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2022 Livestock Schedule		
Rev. 5.17.22		
<b>Thursday July 21</b>		
All Day	Animals Arrive	
12 NOON	Gates Open	
<b>Friday July 22</b>		
All Day	Animals continue to arrive	
8:00 AM	FFA Poultry Judging	D*
9:00 AM	4-H Poultry Judging	D*
12 NOON	Horses & Ponies begin to arrive	
6:00 PM	Horse Pull	QA
<b>Saturday July 23</b>		
8:00 AM	All animals (except Horse & Ponies) must be in place	
8:00 AM	Barn Meeting	KB
11:00 AM	Horses & Ponies must be in place	
1:00 PM	Boer Meat Goat Breed Show	NC
3:00 PM	Swine Youth Showmanship	KB
7:00 PM	Delaware Junior Dairy Futurity	QA
<b>Sunday July 24</b>		
8:00 AM	Market Hog Show & Open Barrow Show	KB
9:00 AM	Horse Halter & Showmanship	QA
9:00 AM	Rabbit Show	D
1:00 PM	Youth Showmanship & Boer Market Goat Show	NC
4:00 PM	Jr. Dairy Show	QA
7:00 PM	Wool Lead Line Contest	KB
<b>Monday July 25</b>		
8:00 AM	FFA Livestock Judging	KB
9:00 AM	Saddle Horse Performance	QA
9:00 AM	4-H Livestock Judging	KB
10:00 AM	Poultry Show	D
3:00 PM	Jr. and Open Breed Hog Show	KB
<b>Tuesday July 26</b>		
8:00 AM	FFA Dairy Judging & Dairy Handling	QA
8:00 AM	Beef Cattle Show	QA
9:00 AM	Sheep Fitting & Showmanship & Jr. Market Show	KB
9:00 AM	4-H Dairy Judging	QA
7:00 PM	Livestock Extravaganza	KB
<b>Wednesday July 27</b>		
8:15 AM	FFA Horse Judging	QA
9:00 AM	4-H Horse Judging	QA
9:00 AM	Breed Sheep Show	KB
6:00 PM	Open Dairy Cattle Show	QA
<b>Thursday July 28</b>		
8:00 AM	Dairy Fitting & Showmanship & Open Dairy Goat Show	NC
9:00 AM	Pony & Miniature Horse Show	QA
9:00 AM	FFA Games	
6:30 PM	Jr. Livestock Auction	KB
<b>Friday July 29</b>		
9:00 AM	Pygmy Showmanship & Pygmy Goat Show	NC
9:00 AM	State 4-H Horse & Pony Show	QA
3:00 PM	Youth Poultry Showmanship	D
8:00 PM	Pretty Animal Contest	QA
<b>Sunday July 31</b>		
1:00 AM	Animals may begin to leave the grounds	
6:00 PM	All animals must be removed from the grounds	

D: Delmarva Building KB: Kent Building NC: New Castle Building QA: Quillen Arena

\*This event will be held in the Centre Ice Arena with photos and other adaptive materials to ensure safe practices concerning the Highly Pathogenic Avian Flu. For more information about the Delaware State Fair's efforts concerning this virus please visit: <https://www.delawarestatefair.com/fair-updates>

# GENERAL POLICIES FOR DELAWARE STATE FAIR EXHIBITORS

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## **Parking**

In an effort to be more safety conscious and to improve the appearance of the grounds, vehicles will not be allowed to park inside the fairgrounds property of the Delaware State Fair. Those livestock exhibitors who need to make deliveries to their exhibit area will be required to do so prior to 12 Noon each day. After 12 Noon, all vehicles will be required to park in the exhibitor lot or in the main parking lot. Violators of the parking policy are subject to be towed. All livestock exhibitors' owned cars parking in the exhibitor parking lot must display an exhibitor parking hang tag. Due to limited capacity in this lot, parking with a hang tag is on a first come - first served basis. Livestock trailers will be parked in a designated area in the south parking lot. Cars and trucks shall not be parked around barns.

## **Premiums and Awards**

Every effort will be made to see that there are no errors made in the payment of premiums. However, if an exhibitor finds an error, proof of such error must be communicated to the Delaware State Fair Administration Office on or before October 1, 2022. After this date, no corrections will be considered. Checks that are not cashed after 90 days of issuance will NOT be reissued.

## **Advertising**

No person will be permitted to distribute advertising material upon the fairgrounds except from their place of business or exhibit space. The tacking or posting of an advertisement, bills, etc., other than within the space occupied by exhibits is strictly prohibited. The distribution of handbills, flyers, and heralds will not be permitted under any circumstances. Anyone violating this rule is liable to fine or expulsion from the grounds. Begging, soliciting, singing, or public speaking is expressly prohibited.

## **Entry Removal**

Entries MUST be removed by Sunday July 31, 2022. No exceptions. All items left will be discarded immediately after the Fair.

## **Pet Policy**

With the exception of service animals, no pets are allowed on the grounds. Service animals as defined in the Americans with Disabilities Act (ADA) are permitted. Service animals are those that have been individually trained to do work or perform tasks for a person with a disability. Service animals are working animals, not pets. The work or task an animal has been trained to provide must be directly related to the person's disability. Animals whose sole function is to provide comfort or emotional support do not qualify as service animals under the ADA.

## **Bikes, Skateboards, Hoverboards, Segways, In-Line Skates and Wheelies**

The operation of bikes, skateboards, hoverboards, Segways, in-line skates and wheelies are expressly prohibited on the fairgrounds.

## **Electrical Extension Cords**

In areas where the use of extension cords are permitted (ask your superintendent for clarification), cords used must be 12.3 gauge or heavier. There will be NO EXCEPTIONS to this rule.

# 2022 COVID-19 GUIDANCE FOR EXHIBITORS

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The 2022 Fair is planned with current Delaware Department of Public Health (DPH) COVID guidance in mind. This guidance could potentially impact your experience as an exhibitor in several ways.

COVID exposure is an inherent risk in any public location where people are present. Exhibitors should only attend after evaluating their own health risks.

- a. Entry on to the fairgrounds constitutes your understanding of these risks and your willingness to undertake the risk of exposure you while acknowledging that an inherent risk of exposure to COVID-19 exists in any public place where people are present.
- b. By participating in or attending the Fair, you and any guests voluntarily assume all risks related to potential or real exposure to COVID-19 and agree not to hold The Delaware State Fair, Inc., its directors, officers, employees, agents, contractors, or volunteers liable for any illness or injury.
- c. Exhibitors and family members are asked to refrain from attending the Fair if they have been in contact with anyone exhibiting COVID-19 symptoms within the last 14 days, have a fever or other symptoms, or if you fall into a high-risk category as defined by the CDC (without taking additional precautions as advised by the Delaware Department of Public Health and the CDC).
- d. The Fair encourages frequent handwashing by all exhibitors, their guests and family members and reminds every one of the importance of frequently washing their hands with soap and water. If soap and water are not readily available, you are encouraged to use a hand sanitizer that contains at least 60% alcohol is an acceptable alternative recognized by public health officials.
- e. The Fair will provide accessible handwashing and/or hand sanitizer stations throughout the fairgrounds.

# POLICY REGARDING ACCOMMODATIONS FOR EXHIBITORS

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The Delaware State Fair, Inc. exhibitor program (i.e. livestock, competitive exhibits and contests) shall be accessible to the wide diversity of youth who live in our region, regardless of their backgrounds and characteristics — including physical, mental or emotional abilities and/or limitations.

Exhibitors with disabilities are entitled to be able to participate in the activities with their peers and any necessary accommodations must be made to make that possible. Any accommodation for an exhibitor with a disability should:

1. Allow an exhibitor with a disability to participate in the same collective activity as all other exhibitors at the same age level. Observation of the activity without direct involvement does not constitute participation.
2. Be determined with a stated goal to minimize direct adverse impact on how other participants in the activity perform or are evaluated. Every effort should be made to minimize the effects of the accommodation on other participants.
3. Be assessed on a case-by-case basis. The assessment and determination of the level of accommodation(s) should include consultation with the exhibitor, the exhibitor's parents or guardian, activity leader such as a Youth Program Advisor or Field Specialist, and a Fair program representative. Consultation with vocational rehabilitation professionals or professionals who teach or provide services to the exhibitor with the disability is also a preferred level of interaction to determine appropriate and reasonable accommodations.
4. Be reasonable. Accommodations are considered reasonable if they do not change the fundamental nature of the program or alter the essential criteria for participation. If an accommodation does not alter the fundamental nature of the program, then it is reasonable and will be provided. Exhibitors with disabilities will be judged using the same criteria as other participants. The accommodation should allow them to participate in the activity and achieve the criteria while not counting against the final determination of success.

Examples of possible accommodations include modifying rules, policies or timing of events; eliminating architectural or physical barriers; providing interpreters; modifying equipment; providing additional spacing needs; providing verbal or modified testing; allowing the use of digital technology (e.g. letter boards, text-to-speech programs or appropriate applications); or other types of accommodations as deemed appropriate.

The Delaware State Fair, Inc. respects the privacy of the individual participant. Information regarding an exhibitor's request for accommodation is extremely confidential. Any information that is gathered in order to assist the exhibitor in order to accomplish the goal of full program participation with accommodation will be used only for that purpose.

# 2022 LIVESTOCK EVENT UPDATES

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1. **Junior Livestock Auction:** The live auction returns to the Kent Barn on Thursday July 28, 2022 at 6:30PM. However, please be aware that the Fair will still be using the web-based auction support portal to register as many buyers and junior livestock sellers (consignors) as possible. Last minute buyers will still have the opportunity to register on-site the night of the sale.

In addition to the live auction, the Fair will offer online add-ons through the online auction portal for each lot that makes the auction. The portal will remain open and accept add-ons until 11:59 PM Saturday, July 30th.

When completing your entries, you will be prompted to upload photos and a video of your market animal. Our study of last year's auction results supports the conclusion that auction consignors who posted pictures and videos of their animals generally received many more views from prospective buyers and similarly, enjoyed greater bidding activity. The final date for you to upload videos and still pictures of your market animal(s) is July 8, 2022 at 5:00PM. As always, the specific number of auction invitations will be determined by the Junior Livestock Auction Committee during the Fair.

Remember, according to our rules, it is unethical and a violation of these rules for an exhibitor acting directly or indirectly to ask a buyer before or after the sale for your animal back.

2. **Livestock Extravaganza:** The Livestock Extravaganza is returning this year and will be held on Tuesday July 26, 2022 at 7:00PM in the Kent Barn show ring.
3. **Pretty Animal Contest:** The Pretty Animal Contest is returning this year and will be held on Friday July 29, 2022 at 8:00PM in the Quillen Arena.

