitor") to have disciplinary action for violation of this Show Ring Code of Ethics taken by show management, the state in which the show occurs, and/or the national dairy breed association without recourse.

Show Ethics Committee

Each show should have an Ethics Committee. The make-up of this committee should include official breed representatives, representative(s) of show management (e.g., dairy cattle show superintendent, General Manager), the official show veterinarian, and Extension representative.

The Ethics Committee will be responsible for monitoring violations of the Show Ring Code of Ethics. The Ethics Committee will investigate the report of any violation and determine the accuracy of the allegation. The Ethics Committee will have the authority to inspect animals and related material to determine if violations have occurred.

Violations: Reporting and Investigation

Complaints of alleged violations can be reported to the breed superintendent, the show superintendent, show management, and/or the Ethics Committee.

Before An Animal is Shown

If the Ethics Committee suspects that a violation of the Show Ring Code of Ethics will occur if the animal is shown, and that violation is reasonably well established before the animal is shown, the Ethics Committee will submit a report to show management.

Show management will discuss the violation with the Exhibitor:

1. If, at the Exhibitor's discretion, the animal in question is not shown, no violation will have occurred.

2. If the Exhibitor wishes to challenge that a violation occurred, he/she/they will have an opportunity to appeal to the Ethics Committee. If its decision is not changed, the Exhibitor will be denied the opportunity to exhibit the animal in question.

During and After An Animal is Shown

All animals are subject to examination during judging. The judge and Ethics Committee are instructed to examine the top five (5) animals in each class closely for violations of the Show Ring Code of Ethics. When a violation may have occurred, a milkout may be called for. This call may be by breed association rule, or by request of an authorized representative of the national breed association, the judge, the Ethics Committee, or show management.

If an animal is exhibited and a violation of the Show Ring Code of Ethics is subsequently suspected, investigated, and determined to have occurred, the violation will be reported to the Ethics Committee and show management for action. The Exhibitor will be notified of the violation and the supporting evidence and invited to defend or explain the allegations.

Violations are subject to the disciplinary provisions of show management, the state in which the show occurs, and the national dairy breed association. Sanctions may include any one, or combination of the following:

- Forfeiture or return of awards, prizes, premiums or proceeds;
- Written letter of reprimand to the owner, exhibitor, fitter and/or absolutely responsible person (the "Exhibitor");
- Disqualification of the exhibition livestock from an exhibition;
- Disqualification of the Exhibitor from the show;
- Publication of offense.

Disqualification may include any or all shows and classes and may be for any number of years.

History: Adopted by PDCA in March 1969, revised March 1971, February 1977, February 1981, February 1986, February 1988, February 1989, February 1992, February 1993, November 1995, April 2002; April 2004, May 2015.

EXHIBIT “H” JUNIOR LIVESTOCK MARKET ANIMAL DRUG TESTING FAQs

Revised February 22, 2023

Exhibitors and their families are strongly encouraged to review the Livestock Handbook for full details on drug testing. General Provisions can be found at Section H, Par. 1, Sub-par. A with more drug testing specifics starting at Section H, Par. 1, Sub-par. C 1 and 2.

As a reminder, compliance with the content of the Livestock Handbook is a requirement for participation in any Delaware State Fair competition, show, competition or contest including the Extravaganza and Junior Livestock Auction.

All test specimens will be collected by the office of Delaware Department of Agriculture’s State Veterinarian staff at a designated location. Exhibitors must complete the Drug Testing Sample Collection Form at the time of sample collection. After notification that a sample is necessary, no animal may return to its barn or pen prior to having a sample collected unless approved by and accompanied by a livestock department superintendent or designee.

Exhibitors with questions regarding drugs and/or eligibility are encouraged to contact their veterinarian prior to administration of drugs.

1. What population of animals have been identified for testing?

Junior Market Animals (Beef, Sheep, Hogs, Goats)

2. What is the motivation behind ramping up on testing?

- a. To ensure the integrity of the food supply; and
- b. To ensure fair competition; and
- c. To educate exhibitors on proper drug use.

3. What criteria will used to determine which specific animals are subject to testing or detailed inspection?

Any Livestock Department Superintendent, Chairperson of the Livestock Committee or the Chairperson of the Livestock Extravaganza Committee may conduct testing or inspection of any and all animals entered in a junior livestock market class, show or contest before, during or after the class, show or contest in order to carry out the following goals and objectives: To determine whether an animal qualifies for competition in a particular market class; or To determine whether an animal has been unethically fitted in any manner; or To determine whether a market animal has been administered, fed, given, injected or has had topically applied any drug, chemical compound or substance that is not approved for use with food producing animals by the Food and Drug Administration or United States Department of Agriculture.

4. Does The Delaware State Fair have a zero-tolerance policy on FDA-approved drugs?

No. FDA-approved drugs are allowed as long as they do not violate General Animal Exhibitor Rules, Section H – Market Animal Rules, Par. 1 – Market Animal Care, Drugs, Testing, Violations and Penalties, C-Violations 2-i and C-Violations 2-iii of the Livestock Handbook.