## 2022 TAGGING DATES

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On each tagging event animals will be tagged and weighed. Rate of gain contests are back this year! The 2022 tagging dates are:

Saturday May 7, 2022	Newark – Cook's Farm	8AM – 11AM
Sunday May 15, 2022	Fairgrounds	8AM – 11AM
Tuesday May 24, 2022	Fairgrounds	5PM – 8PM

# 2022 GENERAL ANIMAL EXHIBITOR RULES

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## Livestock Department Superintendents & Assistants

### BEEF CATTLE

**Superintendent: Shelly Winkler Simpson (302) 242-1036**

Assistant Superintendents: Karen Breeding (302-841-8427) and Brian Palmer (302-632-1299)

Show Secretaries: Debbie Winkler, Holly Conley and Kathryn Simpson

### DAIRY CATTLE

**Superintendent: Bob Moore (302) 242-3420**

Assistant Superintendents: Jesse Vanderwende and Leslie McClements

### GOATS

**Superintendent: Russ Neal (302) 233-5678**

Assistant Superintendents: Justin Blessing and Brandon Yerkes

Show Secretary: Crystal Yerkes

Assistant Show Secretary: Kelly Maloney

Show Assistants: Timothy Maloney and Monica Wheatley

### HORSE & PONY

**Superintendent: Dave Wilson (302) 270-8707**

Honorary Assistant Superintendent: Jim Crothers

Assistant Superintendent: Kay Betts

Secretaries: Carol Fleming and Debbie Kenton

Ring Master: Mark Barczewski

Ring Manager: Christopher Scuse

Gate Man: Matt Fleming

### POULTRY & RABBITS

**Superintendent: Mike Wasylkowski (302) 233-1030**

Assistant Superintendents: Drew Harris

### SHEEP

**Superintendent: Harry Raughley (302) 632-2030**

Assistant Superintendents: Debbie Vanderwende (Show Chairperson) and Jimmy Warren (Ring Master)

### SWINE

**Superintendent: Brian Somers (302) 593-5131**

Assistant Superintendents: John Tigner and Lauren Nickerson

Show Secretary: Carolyn Jernigan

Assistant Show Secretaries: Cristine Eskridge and Debbie Hearn

**Livestock Committee Chairperson: Bob Moore (302) 242-3420**

**Junior Livestock Auction Committee Chairperson: Donald Bullock (302) 233-5813**

**Livestock Extravaganza Committee Chairperson: Harry Raughley (302) 632-2030**

## A. PREFACE

1. The purposes of these rules are to:
  - a. ensure educational and equitable competition;
  - b. Provide competition consistency; and
  - c. Maximize exhibitor and public safety.
2. These rules apply to all animal exhibits.
3. The Delaware State Fair is the final and absolute interpreter of these rules.
4. These general rules will be superseded by any department rules. All exhibitors are encouraged to read both sources for guidance on any particular issue.

## B. DEFINITIONS

1. **Premiums** - Monies paid to successful contestants.
2. **Class** - A group of like exhibits that are judged together; a subcategory of a division.
3. **Competition** - A contest between two or more exhibits.
4. **Division** - A generalized category of exhibits or a group of classes.
5. **Entry** - An animal or collection of animals intended for exhibit.
6. **Entry Fees** - A fee charged to enter a competition. All entry fees shall be included with the proper forms on or before the competition deadline.
7. **Exhibit** - An entry becomes an exhibit when it is shown or judged at the fair.
8. **Exhibitor** - The owner of the exhibit.
  - a. All livestock exhibitors in the beef cattle, dairy cattle, goat, horse and pony, sheep and swine departments must be at least five (5) years of age as of January 1 of the current Fair year.
  - b. Junior Exhibitor – Are between the ages of five (5) and twenty-one (21) as of January 1 of the current Fair year.
9. **Judging System** – The Delaware State Fair uses one of two judging systems:
  - a. American - The judging process to rank exhibits against one another and award one first placing, one second, etc.
  - b. Danish - The judging process to compare each exhibit on its own merit against the scorecard or recognized standard and award as many first placing, etc. as merited.

## C. ELIGIBILITY

1. **Entry Process**
  - a. Entries can only be made online via the Delaware State Fair's website beginning 9:00 AM April 1, 2022 thru 11:59 PM June 1, 2022.
  - b. By submitting an entry, the exhibitors and their agents, parents and leaders acknowledge and agree that they:
    - 1) Understand and have read these rules; and
    - 2) Agree to abide by them; and
    - 3) Certify that all information on the entry form is true and accurate; and
    - 4) Agree to comply with the Fair's decision regarding any alleged violation of these rules.



- c. Exhibitors are responsible for obtaining entry information & rules from the Fair and submit the entry and any required fees by the closing date as specified in these rules.
- d. No entry will be accepted after the closing date for entries.
- e. Requests for refunds must be made in writing to the Fair.
- f. Refunds may only be made on the basis of sickness, accident, or death, cancellation of a class or return of entries for lack of exhibit space.
- g. Requests for refunds must be made prior to the Fair. Requests involving health or soundness of an animal must be accompanied by a veterinarian's certificate.

#### **D. OWNERSHIP**

1. Unless otherwise permitted by individual departments, exhibitors must be the legal owner of all animal exhibits. In order to be eligible to enter a junior show and showmanship class, the junior exhibitor's animal must be registered solely in the junior exhibitor's name. In the event that the animal is owned by a school, FFA chapter or 4-H club, the registration certificate must list the junior exhibitor's name along with the school, chapter or club's name. This does not affect Delaware junior dairy leasing agreements.
2. Animals must be registered in the name of the exhibitor at least 60 days prior to the start of the Fair.
3. If you participate in the Junior Livestock Auction, it is unethical and a violation of these rules for an exhibitor acting directly or indirectly to ask a buyer before or after the sale for your animal back.

## E. ARRIVAL AND DEPARTURE DATE AND TIMES

Department	Arrival Date & Time	Departure Date & Time
Beef Cattle	Thurs. July 21 at 8:00 AM to Sat. July 23 at 8:00 AM	1/3 may leave Thurs. July 28 12:00 AM to 6:00 AM. Remaining animals must not leave before 1:00 AM Sun. July 31
Dairy Cattle	Thurs. July 21 at 8:00 AM to Sat. July 23 at 8:00 AM	1/3 may leave Thurs. July 28 12:00 AM to 6:00 AM. Remaining animals must not leave before 1:00 AM Sun. July 31
Goats – Dairy & Pygmy	Wed. July 27 at 6:00 AM to 12:00 NOON	Sun. July 31 at 1:00 AM to 12:00 NOON
Goats – Boer Market & Meat Breed	Thurs. July 21 at 8:00 AM to Friday July 22 at 12:00 NOON	Going to Sale: Sun. July 31 at 1:00 AM to 12:00 NOON All Other: Tues. July 26 at 9:00 PM
Horses & Ponies	Fri. July 22 at 12:00 NOON to Sat. July 23 at 11:00 AM	Sun. July 31 1:00 AM
Poultry & Rabbits	Fri. July 22 at 9:00 AM to 9:00 PM (Except during the hours of 6:00 PM to 8:00 PM parade in session) and Sat. July 23 9:00 AM to 12:00 NOON	Sun. July 31 8:00 AM – 12:00 Noon
Sheep	Thus. July 21 at 8:00 AM to Sat. July 23 8:00 PM	Sun. July 31 1:00 AM
Swine- Jr. & Open Breed	Mon. July 25 at 12:01 AM to 9:00 AM	Sun July 31 at 12:01 AM to 8:00 AM
Swine- Market & Showmanship	Thurs. July 21 at 8:00 AM to Sat. July 23 8:00 AM	Going to Sale: Sun. July 31 at 1:00 AM All Other: Mon. July 25 at 12:01 AM to 9:00 AM

## F. PARTICIPATION

1. It is the responsibility of each exhibitor to follow all general and departmental rules including junior show eligibility standards which vary among departments.
2. All exhibitors must attend the barn meeting scheduled by their department.
3. The Fair may deny entry or disqualify and remove any exhibit or exhibitor that is ineligible for competition under these rules.
4. All exhibitors staying on the fairgrounds will be expected to be in their campers by 12:30 AM and remain there for the duration of the night.
5. Exhibitors shall not decorate or move into the barns unless stall/pen space has been assigned by the Superintendent. Exhibitors should keep in mind that animals may have to be moved to make room for other entries.
6. When showing, all exhibitors must wear appropriate show attire.
  - a. Appropriate show attire includes clean and neat jeans or slacks, a collared or crew neck shirt with sleeves, and close-toed shoes, work-type boots or sneakers. All exhibitors must adhere to department dress and show attire rules.
  - b. Prohibited show attire includes but is not limited to shorts of any kind, open-toed shoes including crocks and sandals or shirts with an open plunging neckline, sleeveless shirt or any clothing bearing inappropriate or offensive messages or graphics.
  - c. Judges will deduct for inappropriate show attire as this distracts from the overall appearance of the show.
7. The Fair reserves the right to excuse an exhibitor in the case of sickness, accident, death, disciplinary actions requested by a youth program supervisor, or other circumstances which are deemed to be in the best interests of the Fair.
8. Exhibitor back tag numbers will be supplied by the Delaware State Fair. The number must be worn whenever the animal is in the show ring.
9. All open and junior exhibitors must have complete control of their animals in the show ring at all times. If, in the opinion of the Fair Official, an animal is unruly to the point of endangering the exhibitor, other exhibitors or animals, that animal will be excused from the show ring and disqualified. All Fair Officials have the obligation to enforce this provision.
10. Minor children of department superintendents, assistant superintendents, show secretaries, ring masters, ring managers, directors, judges or anyone else who is directly involved in the judging process may exhibit animals. All other requirements for exhibiting must be met.
11. Junior Exhibitors must show their own animals in the Junior Show unless there is an emergency. No exceptions! No assistance may be rendered in the show ring at any junior livestock class, except for assistance given by the designated ring steward/master.
12. The exhibitor or parent/guardian of a minor assumes all risks of damage or loss, either to person or property, for all and every cause whatsoever, including, but not limited to fire, crime, the elements, violation of the law, negligence either on the part of The Delaware State Fair, Inc., its officers, directors, employees, contractors, volunteers, assigns and other person or persons. The exhibitor agrees to defend, indemnify and hold harmless The Delaware State Fair, Inc. from and against any liability, claim, loss or expense (including reasonable attorneys' fees) arising out of any injury or

damage to person or property which is caused by, arises from or is in any way connected with his or her participation in the Fair.

13. No re-weighing of animals will be permitted after each departmental initial weigh in during Fair.
14. The Fair shall not be responsible for accidents or losses that may occur to any of the exhibitors or exhibits at the fair.
15. The Delaware State Fair, Inc. reserves the right to adjust any and all premium offerings.
16. The Fair reserves the right to cancel, modify or limit entries in any division or class due to insufficient number of entries or the unavailability of adequate facilities.
17. All Delaware State Fair exhibitors shall be held to the standards prescribed by: Delaware State Fair Exhibitor Code of Conduct (Exhibit A), the International Association of Fairs and Expositions (IAFE) Code of Show Ring Ethics (Exhibit B) and the Code of Conduct for Fair Officials (Exhibit C).
18. All exhibitors should become familiar with these various codes. Any violation of these codes may subject the exhibitor to a range of penalties and sanctions such as but not limited to expulsion, forfeiture of premiums, awards, and auction proceeds. A violation may also subject the exhibitor to being barred from future exhibition at the Fair.
19. In an effort to be more safety conscious and to improve the appearance of the grounds, vehicles will not be allowed to park inside the formal fairgrounds of the Delaware State Fair. Those exhibitors who need to make deliveries to their exhibit area are required to do so prior to 12 Noon each day. After 12 Noon, all vehicles will be required to park in the exhibitor lot or in the main parking lot.
20. Exhibitors are required to maintain their respective area in a clean and orderly condition at all times.
21. Exhibitors are responsible to feed and maintain their animals for the duration of the Fair until the time of their removal as set forth in these rules. The requirement for continued care and maintenance also applies to animals sold at auction.
22. All animals entered in the Fair must remain on the fairgrounds until their official release as pre-determined by the Livestock Committee (see Paragraph E above) or when expressly authorized by the Department Superintendent.
23. All animals must be removed from the fairgrounds by Sunday, July 31st at 6:00 PM with no exceptions.

## **G. ANIMAL HEALTH RULES**

All animals are subject to inspection for good general health upon presentation for admission. Any animal showing any sign of infectious or contagious disease will NOT be eligible for exhibition and will be asked to leave the grounds. Animals are the owner/exhibitor's responsibility. Exhibitors should be on the lookout for any signs of disease and should report any suspicions to the Superintendent.

In the case of all out-of-state animals, unless otherwise noted by a specific department, out-of-state animals must be accompanied by an official health certificate from the state of origin, signed by an accredited veterinarian. The health certificate must contain the name and address of the owner, an accurate identification by ear tag, registration number, or tattoo of each animal and indicate the health status of the animal(s), including results of any required tests. Health certificates shall be valid for thirty (30) days after issuance. This health certificate must be kept available at all times.

## **1. Cattle**

- a. Any animal(s) showing signs of any infectious or contagious disease (i.e. pink eye, ringworm, pneumonia, etc.) will not be eligible for entry and will be asked to leave the grounds.
- b. All animals from outside the state of Delaware must be accompanied by an interstate health certificate issued by their private veterinarian within thirty (30) days of arrival into Delaware and approved by their State Veterinarian. This document shall identify each animal(s) and be kept with the animal(s) at all times for inspection upon request.
- c. It is strongly recommended that all cattle receive at least one dose of shipping fever vaccine not less than fifteen (15) days prior to entry.

## **2. Goat**

- a. Any animal(s) showing signs of any infectious or contagious disease (i.e. ring worm, pink eye, foot rot, sore mouth, external parasites, fungal infections, abscesses, etc.) will not be eligible for entry and will be asked to leave the grounds.
- b. All goats must have official scrapie identification. This identification may be by official scrapie ear tag, scrapie tattoo, breed registry tattoo, or microchip. This identification requirement also applies to market animals regardless of age or gender.
- c. All animals from outside the state of Delaware must be accompanied by an interstate health certificate issued by their private veterinarian within thirty (30) days of arrival into Delaware and approved by their State Veterinarian. This document shall identify each animal(s) and be kept with the animal(s) at all times for inspection upon request.

## **3. Horse & Pony**

- a. Any animal(s) showing signs of any infectious or contagious disease will not be eligible for entry and will be asked to leave the grounds.
- b. In order to enter the fairgrounds, each animal must be presented at the gate along with:
  - i. The results of an up-to-date Coggins Test administered within the last 12 months; and
  - ii. A Certificate of Vaccination for Equine Influenza and Rhino pneumonitis (EHV) administered within the last 180 days.
- c. All animals from outside the state of Delaware must be accompanied by an interstate health certificate issued by their private veterinarian within thirty (30) days of arrival into Delaware and approved by their State Veterinarian. This document shall identify each animal(s) and be kept with the animal(s) at all times for inspection upon request.

## **4. Poultry & Rabbit**

- a. All poultry exhibitors must contact the Department of Agriculture prior to June 1 to have their bird's blood tested for pullorum-typhoid and avian influenza.
- b. The Delaware State Fair, in consultation with the Delaware Department of Agriculture, reserves the right to cancel a show if, in its opinion, the continuation of the show poses a threat to the Delmarva poultry industry due to conditions related to avian influenza and other serious diseases.
- c. The Delaware Department of Agriculture reserves the right to periodically inspect all poultry during the conduct of the Fair. In the event that a positive diagnosis is made, the Delaware Department of Agriculture shall take whatever steps are necessary including the quarantine and destruction of affected animals.

- d. All poultry except waterfowl and pigeons, whether from in-state or not, must be accompanied by a VS9-2 Form, which shall certify that the animal is free of pullorum-typhoid and has been tested within the last 12 months. The form must be signed by a Delaware Department of Agriculture official or someone in a comparable position and authority in the case of out-of-state animals.
- e. No coops used for transporting live birds will be allowed in the exhibiting area.
- f. It is strongly advised that each exhibitor isolate exhibited poultry for a period of 10 days following the Fair before co-mingling with the remaining poultry on the premises. They should be closely observed for any signs of disease and if any are noted, it should be reported immediately to the State Veterinarian at the Dept. of Agriculture.

## **5. Sheep**

- a. Any animal(s) showing signs of any infectious or contagious disease (i.e. pink eye, ringworm, sore mouth, foot rot, etc.) will not be eligible for entry and will be asked to leave the grounds.
- b. All sheep must have official scrapie identification. This identification may be by official scrapie ear tag, scrapie tattoo, breed registry tattoo, or microchip. This identification requirement also applies to market animals regardless of age or gender.
- c. All animals from outside the state of Delaware must be accompanied by an interstate health certificate issued by their private veterinarian within thirty (30) days of arrival into Delaware and approved by their State Veterinarian. This document shall identify each animal(s), be kept with the animal(s) at all times for inspection upon request, and certify that the flock is free of any infectious or contagious disease including sore mouth and foot rot and there has been no evidence of scrapie within the past year.

## **6. Swine**

- a. Any animal(s) showing signs of any infectious or contagious disease (i.e. pig pox, ring worm, atrophic rhinitis, external parasites, etc.) will not be eligible for entry and will be asked to leave the grounds.
- b. All animals from outside the state of Delaware must be accompanied by an interstate health certificate issued by their private veterinarian within thirty (30) days of arrival into Delaware and approved by their State Veterinarian. This document shall identify each animal(s), be kept with the animal(s) at all times for inspection upon request, and certify that the animals are from a pseudorabies monitored or qualified negative herd or be from a stage V or pseudorabies free state.

## **H. MARKET ANIMAL RULES**

- 1. As a convenience to exhibitors who have determined that they consider the Fair as a terminal event for their market animal(s), the Fair has solicited one or more private/ independent buyers to contact Exhibitors about purchasing their animal(s). The Fair exercises best efforts to identify reliable and dependable buyers, however the Fair will not, under any circumstances, be held responsible for any issue(s) that may develop between the exhibitors and the private/independent buyers. None of these requirements are meant to preclude an exhibitor from entering into a private sale with whomever he or she decides. None of these Buyers have any affiliation with the Fair. Exhibitors who decide to sell their animals to any Buyer are reminded of the following: (1) all terms and conditions of each sale such as price, animal weight, total consideration to be paid, when payment is to be made, the time and date

the animal(s) will be transferred to the Buyer, etc. are matters strictly between the Exhibitor and the Buyer. The Fair is not in any way responsible for any aspect of the transaction including payment and transfer of ownership and possession of the animal; and (2) the Exhibitor is responsible for caring for the animal until the Buyer takes possession; and (3) selling an animal to a Buyer does not relieve the Exhibitor from the obligation to have the animal(s) removed from the fairgrounds by the scheduled release time(s).

2. The use of any drug or chemical compound that is not approved by the Food and Drug Administration for use in meat animals is prohibited. The illegal administration of approved drugs and compounds is also prohibited. All animals shall be subject to tests for substances that exceed the acceptable levels established by the United States Department of Agriculture, the Food and Drug Administration, The Food Animal Residue Avoidance Databank and the Environmental Protection Agency. A positive test will result in the forfeiture of all premiums earned by the animal, trophies, special awards and auction proceeds, as well as the need to reimburse the processor the costs incurred in processing the tainted market animal be forfeited. No animal shall be presented for sale that contains any prohibited drug residue. The owner, exhibitor and caretaker are responsible for strict adherence to FDA regulations concerning withdrawal time of all medication.
3. All market animals presented for sale at the Junior Livestock Auction must be free of any and all prohibited drug or substance residue. If an animal is found in violation of the Wholesome Meat Act or any other drug or residue rules, all premiums earned by the animal, trophies, special awards and auction proceeds shall be forfeited. Testing positive for any prohibited substance residue at slaughter and which renders the food product unsafe shall subject the junior livestock exhibitor to forfeiture of auction proceeds as well as the obligation to reimburse the processor any costs incurred in handling and processing the tainted market animal.
4. All junior market animal exhibitors MUST complete a Youth for the Quality Care of Animals (YQCA) training certification class (online or in-person), unless they have an existing Youth Pork Quality Assurance (YPQA) certification that is valid through July 31, 2022. The YQCA training certification course can be done either in person or online, but must be completed prior to the start of the 2022 Delaware State Fair (July 21, 2022).
  - a. This mandatory training requirement shall apply to all those exhibiting market animals. The training certification is not limited to only market animal exhibitors and all exhibitors are encouraged to consider completing this course.
  - b. If you are a junior market animal exhibitor and have not attended or completed the online YQCA course nor currently have an existing YPQA valid certification by the start of the 2022 Delaware State Fair (July 21, 2022), you will not be permitted to show your market animal(s) and will be asked to remove your animal from the grounds.
  - c. For more detailed information about the YQCA requirement and how to fulfill the requirements please [click here](#) to visit the Fair's website (The Youth Quality Assurance Certification Requirements are attached and marked as Exhibit "F")

## **I. JUDGING**

1. Judges should avoid any appearance of partiality and avoid unnecessary fraternization with exhibitors.

2. No person shall act as a judge in any division in which he/she or a member of his/her immediate family is an exhibitor, is in charge of an exhibit or division, in charge of a group of exhibitors, or a member of a group of exhibitors.
3. No person (including but not limited to an exhibitor, their parent or guardian, affiliated club or group adult leader) shall be permitted to or attempt to interfere, coerce or show disrespect for the judge(s) before, during or after their adjudications, or interfere, coerce or show disrespect for other exhibitors, Fair staff, departmental leadership and volunteers or any show officials in the conduct of their duties, nor shall said persons be permitted to offer any audible criticism of an exhibit or an exhibitor. Violators of this rule may, in the discretion of the department superintendent and depending on the significance or severity of the transgression, be disqualified and expelled immediately from the competition or be subject to additional penalties and sanctions such as forfeiture of premiums, awards, and auction proceeds, placement on probation, expulsion from the current Fair as well as future barring from competition as shall be deemed appropriate by the department superintendent. Unless otherwise successfully appealed as provided in the Protest and/or Appeals Notice of Violation section of these rules and regulations (See Paragraph K, Exhibits "D" and "E" below), the decision regarding disciplinary action will be final.
4. Anyone directly involved in the judging process, such as department superintendents, assistant superintendents, show secretaries, ring masters, ring managers, directors, or judges should remain vigilant and sensitive to the appearance of a conflict of interest as they exercise their official duties when they or their spouse choose to exhibit in a division in which they are directly involved.
5. The judge has the authority to:
  - a. Disqualify or transfer to the correct class any exhibit that does not meet the requirements of the division or class in which it is entered; and
  - b. Disqualify any exhibit not properly cleaned or fitted; and
  - c. Disqualify any exhibit that is in the judge's opinion hazardous to public safety; and
  - d. Examine the animals before entering the show ring; and
  - e. Refuse to make award to any animal that shows visible evidence of disease, deformity, or lameness.
  - f. No award will be made to exhibits eliminated under any of the above instances.
6. The judge may not waive these rules.
7. The judge's decision is final. The Fair may not request any changes in a judges' ruling.
8. To encourage high standards, the judge shall award first, second, third place, etc. according to merit. If an animal exhibit is deemed to be without merit with regard to any such placement, the judge shall not make the corresponding placement award.

## **J. AWARDS AND SCORING**

1. The Fair is not responsible for entry errors committed by an exhibitor. No exhibitor shall be entitled to an award that has been disallowed as the result of his/her own error.
2. Depending upon the show, divisions or classes will be judged under the American system or Danish system.



3. Premiums will be paid only in accordance with the placement as recorded on the judging sheet. Premiums will be paid only in the name of the exhibitor.
4. The Delaware State Fair reserves the right to adjust any and all premium offerings.
5. The Fair shall withhold the payment of awards for exhibits that are deemed to be ineligible under these rules. The Fair may seek recovery of erroneously paid awards.
6. No exhibitor shall receive more than two cash awards in any one class.
7. Placing of ribbons does not guarantee correct judging placement. Only the official placing referenced on the judging sheet(s) constitutes the final placement.