5. Does The Delaware State Fair allow drug residues in an animal? Do animals have to arrive at The Delaware State Fair fairgrounds free and clear of all residues?
- If an animal going to auction has been administered drugs or any substance which requires a withdraw time before harvest and the applicable withdraw time completion period or withdraw clearance date has not elapsed by the time of the Junior Livestock Auction (6:30 PM Thursday July 27, 2023), the animal can still be sold at auction **PROVIDED** that the exhibitor advises the Junior Livestock Auction Committee Chairperson of the post-auction withdraw clearance or completion date by completing this form [CLICK HERE](#) and delivering it to office no later than 5:00PM Wednesday July 26, 2023. The withdrawal completion or clearance date will be announced at the auction prior to the commencement of bidding on that particular animal.
6. Does USDA allow the use of approved medications based on withdrawal periods?
- No. The USDA does not allow animals with violative drug residues to enter the food supply. This decision is based on test (not quantitative) results, not withdrawal periods.
7. Is there an exception to disqualification if my veterinarian prescribed the drug?
- Generally, no. However, there is an exception (See Section H, Par. 1, Sub-par C-2-ii) for extra-label use of a drug properly disclosed on The Delaware State Fair's AMDUCA Disclosure Form. The role of a veterinarian is to treat for the health of the animal, which may cause the animal to be ineligible for exhibition and competition purposes.
8. What is the AMDUCA Form?
- It is normally a violation of Section H, Par. 1, Sub-par C-2 of the Livestock Handbook if an animal tests positive for a non-FDA-approved drug. However, it is not a violation if the exhibitor provides to The Delaware State Fair, at the time of any Fair ordered test, a properly completed AMDUCA form for the extra-label drug use. On the AMDUCA form, the veterinarian provides details on the condition of the animal, the drug used, and that federal law was followed. The AMDUCA form is not for disclosure of drug use that was in accordance with the approved labeling. The AMDUCA form can be found at [CLICK HERE](#).
9. How are remedies and disqualifications handled?
- All exhibitors in any and all events described in this livestock handbook and associated departmental pages acknowledge by their entry into such events that they have no constitutional or statutory right to participate or compete in such events. All exhibitors hereby expressly acknowledge that the procedures set forth in this livestock handbook are the exclusive procedures and remedies concerning any disqualification. The Delaware State Fair reserve the final and absolute right to interpret these rules and regulations, settle and determine all matters, questions and differences in regard thereto, otherwise arising out of, connected with or incident to the fair.

EXHIBIT "I" DRUG USE NOTIFICATION & SAMPLE COLLECTION FORM

Exhibitor Name: _____

Date: _____

Animal Identification: Tag ID #: _____ Secondary ID #: _____ Color & Breed: _____	Species: Cattle Sheep Swine Goat	Placing: Grand Reserve Other:
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CHECK ALL STATEMENTS THAT APPLY:

_____ I certify the animal above to be free of medication.

_____ The animal above has been medicated. If so, complete the treatment chart on the back of this form listing **ALL** drugs, treatment dates, individual who administered, and the prescribing veterinarian if applicable.

_____ My veterinarian has prescribed a drug used in an extra-label manner. I have attached a completed and fully signed AMDUCA form for each extra-label drug being used on the animal listed above.

I HEREBY CERTIFY THAT THE INFORMATION SET FORTH ABOVE IS TRUE AND CORRECT.

Print Clearly - Exhibitor Name

Signature of Exhibitor

Print Clearly - Parent/Guardian of Exhibitor

Signature of Parent/Guardian of Exhibitor

SAMPLE IDENTIFICATION

Barcode #:

Urine Specimen Cup #: _____

I hereby certify that the information above has been read and is correct.

Print Clearly - Collector

Signature of Collector

Print Clearly - Collection Witness

Signature of Collection Witness

Print Clearly - Exhibitor Name

Signature of Exhibitor

Print Clearly - Parent/Guardian of Exhibitor

Signature of Parent/Guardian of Exhibitor

Treatment Date	Condition Treated	Medication Given	Amount / Dose	Route	Withdrawal Time	Date Withdrawal Complete	Individual Administering

If this is a prescription drug, list the licensed veterinarian's name, address and phone number who prescribed or directed the treatment.

Veterinarian's Name: _____

Veterinarian's Address: _____

Veterinarian's Phone: _____

Exhibitor compliance with all applicable rules and regulations is essential to the integrity of The Delaware State Fair. Violations of any applicable rule or regulation may result in exhibitor sanctions including disqualification, forfeiture of monetary & non-monetary awards, and/or suspension of future Fairs. Rev 1.19.23

EXHIBIT “J” ANIMAL MEDICINAL DRUG USE CLARIFICATION ACT (AMDUCA) DISCLOSURE FORM

This form is only for disclosure of extra-label (not in accordance with the approved labeling) drug use in a market animal by or on the lawful order of a licensed veterinarian. This form is not to be used to disclose drug use that was in accordance with the approved labeling. It is a violation of the Livestock Handbook to falsify entries, records, or registration of animals. A separate form is required for each extra-label drug.