## **K. PROTESTS AND/OR APPEALS OF DISCIPLINARY ACTIONS**

1. In certain circumstances, exhibitors have the right to file a protest bringing allegations that another exhibitor in the department has violated a rule, regulation or procedure of that department. Such protests are to be directed to the Livestock Committee Chairperson, must be in writing and submitted within 24 hours of the alleged incident using the attached Protest/Appeal Form. The protest must be brought in good faith and shall be considered by the Livestock Committee Chairperson and the General Manager (if appealed) without any threat or fear of reprisal or recrimination.
2. Protests and appeals will be considered under this section only if there has been a violation of the departments' rules and regulations and/or The IAFE National Code of Show Ring Ethics which appears in Exhibit "B" hereunder. Violations alleging a breach of The Delaware State Fair's Exhibitor Code of Conduct (Exhibit "A" hereunder) arise from and are treated entirely separate from actions identified in the general livestock rules and the rules and regulations of each department.
3. The Exhibitor Code of Conduct has its own separate procedures for establishing violations, assessing a penalty or sanction and the appeal of such an assessment. All exhibitors are encouraged to review the Exhibitor Code of Conduct which appear in the departmental pages as well as on the Fair's website.
4. Decisions of judges, veterinarians and weigh masters cannot be protested or appealed. Their decisions are final.
5. Exhibitors should use the following guidelines in expressing their protest or appeal:
  - a. Exhibitors must submit their protest or appeal using the written form prescribed by these rules (Exhibitors Right of Protest or Appeal - Exhibit "D"). The actual form (Exhibitor's Protest or Appeal Form - Exhibit "E") should be completed in full. The form must identify the writer/submitter and bear the author's signature. Anonymously prepared protest/appeal forms will not be accepted or considered. The signed and completed form must be delivered to the Fair office within 24 hours of the alleged incident or in the case of an appeal, within 24 hours of the assessment of the penalty or sanction sought to be imposed by department leadership. Upon submission, the form will then be forwarded to Livestock Committee Chairperson or General Manager).
  - b. An Exhibitor's Protest or Appeal Form must be filed prior to the end of the current Fair in order to be considered timely. Appeal forms are available at the Delaware State Fair's Administration Office and on the Fair's website. The form should be completed in full and include name, address, cell phone, e-mail address, etc. and indicate along with an indication as to the best means to contact the exhibitor with the Fair's response.

- c. It is critical that any protests or appeals be properly and timely communicated in the fashion set forth in these rules. It is imperative that all protests or appeals be brought to the attention of management while the Fair is underway so that all parties who might need to be involved in a discussion are on site. A timely response will be made by management and communicated to the person who filed the protest or appeal.
- d. Any opinion or decision rendered by the Chairperson of the Livestock Committee may be appealed to the Fair's General Manager, who in his or her discretion may consult with any additional parties needed to render a decision. The General Manager's decision will be made and communicated within 24 hours. The General Manager's decision in connection with these matters shall be considered final.
- e. The Fair, acting through the Chairperson of the Livestock Committee and General Manger may rule that, on a subject matter basis, a filed protest does not meet the definition of an eligible protest within the meaning of these rules. Such a procedural decision to dismiss the protest, when made by the Chairperson followed by the General Manager shall be final.

#### **L. MISCELLANEOUS**

1. Eligibility to receive gate and/or vehicle passes is determined by reference to the Livestock Gate Pass & Vehicle Pass Distribution Policy, a copy of which is attached as Exhibit "G".
2. Use of Portable Fans in the Kent, Schabinger, New Castle and Delmarva Barns - Over the past few years, the Fair has made a significant investment installing large format / low velocity overhead fans in the Kent, Schabinger, New Castle and Delmarva Barns. With power directed to the big overhead fans, our wall and pillar/post level outlets and circuitry cannot support individual portable fans and therefore, the use of portable fans is not permitted. Please don't be responsible for any unplanned black-out or brown-out type outages by plugging in an unauthorized fan.

**EXHIBIT "A"**  
**EXHIBITOR CODE OF CONDUCT**

**ADOPTED FEBRUARY 22, 2022**

**STANDARDS OF BEHAVIOR:** All exhibitors (livestock, competitive exhibits, FFA and 4-H) at all times while anywhere on the fairgrounds including but not limited to the show rings, barns, camping areas, carnival lot, competitive exhibit outdoor areas and buildings (i.e. Centre and Dover Buildings), commercial exhibit outdoor areas and buildings, parking lots, entertainment viewing and seating areas (i.e. concerts, wheel events, machinery lot, plaza and sponsor lot), the Roost, vehicular and pedestrian entry gates and indoor and outdoor facilities under management by Harrington Raceway and Casino (upon referral from casino management) are expected to maintain the following standards:

1. Behave in accordance with applicable rules, regulations and Delaware laws.
2. Follow the rules and regulations of The Delaware State Fair as they apply to exhibitors, campers, patrons and guests.
3. Treat all people on the fairgrounds fairly and with respect.
4. Respect the property of others.
5. Refrain from any physical or verbal altercations including unwanted physical contact.
6. Avoid the use of profane, abusive, and sexually explicit language.
7. Respect the authority of all fair personnel, judges, show officials, staff, volunteers and others in leadership roles and positions throughout the fairgrounds.
8. Accept responsibility for their personal choices.

**PROHIBITED CONDUCT:** Exhibitor conduct of the type and nature listed below is considered unacceptable. This list is illustrative and should not be considered exhaustive:

1. Possession, use, or distribution of alcohol by or to a minor and/or showing signs of impairment.
2. Possession, and/or consuming any illegal drugs or misusing any controlled or unlawful substance and/or showing signs of impairment.
3. Trespassing upon or tampering with any fair buildings or other structures and improvements, commercial displays (inside or outside), outdoor equipment displays, carnival lot and equipment, circus performance area, animals and their pens, feed or water.
4. Theft or destruction of public or private property.
5. Any form of sexual misconduct.
6. Any form of verbal or physical harassment or abuse.
7. Possession of and/or use of any (a) weapon including firearms, knives, etc.; or (b) hazardous or dangerous materials including chemicals, explosives (i.e. fireworks).
8. Fighting or other acts of violence.
9. Unauthorized use of vehicles on the fairgrounds.
10. Any other form of conduct determined to be a violation of the Delaware Criminal or Motor Vehicle Codes.

**PENALTIES AND SANCTIONS:** An exhibitor who engages in any of the prohibited conduct listed above, may, in the sole discretion of The Delaware State Fair, Inc., be subject to one or more of the following penalties and/or sanctions:

1. Notification of parents and/or guardians.
2. Forfeiture of and the return of premiums, prizes, awards and ribbons.

3. Disqualification and exclusion from the exhibition of livestock or competitive exhibits for current fair and/or future fairs.
4. Revocation of eligibility to participate in the Junior Livestock Auction for current fair and/or future fairs. Cancellation of an auction sale(s) and the return of the proceeds to the buyer(s).
5. Eviction of the exhibitor and his or her animals from the barns, grounds and the camping area.
6. Revocation of camping contract for the current fair and/or future fairs.
7. Banning from the grounds for a set period of time.
8. Criminal prosecution.

**ENFORCEMENT:** Generally, but not exclusively, violations of this Exhibitors Code of Conduct are charged in a written citation or letter format prepared jointly by the department superintendent (i.e. any livestock department, competitive exhibits, 4-H or FFA superintendent) in consultation with one of the following: (a) the general superintendent of the appropriate operational division (i.e. Chairperson of the Livestock Committee (pertaining to all livestock, horse and ponies and poultry/rabbits matters); or (b) Chairperson of the Competitive Exhibits Committee (a/k/a the Dover Building Superintendent); or the Chairman of The Grove Management Committee. The citation and assessed penalty and/or sanction shall be considered final unless the exhibitor so cited properly and timely appeals the citation in accordance with the appeals process set forth below.

Exhibitors, parents and adult leaders are held to independent and severable rules, regulations and ethics codes (i.e. The IAFE National Code of Show Ring Ethics) applicable specifically to animal entries and competitive event standards, and which are separately set forth in the livestock handbook under the general rules and/or departmental pages. Violations of those rules, regulations and codes are handled distinctly and apart from violations of this Code of Conduct. Those violations have their own procedures and process for charges and appeals set forth therein.

### **APPEALS OF CITATIONS ISSUED UNDER THIS CODE OF CONDUCT**

1. Appeals may be taken first to the General Manager. All appeals must be in writing using the Appeal Form set forth below and delivered to the fair office within 24 hours of receipt of the initial citation by the Exhibitor.  
The General Manager shall issue a written decision on the appeal within 24 hours of receipt of the appeal by the office using the "Appeal Decision" portion of the Appeal Form and promptly transmit the same to the Exhibitor.
2. Thereafter, should the Exhibitor disagree with the appeal decision rendered by the General Manager, the Exhibitor shall complete the Final Appeal portion of the Appeal Form and deliver the same to the fair office within 24 hours of the Exhibitor's receipt of the General Manager's decision on appeal. The Final Appeal shall be considered and decided within 24 hours by The Final Appeal Committee comprised of the President and 1st Vice President of the Fair's Board of Directors whose decision, when rendered, shall be final and not subject to any further action or appeal by the Exhibitor. The Final Appeal Committee shall issue a written decision on the appeal within 24 hours of receipt of the appeal by the office using the "Final Appeal Decision" portion of the Appeal Form and promptly transmit the same to the Exhibitor.  
Penalties and sanctions shall be suspended during the pendency of an appeal should one be taken by the exhibitor.

## EXHIBIT "B"

### NATIONAL CODE OF SHOW RING ETHICS

IAFE (INTERNATIONAL ASSOCIATION OF FAIRS AND EXPOSITIONS)

Exhibitors of animals at livestock shows shall at all times conduct themselves with honesty and good sportsmanship. Their conduct in this competitive environment shall always reflect the highest standards of honor and dignity to promote the advancement of agricultural education. This code applies to junior as well as open class exhibitors who compete in structured classes of competition. This code applies to all livestock offered in any event at a livestock show. In addition to the "IAFE National Code of Show Ring Ethics," fairs and livestock shows may have rules and regulations which they impose on the local, county, state, provincial and national levels.

All youth leaders working with junior exhibitors are under an affirmative responsibility to do more than avoid improper conduct or questionable acts. Their moral values must be so certain and positive that those younger and more pliable will be influenced by their fine example. Owners, exhibitors, fitters, trainers and absolutely responsible persons who violate the code of ethics will forfeit premiums, awards and auction proceeds and shall be prohibited from future exhibition in accordance with the rules adopted by the respective fairs and livestock shows. Exhibitors who violate this code of ethics demean the integrity of all livestock exhibitors and should be prohibited from competition at all livestock shows in the United States and Canada.