This form must be properly completed and provided to The Delaware State Fair at the time of any Fair-required testing during The Delaware State Fair. This form is provided for the exception in Section H “Market Animal Rules”, page 13 of the Livestock Handbook. Animals are still subject to all other provisions of the Livestock Handbook, for example violations for competitive advantage drugs and violative residue limits.

By law, extra-label drug use is limited to treatment modalities when the health of an animal is threatened or suffering or death may result from failure to treat.

Exhibitor: _____
(print exhibitor name) (print exhibitor address)

Species of animal and Tag ID #: _____

I, _____, a licensed veterinarian, certify that the following are all true:
(print veterinarian name)

1. I have a valid veterinarian-client-patient relationship, as defined by 21 C.F.R. § 530.3, in regard to the above animal.
2. Without treatment, the health of the above animal is threatened or suffering or death may result.
3. There is no approved new animal drug that is labeled for such use and that contains the same active ingredient which is in the required dosage form and concentration, except if I have found that the approved new animal drug is clinically ineffective for its intended use in the above animal.
4. Prior to prescribing or dispensing an approved new animal or human drug for an extra-label use in the above animal, I:
 - a. Made a careful diagnosis and evaluation of the conditions for which the drug is to be used;
 - b. Established a substantially extended withdrawal period supported by appropriate scientific information;
 - c. Instituted procedures to assure that the identity of the animal is carefully maintained; and
 - d. Took appropriate measures to assure that assigned timeframes for withdrawal are met and no illegal drug residues occur in the above animal.
5. The established name of the drug: _____
6. The active ingredient(s) of the drug: _____
7. The condition treated: _____
8. The dosage administered: _____
9. The dates of treatment: _____
10. The treatment was in compliance with the Animal Medicinal Drug Use Clarification Act of 1994 (P.L. 103-396, 21 U.S.C. 360b(a)) and the corresponding regulations (21 C.F.R. § 530.1 *et seq.*)

Veterinarian Phone Number: _____

Signature of Veterinarian: _____

Date: _____

DSF Initials: _____

EXHIBIT “K” LIVESTOCK EXHIBITOR’S RIGHT OF PROTEST OR APPEAL

Adopted February 21, 2022

Exhibitors have a right to file a protest about another exhibitor whose eligibility as an exhibitor or whose particular animal allegedly does not meet the rules and regulations set forth by The Delaware State Fair. Also, an exhibitor has the right to file an appeal from a determination of the departmental superintendent that a particular exhibitor may have breached a department rule, regulation or ethics code (i.e. IAFE National Code of Show Ring Ethics, etc.) applicable to department entries (i.e. eligibility of an exhibitor and/or their exhibit, including animals) and/or set forth in the livestock handbook or the departmental pages associated with livestock. These protests or appeals will be considered by the Chairperson of the Fair’s Livestock Committee and if further appealed, ultimately by Fair management without fear of reprisal or recrimination as set forth below.

Exhibitors should use the following guidelines in expressing their protest or appeal.

1. Please submit in written form a concise statement of your observations supporting your allegation that a person has violated a rule or the basis for your appeal in the case of the assessment of a penalty or sanction by departmental leadership. Provide as much detail as possible, and present the summary based on the facts. Hand-written documents are welcomed, but must bear the writer’s signature. Anonymously written protests or appeals will not be accepted. Submission must be turned in to the Administrative Office within 24 hours of the occurrence of the incident giving rise to the protest or the assessment of the penalty or sanction. Upon receipt, the protest/appeal will then be forwarded to the appropriate individual (Livestock Committee Chairperson or General Manager).
2. In no event should an Exhibitor’s Right of Protest or Appeal form be filed after the end of the current Fair. Protest and Appeal forms are also available at the Delaware State Fair’s Administration Office. Please complete all required information fields including your name, address, cell phone, e-mail address, etc. along with the best means to contact you with the Fair’s response. In the case of a protest, the name of the person alleged to have violated the rule and the citation of the rule violated must be included. A description of the exhibit involved (i.e. species, exhibit, class and division) must also be included.
3. It is critical that any protests or appeals be properly communicated in the fashion set forth above in a timely manner. It is imperative that all protests be brought to the attention of management while the Fair is underway so that all parties who might need to be involved in a resolution are on site and are able to participate in a quick and thorough review. A timely response will be made by management within 24 hours and communicated to the person who filed the protest or appeal.
4. Any opinion or decision rendered by the Chairperson of the Livestock Committee may be immediately appealed within 24 hours to the Fair’s General Manager, who in his or her discretion may consult with any additional parties needed to render a decision. The General Manager’s decision on a protest or appeal shall be made and communicated within 24 hours. The decision of the General Manager shall be considered final.