The following is a list of guidelines for all exhibitors and all livestock in competitive events:

1. All exhibitors must present, upon request of fair and livestock show officials, proof of ownership, length of ownership and age of all animals entered. Misrepresentation of ownership, age, or any facts relating thereto is prohibited.
2. Owners, exhibitors, fitters, trainers, or absolutely responsible persons shall provide animal health certificates from licensed veterinarians upon request by fair or livestock show officials.
3. Junior exhibitors are expected to care for and groom their animals while at fairs or livestock shows.
4. Animals shall be presented to show events where they will enter the food chain free of drugs. The act of entering an animal in a livestock show is the giving of consent by the owner, exhibitor, fitter, trainer and/or absolutely responsible person for show management to obtain any specimens of urine, saliva, blood, or other substances from the animal to be used in testing. Animals not entered in an event, which culminates with the animal entering the food chain, shall not be administered drugs other than in accordance with applicable federal, state and provincial statutes, regulations and rules. Livestock shall not be exhibited if the drugs administered in accordance with federal, state and provincial statutes, regulations and rules affect the animal's performance or appearance at the event. If the laboratory report on the chemical analysis of saliva, urine, blood, or other sample taken from livestock indicates the presence of forbidden drugs or medication, this shall be prima facie evidence such substance has been administered to the animal either internally or externally. It is presumed that the sample of urine, saliva, blood, or other substance tested (by the approved laboratory to which it is sent) is the one taken from the animal in question. Its integrity is preserved and all procedures of said collection and preservation transfer to the laboratory and analysis of the sample are correct and

accurate and the report received from the laboratory pertains to the sample taken from the animal in question and correctly reflects the condition of the animal at the time the sample was taken, with the burden on the owner, exhibitor, fitter, trainer, or absolutely responsible person to prove otherwise at any hearing in regard to the matter conducted by the fair or livestock show.

At any time after an animal arrives on the fair or livestock show premises, all treatments involving the use of drugs and/or medications shall be administered by a licensed veterinarian.

5. Any surgical procedure or injection of any foreign substance or drug or the external application of any substance (irritant, counterirritant, or similar substance) which could affect the animal's performance or alter its natural contour, conformation, or appearance, except external applications of substances to the hoofs or horns of animals which affect appearance only and except for surgical procedures performed by duly licensed veterinarian for the sole purpose of protecting the health of the animal, is prohibited.
6. The use of showing and/or handling practices or devices such as striking animals to cause swelling, using electrical contrivance, or other similar practices are not acceptable and are prohibited.
7. Direct criticism or interference with the judge, fair, or livestock show management, other exhibitors, breed representatives, or show officials before, during, or after the competitive event is prohibited. In the furtherance of their official duty, all judges, fair and livestock show management, or other show officials shall be treated with courtesy, cooperation, and respect and no person shall direct abusive or threatening conduct toward them.
8. No owner, exhibitor, fitter, trainer, or absolutely responsible person shall conspire with another person or persons to intentionally violate this code of ethics or knowingly contribute or cooperate with another person or persons either by affirmative action or inaction to violate this code of ethics. Violation of this rule shall subject such individual to disciplinary action.
9. The application of this code of ethics provides for absolute responsibility for an animal's condition by an owner, exhibitor, fitter, trainer, or participant whether or not he or she was actually instrumental in or had actual knowledge of the treatment of the animal in contravention of this code of ethics.
10. The act of entering an animal is the giving of consent by the owner, exhibitor, fitter, trainer, or absolutely responsible person to have any disciplinary action taken by the fair or livestock show against such individuals published in any publication of the International Association of Fairs and Expositions, including Fairs and Expositions and any special notices to members.
11. The act of entering an animal in a fair or livestock show is the giving of verification by the owner, exhibitor, fitter, trainer, or absolutely responsible person that he or she has read the IAFE National Code of Show Ring Ethics and understands the consequences of and penalties provided for actions prohibited by the code. It is further a consent that any action which contravenes these rules and is also in violation of federal, state, or provincial statutes, regulations, or rules may be released to appropriate law enforcement authorities with jurisdiction over such infractions.

## EXHIBIT "C"

### CODE OF CONDUCT FOR FAIR OFFICIALS INVOLVED IN COMPETITIVE EXHIBITION

#### 1. Preface

- a. Fair Officials at the Delaware State Fair include the livestock committee chairperson, department superintendents, assistant superintendents, judges and competitive exhibition officials. Delaware State Fair animal superintendents and other competitive exhibition officials are a very important part of the Fair. They receive no compensation for the services they provide to the exhibitors. The Fair's Board of Directors expects animal superintendents and Fair officials to represent the Fair and help conduct activities related to the Fair's competitive livestock exhibits and programs.
- b. Animal superintendents and Fair officials must work in harmony with the livestock committee, its chairperson, and ultimately the Fair's general manager. The chairperson of the livestock committee has the overall responsibility for all animal departments. In the event of a disagreement, the matters and issues may be referred to the Fair's general manager for ultimate resolution.
- c. To many exhibitors, department superintendents are their only fair contacts. The most important obligation of any fair official is to present positive public relations, be a good listener and help exhibitors with their problems.
- d. Animal superintendents must be knowledgeable of the animal department for which he/she is responsible. They must be familiar with all rules governing their department and the Fair in general.
- e. Animal superintendents and Fair officials involved in competitive exhibition are to promote, organize, support and insure fairness at all times.
- f. Animal superintendents, Fair officials, and all others who are governed by this code shall strictly comply with all of the provisions in this code of conduct.
- g. All superintendents and Fair officials (superintendents and assistant superintendents) involved in Competitive Exhibition will be required on an annual basis, to sign off on an acknowledgement form acknowledging their receipt and understanding of the Code of Conduct for Fair Officials, Superintendents' Job Description and The National Code of Show Ring Ethics (IAFE) Superintendents Job Description and the Policy Handbook and Code of Conduct.

#### 2. Before the Fair

- a. Review rules and regulations and entry classes early and submit changes to the fair office by deadline established by staff.
- b. Coordinate with the Delaware State Fair's livestock committee chairperson and/ or designated committee members the establishment of the superintendent's department capacity for the number of entries for the ensuing fair, a description of all classes for competition and the scheduling (as to time and place) of all shows during Fair.
- c. Encourage entries in the Fair and inform potential exhibitors about the online entry process.
- d. Each department superintendent should utilize assistants to help carry out the duties described herein. Names of new assistants must be submitted to the general manager for approval.

- e. Conduct an early inspection of your department. Take an inventory of all supplies on hand and submit timely request for repairs, supplies and display structures. If you require any special items, submit a request to Fair management prior to the deadline established by staff.
- f. Coordinate with the Delaware State Fair's staff to arrange for tents, adequate penning, shavings, sawdust, seating and/or sound systems. Submit all requests by the deadline established by staff.
- g. Each animal department superintendent shall submit to the administrative assistant a minimum of three (3) names of prospective judges by the deadline established by staff. All names for consideration must come from the superintendents. This list must include accurate contact information including all available phone numbers. The administrative assistant shall select the Judge from the submitted list on the basis of availability and cost. If additional names are required, such a request will be directed to the superintendent who should respond in timely manner. If one of the recommended names of judges is unable to be confirmed, staff may revert to other recognized sources for recommendations. The superintendent may not participate in the selection process beyond submission of the names. In submitting names, the superintendent should be sensitive to the level of familiarity that the potential judge might have with the Fair's personnel, volunteers and exhibitors in terms of social interaction, prior judging and/or raising and sale of livestock.
- h. On the dates and times for each of the department's shows during Fair, select and arrange to have a departmental clerk enter all winners' information into a Fair supplied electronic device to ensure timely electronic submission of competitive results.
- i. Livestock Department Superintendents will be exclusively responsible for assigning pens/stalls prior to the opening day of the fair. Fair staff (full and part-time) shall not participate or assist in assigning stalls or pens or making any interpretative decisions regarding entry entitlement. These decisions are to be made solely by the Superintendents with assistance as necessary coming from the Chairman of the Competitive Exhibits Committee. Preparations shall be made to post stall/pen assignments in a conspicuous place to avoid any confusion during exhibitor check-in. A central check-in point shall be established and maintained until all entries are received. All questions from exhibitors posed about decisions made in conjunction with the entry process and pen/stall assignments if received by staff (full or part-time) shall be referred directly to the Superintendents who will be responsible for dealing directly with the exhibitor and to appropriately apprise staff of his or her decision.
- j. Superintendents and assistant superintendents must be present during check-in. Superintendent or at least one assistant shall be available to address needs and concerns of exhibitors. All department superintendents and their assistants should plan together and divide responsibilities appropriately. A suggestion would be to create a chart showing who is to be present or available and responsible during the times an exhibit is open to the public, during check out time at the close of the Fair, and for the maintenance of good housekeeping procedures throughout.
- k. Superintendents shall be familiar with recommendations for managing public and animal contact areas and shall ensure compliance with established measures to reduce the potential for injuries or disease transmission and to increase the probability that incidents or problems identified with animal contact settings will be reported, documented, and handled appropriately.



- l. It is the responsibility of each Superintendent to meet with the accounting department each October to establish a monetary budget for their respective department.
- m. All superintendents and assistant superintendents shall be required to attend an annual pre-fair meeting during which that year's overall animal program is reviewed. This meeting shall be conducted by the chairman of the livestock committee. Depending upon each department's unique circumstances, attendance at additional meetings may be necessary.

### 3. **During the Fair**

- a. The Fair's credentials department shall issue all gate passes and parking permits to all animal department superintendents. Superintendents shall be responsible for the fair and equitable distribution of all gate passes and/or parking permits to all exhibitors. Superintendents must keep accurate records of all gate passes and parking permits as to whom they are distributed. Records shall be maintained as prescribed by staff. Pass and permit issuance records must be turned in at the end of the Fair to the credentials department.
- b. Each superintendent or his/her designee shall assist in the collection of accurate entry and judging information for the conduct of the junior livestock auction.
- c. Superintendents and fair officials involved in competitive exhibition are to interpret the Fair's rules, policies and regulations as they apply to their respective department. Superintendents should accept only those exhibits that meet the requirements set forth in the General and Departmental Animal Rules. Keep a copy of the Exhibitor's Handbook handy to answer questions. It is very important that superintendents be available to answer questions at the times noted in the Exhibitor's Handbook.
- d. Superintendents and fair officials, including volunteers, shall exercise best efforts to avoid any inappropriate contact with the show ring judge in order to avoid the appearance of any impropriety or conduct that may be interpreted by the public as lacking fairness and good sportsmanship.
- e. Post conspicuously persons who are on duty in your exhibit building. Superintendent or assistant superintendent on duty should always review the exhibit area for cleanliness, neatness and care of the animals.
- f. Receive the exhibits, checking to see that exhibitors have properly entered their exhibit according to procedures set forth in the General and Department Animal Rules. Work with clerks to be certain that exhibits are entered in the proper categories and that exhibitor tags or numbers are on all entries. Animal department superintendents should pay special attention that all exhibited animals have been properly entered. Superintendents or designated assistant superintendent shall ensure that the registration and animal health papers of all animals have been checked and verified.
- g. Plan a space for judging and set up the space with the proper equipment needed. Prior to judging, spend some time with the judges. Acquaint judges with the system used in your department. Obtain ribbons from the Fair's administration office, and return the unused ribbons along with judging results as soon as judging is complete. Make sure your clerk is in place at the judging event to record winners. Double check exhibitor records to be certain there are no discrepancies.

- h. Superintendents should encourage exhibitors to meet visitors, and to answer questions at all times during the days livestock exhibits are open to the public.
- i. Animal superintendents should continuously view all animals for obvious illnesses and address any immediate concerns with the proper authority (Department of Agriculture or onsite veterinarian).
- j. When necessary and without violating the Code of Conduct for Fair Officials, superintendents should be in the ring to support the judge as a clerk or to clarify any issues regarding the rules and regulations of the show.
- k. Superintendents shall ensure that all aisles are kept clean of manure and that manure and soiled bedding is removed from animal areas to designated areas restricted from public access. Superintendents shall periodically check all hand-washing stations in their respective areas to ensure an adequate supply of lotion, water and towels are available at all times. The person responsible for re-stocking these supplies should be notified immediately when stocks are low.
- l. Upon conclusion of judging, each superintendent is responsible for ensuring that the department results and digital media is made available immediately at the conclusion of judging for the entry department staff for processing of results and payment of premiums.
- m. Superintendent shall instruct entry department when, to whom and in what form all points information shall be forwarded as required by any sanctioned livestock show.