EXHIBIT “L” 2023 QUALITY ASSURANCE CERTIFICATION REQUIREMENT FOR DELAWARE STATE FAIR MARKET ANIMAL EXHIBITORS

Revised 2.23.23

All Delaware State Fair junior exhibitors showing a market animal (steer, market lamb, market goat or market hog) are required to have a current quality assurance certification in order to enter and exhibit in a market class at the Delaware State Fair. The YQCA program is a national certification that now covers all livestock species with a single certification for all youth ages 7-21 nationwide. Program ages are calculated as of January 1 of the current year. **Please note that starting in 2023 you must have a YQCA/BQA/PQA or DEQA certificate that is good through the end of July 2023 in order to enter a market animal in the 2023 Delaware State Fair. A copy of that certificate must be uploaded in ShoWorks at the time of entry in order for an entry to be complete and accepted.** Options for obtaining a qualifying quality assurance certification to be able to enter and show a market animal at the 2023 DSF are:

- **Ages 5-6-** A parent, guardian or responsible adult must have a current quality assurance certification. Options to fulfill this requirement include PQA(Pork Quality Assurance) or BQA (Beef Quality Assurance <https://www.bqa.org/certification/online-certification>) adult online trainings or parents can either attend a YQCA classroom training session(email Susan directly to register) with their 5-6 year old to obtain a valid QA certification to meet the DSF requirement. Please contact Susan Garey if you would like to be granted access to the online Adult PQA certification training to cover youth ages 5-6. An email address is required.
- **Ages 7-18-** The youth market exhibitor must have a current YQCA certification obtained either through an YQCA classroom training session or YQCA online.
- **Ages 19-21-** The youth market exhibitor must have a current YQCA certification that can **only be obtained online as per the YQCA program rules.**

Youth YQCA certification is valid for one year.

In order for youth ages 8-21 to participate in either an online or in person classroom YQCA training session, they must register and create a profile at <http://yqcaprogram.org> For youth age 8-12, parents are required to register their youth on the YQCA website. Once a child is registered, select the appropriate class you plan to attend. Fees will be charged at the time of registration and can be paid by credit card.

The YQCA classroom training costs \$3.00 and the online training costs \$12.00. These fees are paid online and go directly to YQCA even if you are attending an in person training. This should be completed prior to coming to the in person training. Youth completing the online YQCA training will take the online module that corresponds to their age as of January 1 of the current year.

The following YQCA in person class training dates have been scheduled for this spring:

- ***Thursday, April 27, 2023- UD Carvel Center- Sussex County Extension Office, Georgetown 6:30-8:30 pm- registration required in advance-must register by April 24***
- ***Tuesday, May 2, 2023- New Castle County Extension Office, Newark 6:30-8:30 pm- registration required in advance- must register by April 29***
- ***Monday, May 22, 2023- Paradee Center- Kent County Extension Office, Dover 6:30-8:30 pm- registration required in advance- must register by May 19***

If you plan on attending any of these sessions, you must register in advance so that we can ensure enough space and training materials. Please contact Susan Garey truehart@udel.edu or (302) 242-1510 if you have any questions or concerns in regards to Quality Assurance/YQCA certification needs.

EXHIBIT “M” SLIDING SCALES

SCALE A:

# of Exhibitors	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
1	\$ 23.25									
2	\$ 24.25	\$ 21.00								
3	\$ 25.50	\$ 22.00	\$ 18.75							
4	\$ 26.50	\$ 23.25	\$ 20.00	\$ 16.50						
5	\$ 27.50	\$ 24.25	\$ 21.00	\$ 17.75	\$ 15.50					
6	\$ 28.75	\$ 25.50	\$ 22.00	\$ 18.75	\$ 16.50	\$ 13.25				
7	\$ 29.75	\$ 26.50	\$ 23.25	\$ 20.00	\$ 17.75	\$ 14.50	\$ 11.00			
8	\$ 31.00	\$ 27.50	\$ 24.25	\$ 21.00	\$ 18.75	\$ 15.50	\$ 12.25	\$ 9.00		
9	\$ 32.00	\$ 28.75	\$ 25.50	\$ 22.00	\$ 20.00	\$ 16.50	\$ 13.25	\$ 10.00	\$ 10.00	
10	\$ 33.00	\$ 29.75	\$ 26.50	\$ 23.25	\$ 21.00	\$ 17.75	\$ 14.50	\$ 11.00	\$ 11.00	\$ 11.00

SCALE B:

# of Exhibitors	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
1	\$ 34.25									
2	\$ 35.25	\$ 29.75								
3	\$ 36.50	\$ 31.00	\$ 25.50							
4	\$ 37.50	\$ 32.00	\$ 26.50	\$ 21.00						
5	\$ 38.50	\$ 33.00	\$ 27.50	\$ 22.00	\$ 16.50					
6	\$ 39.75	\$ 34.25	\$ 28.75	\$ 23.25	\$ 17.75	\$ 17.75				
7	\$ 40.75	\$ 35.25	\$ 29.75	\$ 24.25	\$ 18.75	\$ 18.75	\$ 18.75			
8	\$ 42.00	\$ 36.50	\$ 31.00	\$ 25.50	\$ 20.00	\$ 20.00	\$ 20.00	\$ 20.00		
9	\$ 43.00	\$ 37.50	\$ 32.00	\$ 26.50	\$ 21.00	\$ 21.00	\$ 21.00	\$ 21.00	\$ 21.00	
10	\$ 44.00	\$ 38.50	\$ 33.00	\$ 27.50	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00

SCALE C:

# of Exhibitors	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
1	\$45.25									
2	\$46.25	\$24.25								
3	\$47.50	\$25.50	\$25.50							
4	\$48.50	\$26.50	\$26.50	\$26.50						
5	\$49.50	\$27.50	\$27.50	\$27.50	\$27.50					
6	\$50.75	\$28.75	\$28.75	\$28.75	\$28.75	\$28.75				
7	\$51.75	\$29.75	\$29.75	\$29.75	\$29.75	\$29.75	\$29.75			
8	\$53.00	\$31.00	\$31.00	\$31.00	\$31.00	\$31.00	\$31.00	\$31.00		
9	\$54.00	\$32.00	\$32.00	\$32.00	\$32.00	\$32.00	\$32.00	\$32.00	\$32.00	
10	\$55.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00	\$33.00

SCALE D:

# of Exhibitors	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
1	\$56.25									
2	\$57.25	\$51.75								
3	\$58.50	\$53.00	\$47.50							
4	\$59.50	\$54.00	\$48.50	\$43.00						
5	\$60.50	\$55.00	\$49.50	\$44.00	\$38.50					
6	\$61.75	\$56.25	\$50.75	\$45.25	\$39.75	\$34.25				
7	\$62.75	\$57.25	\$51.75	\$46.25	\$40.75	\$35.25	\$29.75			
8	\$64.00	\$58.50	\$53.00	\$47.50	\$42.00	\$36.50	\$31.00	\$25.50		
9	\$65.00	\$59.50	\$54.00	\$48.50	\$43.00	\$37.50	\$32.00	\$26.50	\$21.00	
10	\$66.00	\$60.50	\$55.00	\$49.50	\$44.00	\$38.50	\$33.00	\$27.50	\$22.00	\$22.00

EXHIBIT “N” EXHIBITOR’S PROTEST OR APPEAL FORM

An Exhibitor’s Right of Protest or Appeal form must be used and filed prior to the end of the current fair. Forms are available at the Delaware State Fair’s Administration Office and on the Fair’s website. Please complete all required information fields including name, address, cell phone, e-mail address, etc. along with the best means to contact you with the Fair’s response.

Contact Information of person filing the protest or appeal:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell: _____ Email: _____

Please indicate best way to reach you: _____

Date of the incident leading to the protest or appeal: _____

Approximate time and location of the incident: _____

Name of person who is alleged to have violated a rule and a description of the exhibit or animal involved in the violation: _____

STATEMENT OF PROTEST OR APPEAL:

SIGNATURE OF PERSON FILING PROTEST/APPEAL: _____

DATE SIGNED: _____ TIME: _____

DECISION RENDERED BY THE CHAIRPERSON OF THE LIVESTOCK OR COMPETITIVE EXHIBITS COMMITTEE:

SIGNATURE OF CHAIRPERSON: _____

DATE DECISION RENDERED: _____ **TIME:** _____

SUMMARY OF APPEAL MADE TO GENERAL MANAGER:

SIGNATURE OF PERSON MAKING THE APPEAL: _____

DATE APPEAL SIGNED: _____ **TIME:** _____

DECISION RENDERED BY THE GENERAL MANAGER:

SIGNATURE OF GENERAL MANAGER: _____

DATE DECISION RENDERED: _____ **TIME:** _____

EXHIBIT “O” LIVESTOCK GATE PASS & VEHICLE PASS DISTRIBUTION POLICY

Updated February 22, 2023

*The policy does not include the Poultry and Rabbit Department.

1. GATE ADMISSIONS

- a. Each livestock exhibitor will receive a 10-Day gate admission badge.
- b. If a junior livestock exhibitor requires the assistance of another non-credentialed family member to assist in the care and maintenance of his or her livestock at the fairgrounds, and meets all of the following three criteria, the junior exhibitor may request an additional 10-day gate admission pass by certifying that they meet all 3 criteria at the time they enter their animals in the ShoWorks entry platform. If determined to be eligible, one additional 10-day gate admission pass will be issued to the household in which the exhibitor resides. Only one additional gate pass will be issued regardless of the number of livestock exhibitors residing in the household. The criteria that must be met as a pre-requisite to receiving the additional 10-day gate admission pass to be used by an adult member of their household to support the care and maintenance of the exhibitor’s livestock are the following:
 - i. The exhibitor is 21 or younger; AND
 - ii. The exhibitor’s parent or guardian rendering assistance to the exhibitor is not camping on the grounds; AND
 - iii. Any adult member of the exhibitor’s immediate household does not have access to any other free form of gate admission (i.e. shareholders’ or Director gate passes or gate passes issued by any other Fair departments such as another livestock department, 4-H, FFA, etc.).
- c. Beyond the exhibitor badge and additional gate pass identified in Par. 1 (a) and (b) above, if unique circumstances exist, which in the opinion of the credential-issuing superintendent (as determined by the Fair administered departmental hierarchy for voucher issuance) justifies the need to issue another single day or 10-day admission pass for a household member to be in a position to assist in the care and maintenance of the exhibitor’s animals, the superintendent may issue a voucher to the exhibitor which may be exchanged for an admission pass at the credentials trailer. This pass shall permit the essential additional household member to access the grounds during paid gate operating hours to assist in the care and maintenance of the exhibitor’s livestock. Departmental officials shall keep records of who receives a voucher.
- d. For re-admission purposes, please keep the following in mind: As you leave the gated portion of the fairgrounds any day after 9:00 AM (when the paid gate system is administered and the gates are staffed), please make sure that you have your hand stamped so that you can return later that day or evening and be re-admitted simply by showing your handstamp to the security guard or scanner at Gate 2. If the handstamp is not visible or legible, the security guard or scanner may ask you to show your exhibitor badge or the original gate pass that you used and presented earlier that day to gain admissions to the grounds.
- e. An Exhibitor or their family may purchase additional 5-Day gate pass for \$35 through the Fair’s website.
- f. Credential badges and gate passes shall be mailed out by the Premiums Department in coordination with the Credentials Department prior to the Fair.
- g. If it is determined that an exhibitor has failed to confirm to show at least one qualifying livestock species (including the requirement of having to make weight), all previously issued