**4. After the Fair**

- a. Work with facilities department, as requested, to return items to their proper places, and otherwise assist, as requested, in the process to clean up your respective department after the Fair.
- b. Thank your judges, assistants and volunteers for their valuable time and efforts.
- c. Make notes of any changes you wish to make in your department for the following year. Involve all those who assisted in your department for ideas and suggestions. Solicit comments and suggestions from exhibitors.
- d. Inventory the remaining ribbon supply for your department.

**EXHIBIT “D”**  
**LIVESTOCK EXHIBITOR’S RIGHT OF PROTEST OR APPEAL**

Adopted February 21, 2022

Exhibitors have a right to file a protest about another exhibitor whose eligibility as an exhibitor or whose particular animal allegedly does not meet the rules and regulations set forth by The Delaware State Fair. Also, an exhibitor has the right to file an appeal from a determination of the departmental superintendent that a particular exhibitor may have breached a department rule, regulation or ethics code (i.e. IAFE National Code of Show Ring Ethics, etc.) applicable to department entries (i.e. eligibility of an exhibitor and/or their exhibit, including animals) and/or set forth in the livestock handbook or the departmental pages associated with livestock. These protests or appeals will be considered by the Chairperson of the Fair’s Livestock Committee and if further appealed, ultimately by Fair management without fear of reprisal or recrimination as set forth below.

Exhibitors should use the following guidelines in expressing their protest or appeal.

1. Please submit in written form a concise statement of your observations supporting your allegation that a person has violated a rule or the basis for your appeal in the case of the assessment of a penalty or sanction by departmental leadership. Provide as much detail as possible, and present the summary based on the facts. Hand-written documents are welcomed, but must bear the writer’s signature. Anonymously written protests or appeals will not be accepted. Submission must be turned in to the Administrative Office within 24 hours of the occurrence of the incident giving rise to the protest or the assessment of the penalty or sanction. Upon receipt, the protest/appeal will then be forwarded to the appropriate individual (Livestock Committee Chairperson or General Manager).
2. In no event should an Exhibitor’s Right of Protest or Appeal form be filed after the end of current Fair. Protest and Appeal forms are also available at the Delaware State Fair’s Administration Office. Please complete all required information fields including your name, address, cell phone, e-mail address, etc. along with the best means to contact you with the Fair’s response. In the case of a protest, the name of the person alleged to have violated the rule and the citation of the rule violated must be included. A description of the exhibit involved (i.e. species, exhibit, class and division) must also be included.
3. It is critical that any protests or appeals be properly communicated in the fashion set forth above in a timely manner. It is imperative that all protests be brought to the attention of management while the Fair is underway so that all parties who might need to be involved in a resolution are on site and are able to participate in a quick and thorough review. A timely response will be made by management within 24 hours and communicated to the person who filed the protest or appeal.
4. Any opinion or decision rendered by the Chairperson of the Livestock Committee may be immediately appealed within 24 hours to the Fair’s General Manager, who in his or her discretion may consult with any additional parties needed to render a decision. The General Manager’s decision on a protest or appeal shall be made and communicated within 24 hours. The decision of the General Manager shall be considered final.

**EXHIBIT "E"**  
**EXHIBITOR'S PROTEST OR APPEAL FORM**

An Exhibitor's Right of Protest or Appeal form must be used and filed prior to the end of the current fair. Forms are available at the Delaware State Fair's Administration Office and on the Fair's website. Please complete all required information fields including name, address, cell phone, e-mail address, etc. along with the best means to contact you with the Fair's response.

**Contact Information of person filing the protest or appeal:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Please indicate best way to reach you: \_\_\_\_\_

Date of the incident leading to the protest or appeal: \_\_\_\_\_

Approximate time and location of the incident: \_\_\_\_\_

Name of person who is alleged to have violated a rule and a description of the exhibit or animal involved in the violation:

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**STATEMENT OF PROTEST OR APPEAL:**

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**SIGNATURE OF PERSON FILING PROTEST/APPEAL:** \_\_\_\_\_

**DATE SIGNED:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**DECISION RENDERED BY THE CHAIRPERSON OF THE LIVESTOCK OR COMPETITIVE EXHIBITS COMMITTEE:**

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**SIGNATURE OF CHAIRPERSON:** \_\_\_\_\_

**DATE DECISION RENDERED:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**SUMMARY OF APPEAL MADE TO GENERAL MANAGER:**

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**SIGNATURE OF PERSON MAKING THE APPEAL:** \_\_\_\_\_

**DATE APPEAL SIGNED:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

**DECISION RENDERED BY THE GENERAL MANAGER:**

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**SIGNATURE OF GENERAL MANAGER:**

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**DATE DECISION RENDERED:** \_\_\_\_\_ **TIME:** \_\_\_\_\_

## 2022 Quality Assurance Certification Requirement for Delaware State Fair Market Animal Exhibitors

All Delaware State Fair junior exhibitors showing a market animal (steer, market lamb, market goat or market hog) are required to have a current quality assurance certification in order to exhibit in a market class at the Delaware State Fair. The Youth PQA program no longer exists to train new youth or recertify. The YQCA program is a national certification that now covers all livestock species with a single certification for all youth ages 8-21 nationwide. Program ages are calculated as of January 1 of the current year. Options for obtaining a qualifying quality assurance certification to be able to show a market animal at the 2022 DSF are:

- **Ages 5-6-** A parent, guardian or responsible adult must have a current quality assurance certification. Options to fulfill this requirement include PQA(Pork Quality Assurance) or BQA (Beef Quality Assurance <https://www.bqa.org/certification/online-certification>) adult online trainings or parents can either attend a YQCA classroom training session(email Susan directly to register) with their 5-6 year old to obtain a valid QA certification to meet the DSF requirement. Please contact Susan Garey if you would like to be granted access to the online Adult PQA certification training to cover youth ages 5-6. An email address is required.
- **Ages 7-18-** The youth market exhibitor must have a current YQCA certification obtained either through an YQCA classroom training session or YQCA online.
- **Ages 19-21-** The youth market exhibitor must have a current YQCA certification that can **only be obtained online as per the YQCA program rules.**

Youth YQCA certification is valid for one year.

In order for youth ages 7-21 to participate in either an online or in person classroom YQCA training session, they must register and create a profile at <http://yqca.org> For youth age 7-12, parents are required to register their youth on the YQCA website. Once registered select the appropriate class you plan to attend. Fees will be charged at the time of registration and can be paid by credit card.

The YQCA classroom training costs \$3.00 and the online training costs \$12.00. These fees are paid online and go directly to YQCA even if you are attending an in person training. This should be completed prior to coming to the in person training. Youth completing the online YQCA training will take the online module that corresponds to their age as of January 1 of the current year.

The following YQCA in person class training dates have been scheduled for this spring:

- *Wednesday, May 11, 2022- New Castle County Extension Office, Newark 6:30-8:30 pm- registration required in advance-must register by May 9*
- *Thursday, May 26, 2022- UD Carvel Center, Georgetown 6:30-8:30 pm- registration required in advance- must register by May 24*
- *Tuesday, June 7, 2022- Kent County Extension Office, Dover 6:30-8:30 pm- registration required in advance- must register by June 6*

**DUE TO UNFORESEEN CIRCUMSTANCES, THE REGISTRATION LINK WILL BE RELEASED AT A LATER TIME. PLEASE CHECK BACK.**

Additional date(s) may be added as interest warrants. If you plan on attending any of these sessions, you must register in advance so that we can ensure enough space and training materials. Please contact Susan Garey [truehart@udel.edu](mailto:truehart@udel.edu) or (302)242-1510 if you have any questions or concerns in regards to Quality Assurance/YQCA certification needs.

## EXHIBIT "G"

# LIVESTOCK DEPARTMENT GATE PASS & VEHICLE PASS DISTRIBUTION POLICY

Updated February 22, 2022

\*The policy does not include the Poultry and Rabbit Department.

This policy provides guidance on the issuance of livestock exhibitor badges, gate passes and Gate2/Exhibitor Parking Lot vehicle passes. The policy represents major improvements over how gate and vehicle passes have been issued in the past. The most significant improvement is that badges, passes and vehicle passes will be processed and **MAILED** to exhibitors and their households approximately two weeks **BEFORE** the start of Fair. This policy is best explained by way of a series of questions and answers that are set forth below. If you have any questions, please feel free to call Hannah O'Hara, the manager of the Premiums Department at 302-398-7002.

**QUESTION:** What does this policy cover?

**ANSWER:** This policy covers the issuance of exhibitor badges, gate admission passes and vehicle passes.

**QUESTION:** As a livestock exhibitor, am I eligible to receive an admission (gate) pass?

**ANSWER:** Yes, all livestock exhibitors will receive one personalized plastic admission badge that will serve as your gate pass and is scannable at all gates for admission to the fairgrounds. If you are eligible, you will receive your plastic badge by mail prior to Fair. This policy does not apply to those showing exclusively in the Poultry and Rabbit Department.

**QUESTION:** If I need help from my parent or guardian caring for my animal(s) on the fairgrounds, can I get an admission pass for that parent or guardian?

**ANSWER:** As a livestock exhibitor, if you meet **all three** of the following criteria: **(1)** you are 21 or younger **AND (2)** your parent or guardian is not camping on the fairgrounds **AND (3)** the same parent or guardian does not have access to any other free form of gate admission (i.e. they are not a shareholder, director or a recipient of a free gate admission pass from any other fair department), you are eligible to receive an additional admission pass for the use of your parent or guardian who will be assisting you with the care and feeding of your animal(s). If you and your parent or guardian meet all 3 of the criteria, you, on behalf of your household can apply for this admission pass at the time you enter your animals in ShoWorks. After a review of your submission, if the premiums department staff determines that you have met all 3 criteria, the additional gate pass will be mailed to your household prior to Fair. An eligible household may receive only one additional gate pass regardless of the number of livestock exhibitors that reside in the household or the number of animals being shown.

If you have very special and unique circumstances involving the care and maintenance of your animals, which you feel requires a second or additional parent or guardian, who themselves must meet all 3 of the criteria listed above, to help you, once you arrive on the fairgrounds, you will need to direct your request to your superintendent (assuming you are showing only one species). In the event you are showing more than one



species, you should direct your request to the **first** department superintendent appearing on the following list which represents one of the species that you are showing:

- A. Dairy
- B. Swine
- C. Horses/Ponies
- D. Goats
- E. Beef
- F. Sheep

If considered eligible by the appropriate superintendent, you will receive a voucher which you will need to present and exchange at the credentials trailer for a gate pass for the additional parent or guardian helping you with your animals.

Careful records are being kept regarding the issuance of these vouchers, so please do not abuse this very special privilege.

If the Fair determines that you are not eligible to receive your badge of gate pass (i.e. you have failed to confirm to show at least one animal), the privileges associated with the badge and/or gate pass will be revoked and the badge and/or paper gate pass(es) will be rendered un-scannable (deactivated) and cannot be used at any gate (pedestrian and vehicular).

**QUESTION:** What if I have a relative or two or three or four that want to attend my shows or visit me during Fair. Are there any multi-day discounted passes available to purchase?

**ANSWER:** Why of course. In the case of relatives or friends who want to attend your livestock show(s) or just visit with you on the fairgrounds, heavily discounted 5-day admission passes redeemable any 5 days or nights during the 2022 Fair can be purchased online for \$35 at <https://www.delawarestatefair.com/admissions>

**QUESTION:** As a livestock exhibitor, am I eligible to receive a vehicle pass that will enable me to drive my vehicle and animals through Gate 2 and to park my vehicle in the exhibitors' parking lot (the Green Lot)?