gate admission badge and gate admission pass(es) shall be administratively revoked and made inactive in the ETIX gate pass scanning process and cannot be used to gain admission to the fairgrounds.

2. VEHICLE PASS

- a. Farms or households with 1 or 2 exhibitors will receive one (1) combination Exhibitors' Gate 2/Exhibitors' Parking Lot vehicle pass. The former hangtag style parking pass has now been replaced with a more durable and scannable static cling type pass that should be placed on the inside bottom left drivers side windshield.
- b. Farms or households with 3 or more exhibitors will receive two (2) combination Exhibitors' Gate 2/Exhibitors' Parking Lot vehicle pass.
- c. Beyond the vehicle passes distributed under Par. 2 (a) and (b) above, if unique circumstances exist, which in the opinion of the credential-issuing superintendent (as determined by the Fair administered departmental hierarchy for pass issuance) justifies the need to issue another vehicle pass for a household member to be in a position to assist in the care and maintenance of the exhibitor's livestock, the superintendent may issue a voucher to the exhibitor which may be exchanged for a hangtag at the credentials trailer. The vehicle pass shall permit the entry of one vehicle to the grounds during authorized hours and to park, on a space available basis, in the exhibitor parking lot. The driver and any occupants of the vehicle six and older must present a badge or other form of gate pass for admission to the security guard and/or scanner at Gate 2 in order to be admitted with the vehicle to the fairgrounds any day after 9:00 AM.
- d. Exhibitor parking is designated for daily in and out use by exhibitors. It is not intended to be used for long-term parking during the 10 days of Fair. Access to the Exhibitors Parking Lot shall be monitored and vehicle passes will be scanned upon entry during parking department operating hours. Parking is not guaranteed to any vehicle pass holder. Parking will only be permitted when space is available.
- e. At Gate 2, Security will scan the barcode on each vehicle pass before admitting the vehicle onto the fairgrounds. The driver and all other vehicle occupants six and older must present their badge or gate pass for scanning in order to be admitted to the fairgrounds when accompanying the vehicle. Anyone six and older occupying the vehicle will not be admitted without a valid scannable gate pass or exhibitor's badge. Security at Gate 2 will admit the vehicle to the fairgrounds a maximum of 20-minutes to deliver livestock and/or feed to their pens in the livestock portion of the fairgrounds.
- f. Vehicle passes will be mailed out by the Premiums Department prior to Fair. Temporary vehicle passes will no longer be issued.
- g. If it is determined that an exhibitor has failed to confirm to show at least one qualifying livestock species (including the requirement of having to make weight), all previously issued combination Exhibitors' Gate 2/Exhibitors' Parking Vehicle Pass(es) shall be administratively revoked and made inactive in the ETIX vehicle pass scanning process and cannot be used to gain access to the fairgrounds via Gate 2 or to park in exhibitor parking (Green Lot).

EXHIBIT “P” LIVESTOCK DEPARTMENT GATE PASS & VEHICLE PASS DISTRIBUTION POLICY FAQs

Updated February 22, 2023

*The policy does not include the Poultry and Rabbit Department.

This policy provides guidance on the issuance of livestock exhibitor badges, gate passes and Gate2/Exhibitor Parking Lot vehicle passes.

The policy represents major improvements over how gate and vehicle passes have been issued in the past. The most significant improvement is that badges, passes and vehicle passes will be processed and **MAILED** to exhibitors and their households approximately two weeks **BEFORE** the start of Fair.

This policy is best explained by way of a series of questions and answers that are set forth below.

If you have any questions, please feel free to call Hannah O’Hara, the manager of the Premiums Department at 302-398-7002.

QUESTION: What does this policy cover?

ANSWER: This policy covers the issuance of exhibitor badges, gate admission passes and vehicle passes.

QUESTION: As a livestock exhibitor, am I eligible to receive an admission (gate) pass?

ANSWER: Yes, all livestock exhibitors will receive one personalized plastic admission badge that will serve as your gate pass and is scannable at all gates for admission to the fairgrounds. If you are eligible, you will receive your plastic badge by mail prior to Fair. This policy does not apply to those showing exclusively in the Poultry and Rabbit Department.

QUESTION: If I need help from my parent or guardian caring for my animal(s) on the fairgrounds, can I get an admission pass for that parent or guardian?

ANSWER: As a livestock exhibitor, if you meet all three of the following criteria: **(1)** you are 21 or younger **AND (2)** your parent or guardian is not camping on the fairgrounds **AND (3)** the same parent or guardian does not have access to any other free form of gate admission (i.e. they are not a shareholder, director or a recipient of a free gate admission pass from any other fair department), you are eligible to receive an additional admission pass for the use of your parent or guardian who will be assisting you with the care and feeding of your animal(s). If you and your parent or guardian meet all 3 of the criteria, you, on behalf of your household can apply for this admission pass at the time you enter your animals in ShoWorks. After a review of your submission, if the premiums department staff determines that you have met all 3 criteria, the additional gate pass will be mailed to your household prior to Fair. An eligible household may receive only one additional gate pass regardless of the number of livestock exhibitors that reside in the household or the number of animals from that family being shown.

If you have very special and unique circumstances involving the care and maintenance of your animals, which you feel requires a second or additional parent or guardian, who themselves must meet all 3 of the criteria listed above, to help you, once you arrive on the fairgrounds, you will need to direct your request to your superintendent (assuming you are showing only one species). In the event you are

showing more than one species, you should direct your request to the first department superintendent appearing on the following list which represents one of the species that you are showing:

- A. Dairy
- B. Swine
- C. Horses/Ponies
- D. Goats
- E. Beef
- F. Sheep

If considered eligible by the appropriate superintendent, you will receive a voucher which you will need to present and exchange at the credentials trailer for a gate pass for the additional parent or guardian helping you with your animals.

Careful records are being kept regarding the issuance of these vouchers, so please do not abuse this very special privilege.

If the Fair determines that you are not eligible to receive your badge of gate pass (i.e. you have failed to confirm to show at least one animal), the privileges associated with the badge and/or gate pass will be revoked and the badge and/or paper gate pass(es) will be rendered un-scannable (deactivated) and cannot be used at any gate (pedestrian and vehicular).

QUESTION: What if I have a relative or two or three or four that want to attend my shows or visit me during Fair. Are there any multi-day discounted passes available to purchase?

ANSWER: Why of course. In the case of relatives or friends who want to attend your livestock show(s) or just visit with you on the fairgrounds, heavily discounted 5-day admission passes redeemable any 5 days or nights during the 2023 Fair can be purchased online for \$35 at <https://www.delawarestatefair.com/admissions-and-promos>

QUESTION: As a livestock exhibitor, am I eligible to receive a vehicle pass that will enable me to drive my vehicle and animals through Gate 2 and to park my vehicle in the exhibitors' parking lot (the Green Lot)?

ANSWER: Yes indeed. Each household or farm (as documented in the ShoWorks online entry system) with 1 or 2 livestock exhibitors residing there will receive one (1) combination Exhibitors' Gate 2/Exhibitors' Parking Lot vehicle pass. Households or farms with 3 or more exhibitors residing there will receive two (2) combination Exhibitors' Gate 2/Exhibitors' Parking Lot vehicle passes. The former hangtag style parking pass has now been replaced with a more durable and scannable static cling type pass that should be placed on the **inside bottom left drivers side windshield**. The static cling pass will adhere to the **inside** windshield without the use of an adhesive. Please do not place the static cling vehicle pass on the outside windshield. If you have any other stickers or decals on your driver's side windshield (i.e. DE State Parks Vehicle Pass), please be careful not to mount your Fair vehicle pass behind any other window stickers. Each static cling vehicle pass will display a unique barcode that is linked to you and your household. This barcode will be scanned by security at Gate 2 and at the entrance to exhibitor parking. The cling sticker's barcode is designed to be scanned through your windshield. Approximately two weeks before Fair, the static cling vehicle pass will be mailed to your household address as it is listed in the ShoWorks online entry system.

QUESTION: How does the static cling vehicle pass work at Gate 2 or in the exhibitors' parking lot?

ANSWER: The static cling vehicle pass refers to the non-adhesive soft plastic pass used to obtain vehicular access through Gate 2 and to park a vehicle in the exhibitors' parking lot (the Green Lot).

All combination Gate 2/ Exhibitors' Parking Lot vehicle passes will feature a unique barcode linked and assigned to each eligible exhibitor. In order to obtain vehicular access to the livestock part of the fairgrounds (only via Gate 2) or to park the vehicle in the exhibitors' parking lot, the vehicle must display the combination Gate2 / Exhibitors' Parking static cling vehicle pass on the inside bottom left driver's side of the windshield where it can be easily scanned by security that will be working on the driver's side of the vehicle.

At Gate 2, Security personnel will scan the barcode on each vehicle pass before admitting the vehicle onto the fairgrounds.

The vehicle pass admits **only the vehicle and trailer** (at time of drop-off and pick-up) through Gate 2. All vehicle occupants over the age of 6 must have their own form of gate admission (badge or paper pass) and should present their admission pass for scanning at the gate by security. Occupants who do not possess a badge or admission pass should exit the vehicle before entering the gate and purchase an admission pass at the Gate 2 ticket booth and have it scanned by Fair Security.