**ANSWER:** Yes indeed. Each household or farm (as documented in the ShoWorks online entry system) with 1 or 2 livestock exhibitors residing there will receive one (1) combination Exhibitors' Gate 2/Exhibitors' Parking Lot vehicle pass. Households or farms with 3 or more exhibitors residing there will receive two (2) combination Exhibitors' Gate 2/Exhibitors' Parking Lot vehicle pass. New in 2022, the former hangtag style parking pass will be replaced with a more durable and scannable static cling type pass that should be placed on the **inside bottom left drivers side windshield**. The static cling pass will adhere to the **inside** windshield without the use of an adhesive. Please do not place the static cling vehicle pass on the outside windshield. If you have any other stickers or decals on your driver's side windshield (i.e. DE State Parks Vehicle Pass), please be careful not to mount your Fair vehicle pass behind any other window stickers. Each static cling vehicle pass will feature a unique barcode that is linked to you and your household. This barcode will be scanned by security at Gate 2 and at the entrance to exhibitor parking. The cling sticker's barcode is designed to be scanned through your

windshield. Approximately two weeks before Fair, the static cling vehicle pass will be mailed to your household address as it is listed in the ShoWorks online entry system.

**QUESTION:** How does the static cling vehicle pass work at Gate 2 or in the exhibitors' parking lot?

**ANSWER:** The static cling vehicle pass refers to the non-adhesive soft plastic pass used to obtain vehicular access through Gate 2 and to park a vehicle in the exhibitors' parking lot (the Green Lot).

All combination Gate 2/ Exhibitors' Parking Lot vehicle passes will feature a unique barcode linked and assigned to each eligible exhibitor. In order to obtain vehicular access to the livestock part of the fairgrounds (only via Gate 2) or to park the vehicle in the exhibitors' parking lot, the vehicle must display the combination Gate2 / Exhibitors' Parking static cling vehicle pass on the inside bottom left driver's side of the windshield where it can be easily scanned by security that will be working on the driver's side of the vehicle.

At Gate 2, Security personnel will scan the barcode on each vehicle pass before admitting the vehicle onto the fairgrounds.

The vehicle pass admits **only the vehicle and trailer** (at time of drop-off and pick-up) through Gate 2. All vehicle occupants over the age of 6 must have their own form of gate admission (badge or paper pass) and should present their admission pass for scanning at the gate by security. Occupants who do not possess a badge or admission pass should exit the vehicle before entering the gate and purchase an admission pass at the Gate 2 ticket booth and have it scanned by Fair Security.

As far as entering exhibitors' parking (Green Lot) is concerned, please be aware that during certain hours each day and evening, the static cling vehicle pass must be scanned by Security personnel before the vehicle can enter the exhibitors' parking lot through Gate 2A located on Chambers Road. Once the vehicle is parked in the exhibitors' parking lot, the static cling vehicle pass must remain visible at all times. Any vehicle found in the exhibitors' parking lot at any time, day or night, without a visible vehicle pass displayed on the inside driver's side of the windshield is subject to towing by the Fair's parking and security personnel.

During the animal move-in days and times listed in the Exhibitors' Handbook, the vehicle pass will admit your vehicle and trailer to the livestock portion of the fairgrounds for initial animal delivery. Remember, the driver and any passengers 6 and older must also display and have scanned a valid exhibitor's admission badge or gate pass. On a daily basis starting Sunday July 24th, all livestock vehicles must be removed from the fairgrounds by 12-noon.

All on-grounds vehicle visits are limited to 30 minutes and will be monitored closely by Fair parking and security personnel. The Fair reserves the right to tow any vehicle either improperly parked or parked beyond the 30-minute limit in the livestock area of the fairgrounds

As in the case of all vehicle passes being issued, if the Fair determines that you are not eligible to have received it or them, the privileges associated with the vehicle pass will be revoked and the vehicle pass will be rendered un-scannable (deactivated) and cannot be used at any gate or parking facility.

**QUESTION:** Any chance of getting an additional vehicle pass?

**ANSWER:** Maybe. If you have very special and unique circumstances which dictate the need for an additional vehicle to support the care and maintenance of your animals, and your household meets all 3 of the criteria listed above, once you arrive on the fairgrounds, please direct your request to your superintendent (if you are showing only one species).

In the event you are showing more than one species, you should direct your request to the first department superintendent appearing on the following list which represents one of the species that you are showing:

- A. Dairy
- B. Swine
- C. Horses/Ponies
- D. Goats
- E. Beef
- F. Sheep

If considered eligible by the appropriate superintendent, you will receive a voucher which you will need to present and exchange at the credentials trailer for a static cling vehicle pass for the vehicle being used to support additional parent or guardian assisting with your animals.

Careful records are being kept regarding the issuance of these vouchers, so please do not abuse this very special privilege.

**QUESTION:** Is a parking spot in the exhibitors' parking lot (the Green Lot) guaranteed if I have a vehicle pass?

**ANSWER:** No. Parking spots in the exhibitors' parking lot are available on a first-come first-served basis. **The exhibitors' parking lot is not meant for long-term parking** where someone might consider leaving their vehicle unmoved for the duration of Fair.

During certain hours, you will be required to display and have your static cling vehicle pass scanned in order to drive your vehicle into the exhibitors' parking lot.

No vehicle pass = No parking.

When the lot reaches capacity as determined by parking staff, your vehicle may not be admitted to the parking lot and you will be directed to park your vehicle in any one of several general parking lots.

**QUESTION:** Under what circumstances, can or will my badge, admission pass(es) and/or vehicle pass(es) be revoked or deactivated in the scanning system so that they cannot be used?

**ANSWER:** Badges, passes and vehicle passes will be revoked and deactivated in the scanning system if you report them lost or stolen or if it is determined that you are not eligible to use them.

For example, if you have failed to confirm to show at least one livestock species including the requirement of having to meet weight or are determined not to be eligible to receive or continue to use either the pass(es) and/or vehicle pass(es), the Fair's credentials department will deactivate all badges, passes and vehicle passes that were previously issued. Violations of certain livestock exhibitors' rules and camping rules and regulations may also trigger the need for the Fair to revoke and deactivate badges, passes and vehicle passes. Once deactivated, they cannot be used at any of the gates or used to enter or remain parked in the exhibitors' parking lot.

**QUESTION:** How does the readmission process work once I have left the gated part of the fairgrounds and want to get back in later that day or night?

**ANSWER:** Great question! If you were issued a plastic exhibitor's admission badge, you can have it rescanned anytime you need to be readmitted back onto the grounds. This also applies if you possess a paper 10-day pass.

Beyond that, the Fair's readmission program is based on an ink hand stamp applied to back of your hand by a security guard when you leave the grounds.

Here's how it works: As you leave the gated portion of the fairgrounds any day after 8:00AM (when the paid gate system is administered and the gates are staffed), please make sure that you have your hand stamped by gate personnel so that you can return later that day or evening and be re-admitted simply by showing your handstamp to the security guard or scanner at Gate 2. The hand stamp images will change every day and they are not henna tattoo grade, so there is a good chance that it might wash off or normal fair time perspiration might carry the image away. If that happens and the handstamp is not visible or legible, the security guard or scanner will ask you to show the original gate pass that you used and presented earlier that day to gain admissions to the grounds. This process also applies to campers in south camping who pass through Gate 2 many times a day as they go back and forth to their campers to retrieve personal items, cool off or have a meal.

# THE PUREBRED DAIRY CATTLE ASSOCIATION SHOW RING CODE OF ETHICS

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*Adopted May 5, 2015*

The showing of registered dairy cattle stimulates and sustains interest in the breeding of registered dairy cattle. It is also an important part of the promotion, merchandising and breeding program of many breeders. For these reasons, the Purebred Dairy Cattle Association (PDCA) believes that it is in the best interest of all breeders of registered dairy cattle to maintain a reputation of integrity in dairy cattle shows and to present a wholesome and progressive image of dairy cattle in the show ring.

PDCA endorses this Show Ring Code of Ethics for all dairy breed shows and pledges its full cooperative support for its enforcement to show management, show judges, and the national breed associations.

The application of this Code of Ethics provides for absolute responsibility for an animal's condition by an owner, exhibitor, fitter or participant whether or not he or she was actually instrumental in or had actual knowledge of the treatment of the animal in contravention of this Code of Ethics. Dairy cattle exhibitors shall, at all times, deport themselves with honesty and good sportsmanship.

It is recognized that there are certain practices in the proper care and management of dairy cattle that are necessary in the course of moving dairy cattle to and between shows that are advisable to keep them in a sound, healthy state so they might be presented in the show ring in a natural, normal condition. At all times, exhibition livestock shall be treated in a humane manner and in accordance with dairy quality assurance practices so as to protect the health, safety and welfare of the livestock and the consuming public. No person shall present for exhibition or exhibit an animal which he or she knows, or has reason to suspect, is affected with or has been exposed to a dangerously contagious or infectious disease, or illegal or non- approved use of drugs, medication and/or prohibited substance, or residue.

The position of the Purebred Dairy Cattle Association is that all animals presented for exhibition shall be in their natural conformation and structure, free of any alteration or modification by injection or internal or external administration of any substance or by any involvement in unethical fitting.

## **Grooming and Preparation**

Dairy cattle exhibitions are conducted under standards for evaluating conformation established by the PDCA *Unified Score Card* (2009), with specific breed characteristics taken into consideration by the show judge. In this connection, animals will be groomed and prepared for the judge's evaluation in order to display the animal's natural contour, conformation, performance and mobility. Specifically:

1. Changing the natural color of the animal is prohibited (effective 6/1/2015). However, external applications of cosmetics that affect only appearance may be used, including by way of example hoof polishes and false switches.
2. The maximum allowable length of naturally growing hair anywhere on the topline is not to exceed 1". Exhibitors will be required to comply with this rule before the animal is allowed to enter the ring.
3. Addition of foreign objects, including but not limited to hair or hair substitutes, cloth or fiber, to change the natural contour or appearance of the animal's body is prohibited.
4. Externally sealing the teat end with a preparation that does not harm the animal's skin is permissible. Natural teat placement will be given preference over artificially positioned teats.

## **Violations: False, Deceptive or Unacceptable Practices**

These practices are violations of the Code of Ethics and will be reported to show management and may be reported to

the respective national breed associations:

1. Misrepresenting the age and/or milking status of the animal for the class in which it is shown.
2. Treating the animal, particularly the udder, internally or externally:
  - a. with an irritant or counter-irritant,
  - b. using a device to artificially create or enhance the udder crease,
  - c. using other substances as detected by testing that causes changes in the udder to artificially improve the conformation.
  - d. plugging of teat canal with foreign substances.
3. Surgical or unethical insertion of any matter under the skin or into body cavities, performed to change the natural contour or appearance of the animal's body (e.g., administration of fluid via a stomach tube or other similar apparatus to fill the rumen), though not to preclude practices required or involved in normal management.
4. Criticizing or interfering with the judge, show management or other exhibitors while in the show ring or other conduct detrimental to the breed or the show.
5. Challenging, threatening or interfering with an ethics committee appointed by show management to monitor the animals on exhibit on the show grounds.

### **Exhibitor Responsibility**

The act of entering an animal in a livestock show is the giving of consent by the owner, exhibitor, fitter and/or absolutely responsible person (hereinafter referred to as "Exhibitor") for show management to obtain any specimens of urine, saliva, blood, milk, or other substances from the animal to be used in testing. Materials may also be collected by ultrasound and photographic methods and by direct examination of animal.