As far as entering exhibitors' parking (Green Lot) is concerned, please be aware that during certain hours each day and evening, the static cling vehicle pass must be scanned by Security personnel before the vehicle can enter the exhibitors' parking lot through Gate 2A located on Chambers Road. Once the vehicle is parked in the exhibitors' parking lot, the static cling vehicle pass must remain visible at all times. Any vehicle found in the exhibitors' parking lot at any time, day or night, without a visible vehicle pass displayed on the inside driver's side of the windshield is subject to towing by the Fair's parking and security personnel.

During the animal move-in days and times listed in the Exhibitors' Handbook, the vehicle pass will admit your vehicle and trailer to the livestock portion of the fairgrounds for initial animal delivery. Remember, the driver and any passengers 6 and older must also display and have scanned a valid exhibitor's admission badge or gate pass. On a daily basis starting Sunday July 23rd, all livestock vehicles must be removed from the fairgrounds by 12-noon.

All on-grounds vehicle visits are limited to 20 minutes and will be monitored closely by Fair parking and security personnel. The Fair reserves the right to tow any vehicle either improperly parked or parked beyond the 20-minute limit in the livestock area of the fairgrounds

As in the case of all vehicle passes being issued, if the Fair determines that you are not eligible to have received it or them, the privileges associated with the vehicle pass will be revoked and the vehicle pass will be rendered unscannable (deactivated) and cannot be used at any gate or parking facility.

QUESTION: Any chance of getting an additional vehicle pass?

ANSWER: Maybe. If you have very special and unique circumstances which dictate the need for an additional vehicle to support the care and maintenance of your animals, and your household meets all 3 of the criteria listed above, once you arrive on the fairgrounds, please direct your request to your superintendent (if you are showing only one species).

In the event you are showing more than one species, you should direct your request to the **first** department superintendent appearing on the following list which represents one of the species that you are showing:

- A. Dairy
- B. Swine
- C. Horses/Ponies
- D. Goats
- E. Beef
- F. Sheep

If considered eligible by the appropriate superintendent, you will receive a voucher which you will need to present and exchange at the credentials trailer for a static cling vehicle pass for the vehicle being used to support additional parent or guardian assisting with your animals.

Careful records are being kept regarding the issuance of these vouchers, so please do not abuse this very special privilege.

QUESTION: Is a parking spot in the exhibitors' parking lot (the Green Lot) guaranteed if I have a vehicle pass?

ANSWER: No. Parking spots in the exhibitors' parking lot are available on a first-come first-served basis.

The exhibitors' parking lot is not meant for long-term parking where someone might consider leaving their vehicle unmoved for the duration of Fair.

During certain hours, you will be required to display and have your static cling vehicle pass scanned in order to drive your vehicle into the exhibitors' parking lot.

No vehicle pass = No parking opportunity assuming space is available.

When the lot reaches capacity as determined by parking staff, your vehicle may not be admitted to the parking lot and you will be directed to park your vehicle in any one of several general parking lots.

QUESTION: Under what circumstances, can or will my badge, admission pass(es) and/or vehicle pass(es) be revoked or deactivated in the scanning system so that they cannot be used?

ANSWER: Badges, passes and vehicle passes will be revoked and deactivated in the scanning system if you report them lost or stolen or if it is determined that you are not eligible to use them.

For example, if you have failed to confirm to show at least one livestock species including the requirement of having to meet weight or are determined not to be eligible to receive or continue to use either the pass(es) and/or vehicle pass(es), the Fair's credentials department will deactivate all badges, passes and vehicle passes that were previously issued. Violations of certain livestock exhibitors' rules and camping rules and regulations may also trigger the need for the Fair to revoke and deactivate badges, passes and vehicle passes.

Once deactivated, they cannot be used at any of the gates or used to enter or remain parked in the exhibitors' parking lot.

QUESTION: How does the readmission process work once I have left the gated part of the fairgrounds and want to get back in later that day or night?

ANSWER: Great question! If you were issued a plastic exhibitor's admission badge, you can have it rescanned anytime you need to be readmitted back onto the grounds. This also applies if you possess a paper 10-day pass.

Beyond that, the Fair's readmission program is based on an ink hand stamp applied to back of your hand by a security guard when you leave the grounds.

Here's how it works: As you leave the gated portion of the fairgrounds any day after 9:00AM (when the paid gate system is administered and the gates are staffed), please make sure that you have your hand stamped by gate personnel so that you can return later that day or evening and be re-admitted simply by showing your handstamp to the security guard or scanner at Gate 2. The hand stamp images will change every day and they are not henna tattoo grade, so there is a good chance that it might wash off or normal fair time perspiration might carry the image away. If that happens and the handstamp is not visible or legible, the security guard or scanner will ask you to show the original gate pass that you used and presented earlier that day to gain admissions to the grounds. This process also applies to campers in south camping who pass through Gate 2 many times a day as they go back and forth to their campers to retrieve personal items, cool off or have a meal.

**JOIN US IN 2024 FOR THE 105TH
ANNUAL DELAWARE STATE FAIR**



JULY 18 - JULY 27
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