The act of entering an animal is the giving of consent by the owner, exhibitor, fitter and/or absolutely responsible person (the "Exhibitor") to have disciplinary action for violation of this Show Ring Code of Ethics taken by show management, the state in which the show occurs, and/or the national dairy breed association without recourse.

### **Show Ethics Committee**

Each show should have an Ethics Committee. The make-up of this committee should include official breed representatives, representative(s) of show management (e.g., dairy cattle show superintendent, General Manager), the official show veterinarian, and Extension representative.

The Ethics Committee will be responsible for monitoring violations of the Show Ring Code of Ethics. The Ethics Committee will investigate the report of any violation and determine the accuracy of the allegation. The Ethics Committee will have the authority to inspect animals and related material to determine if violations have occurred.

### **Violations: Reporting and Investigation**

Complaints of alleged violations can be reported to the breed superintendent, the show superintendent, show management, and/or the Ethics Committee.

#### Before An Animal is Shown

If the Ethics Committee suspects that a violation of the Show Ring Code of Ethics will occur if the animal is shown, and that violation is reasonably well established before the animal is shown, the Ethics Committee will submit a report to show management.

Show management will discuss the violation with the Exhibitor:

1. If, at the Exhibitor's discretion, the animal in question is not shown, no violation will have occurred.
2. If the Exhibitor wishes to challenge that a violation occurred, he/she/they will have opportunity to appeal to the Ethics Committee. If its decision is not changed, the Exhibitor will be denied opportunity to exhibit the animal in question.

#### During and After An Animal is Shown

All animals are subject to examination during judging. The judge and Ethics Committee are instructed to examine the top five (5) animals in each class closely for violations of the Show Ring Code of Ethics. When a violation may have occurred, a milkout may be called for. This call may be by breed association rule, or by request of an authorized representative of the national breed association, the judge, the Ethics Committee, or show management.

If an animal is exhibited and a violation of the Show Ring Code of Ethics is subsequently suspected, investigated, and determined to have occurred, the violation will be reported to the Ethics Committee and show management for action. The Exhibitor will be notified of the violation and the supporting evidence and invited to defend or explain the allegations.

Violations are subject to the disciplinary provisions of show management, the state in which the show occurs, and the national dairy breed association. Sanctions may include any one, or combination of the following:

- Forfeiture or return of awards, prizes, premiums or proceeds;
- Written letter of reprimand to the owner, exhibitor, fitter and/or absolutely responsible person (the "Exhibitor");
- Disqualification of the exhibition livestock from an exhibition;
- Disqualification of the Exhibitor from the show;
- Publication of offense.

Disqualification may include any or all shows and classes and may be for any number of years.

*History: Adopted by PDCA in March 1969, revised March 1971, February 1977, February 1981, February 1986, February 1988, February 1989, February 1992, February 1993, November 1995, April 2002; April 2004, May 2015.*

# JUNIOR LIVESTOCK AUCTION

THURSDAY JULY 28, 2022

6:30 PM – KENT BARN

## RULES & REGULATIONS

1. After being conducted virtually for the past two years, the auction is returning to a live in-person auction format supplemented with online add-on bids. The ShoWorks online auction support platform will be used as follows: (1) Sellers should upload animal photos and videos to the portal when entries are made but in no event later than 5:00PM July 8, 2022; and (2) Buyers are encouraged to register on the ShoWorks portal in order to help expedite the auction's administration process. Please remind your buyers that last year's buyer registration cannot be brought forward in the system. On-site buyer registration the night of the sale will be available; and (3) Buyers who register online via the ShoWorks portal will be able to participate in the "add-on" bidding process that will be open and available online through 6:00PM Saturday July 30, 2022. Add-on bids are subject to a minimum bid of \$25/add-on/recipient, can be paid online by credit card through the ShoWorks portal and which payments will be subject to a small convenience fee. Add-on bidders looking to participate and pay in a different way than set forth above are encouraged to make arrangements with The Delaware 4-H Foundation's Charmayne Busker who can be reached at [cpbusker@gmail.com](mailto:cpbusker@gmail.com).
2. Only market livestock exhibited at The Delaware State Fair are eligible to be sold at The Junior Livestock Auction. In order for an animal to be eligible to be sold at auction, it must have been shown in its respective market class, following published Rules and Regulations. Exhibitors of the Grand Champion and Reserve Grand Champion market lambs, market steers, market swine, and market goats are strongly encouraged to sell their animals in the Delaware State Fair Junior Livestock Auction. The Auction will sell approximately 100 lots.
3. The Junior Livestock Auction Committee will decide the target number of animals per class before the shows occur. This will allow the exhibitor to know before the show how many placed animals will go to auction. All qualifying animals will be paint branded immediately following the placing in each class.
4. Each exhibitor (consignor) will be limited to selling two (2) animals per species with a total cap of three (3) animals per exhibitor/consignor in the Junior Livestock Auction.
5. Animal Weight Range Auction Eligibility Requirements and Minimum Bids are as follows:

Species	Weight Range Auction Eligibility Requirement	Minimum Bid Amount
Swine	220-290 lbs.	\$500
Sheep	80-150 lbs.	\$300
Steer	1,000-1,500 lbs. (The Junior Livestock Auction will sell up to 50% of the steers that meet all the criteria)	\$1,000
Goat	45-120 lbs.	\$300

6. Substitution of Eligibility to Participate in the Auction: Substitution in the order of placement will be made for animals withdrawn from the auction provided that such withdraw or scratch occurs prior to the animal leaving the show ring (specific class in conjunction with the market show), otherwise no substitutions will be permitted. If a scratch is made after the animal class has exited the show ring, no animal(s) will be chosen to replace the scratched animal in the Junior Livestock Auction.
7. All animals to be sold in the auction must be permanently identified by either a Delaware State Fair ear tag or a tattoo and be recorded by a representative of the Junior Livestock Auction Committee. For additional information refer to the livestock tagging program on the Fair's website.
8. The Junior Livestock Auction Committee reserves the right to remove any animal from the sale based on the health, condition or appearance of the animal, conduct of the consignor in the handling and care of the animal or the ability of the consignor to safely handle the animal. This decision is at the discretion of the Junior Livestock Auction Committee.



9. Once the animal is sold at auction, it cannot be substituted with another animal for any reason.
10. The Fair considers it unethical for an exhibitor/consignor to ask a buyer before or after the sale for their animal back.
11. At the time of the animal(s)'s auction and sale, Consignors should take responsibility for determining the Buyer's decision on whether the Buyer wishes to take possession of the animal. If the Buyer decides to take possession of the animal, consignor should exercise best efforts to contact Buyer in order to arrange for an orderly transfer of the animal to the Buyer at the conclusion of Fair. Contact information for Buyers wishing to take possession of the animals purchased at auction can be obtained from Donald Bullock, Chairperson, Junior Auction Livestock Committee (302-233-5813) or an auction official the day after the sale. Your departmental superintendent should not be considered a source for this information.
12. Consignors are responsible for the care and feeding of their animal(s) after the sale until the custody and care of the animal(s) has been transferred from the Consignor to the Buyer at the close of the Fair.
13. It is each seller's responsibility to complete an Auction Consignment Agreement (available from their superintendent at weigh-in or after their livestock show) and to make sure that it has been delivered to the Fair's Administration Office by 5:00 PM the day before the auction. Each exhibitor or their parent must be at weigh-in or their animal may not be eligible for sale.
14. To obtain maximum income from this sale, it is strongly recommended that each person selling an animal contact a minimum of at least three potential buyers who will come to the fair and bid on their animals.
15. All youth selling an animal(s) must be present at the auction unless there is a verifiable emergency confirmed in advance by their superintendent.
16. All sellers must be in proper show attire. Official FFA dress is considered acceptable as well.
17. A two percent (2%) administration fee will be charged to all consignors' proceeds to cover administrative costs associated with the auction and to fund a Junior Livestock Auction bad debt reserve account maintained by The Delaware State Fair.
18. Each consignor should write and mail a thank you note addressed to their Buyer(s) within twenty-one (21) days of the auction.



# 4-H and FFA Foundation Buyback Policy



Policy for the Buyback of Animals Donated to the  
Delaware 4-H Foundation and/or the FFA Foundation  
from the Delaware State Fair Junior Livestock Auction



This policy sets forth guidelines for the purchase of animals donated to the Delaware 4-H Foundation or the Delaware FFA Foundation by buyers from the junior livestock auction at the Delaware State Fair. This policy does not govern the purchase of animals donated to individual 4-H Clubs, FFA Chapters or any other organization or person.

1. On the day following the junior livestock auction, at the Delaware State Fair (usually Friday), any junior exhibitor whose animal was purchased at the sale and donated back to the Delaware 4-H Foundation or the Delaware FFA Foundation may repurchase that animal between 9:00 a.m. and 11:30 a.m. in the 4-H Exhibit Area Office of the 4-H/FFA Building. Buyback prices are set at the discretion of the two organizations, as owners of the animals, and will be posted at that time. Payment must be made to the appropriate foundation at the time of the purchase. Exact payment must be made in either cash or check.
2. Any animal donated back to the Delaware 4-H Foundation or the Delaware FFA Foundation and not repurchased by the junior exhibitor between 9:00 a.m. and 12:00 p.m. on the day after the auction may be purchased by the general public. Sealed bids for available animals will be accepted between 1:00 p.m. and 3:00 p.m. that day. The minimum bid for any animal will be posted at the auction table in the 4-H/FFA Building at the Fair. The 4-H educator and a state FFA representative will open sealed bids at 3:00 p.m. Bidders will be notified by cell phone contact. Payment for all animals purchased by sealed bids must be made by 5:00 p.m. that day. If the bill is not settled by 5:00 p.m. the animal may be offered to the next highest bidder. Any animal not repurchased by either of these methods will be sold at the discretion of the foundation designees.

NOTE: Registration papers, if applicable, will not be collected by either foundation. Please make arrangements with the original owner to get the registration papers if they are available. Exact cash and check will be the accepted forms of payment.

Person of Contact: Kristin Cook, 4-H Agent (302) 242-8895

## PREMIUMS – SLIDING SCALE

SCALE A

# of Exhibitors	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
1	\$21.00									
2	\$22.00	\$19.00								
3	\$23.00	\$20.00	\$17.00							
4	\$24.00	\$21.00	\$18.00	\$15.00						
5	\$25.00	\$22.00	\$19.00	\$16.00	\$14.00					
6	\$26.00	\$23.00	\$20.00	\$17.00	\$15.00	\$12.00				
7	\$27.00	\$24.00	\$21.00	\$18.00	\$16.00	\$13.00	\$10.00			
8	\$28.00	\$25.00	\$22.00	\$19.00	\$17.00	\$14.00	\$11.00	\$8.00		
9	\$29.00	\$26.00	\$23.00	\$20.00	\$18.00	\$15.00	\$12.00	\$9.00	\$9.00	
10	\$30.00	\$27.00	\$24.00	\$21.00	\$19.00	\$16.00	\$13.00	\$10.00	\$10.00	\$10.00

SCALE B

# of Exhibitors	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
1	\$31.00									
2	\$32.00	\$27.00								
3	\$33.00	\$28.00	\$23.00							
4	\$34.00	\$29.00	\$24.00	\$19.00						
5	\$35.00	\$30.00	\$25.00	\$20.00	\$15.00					
6	\$36.00	\$31.00	\$26.00	\$21.00	\$16.00	\$16.00				
7	\$37.00	\$32.00	\$27.00	\$22.00	\$17.00	\$17.00	\$17.00			
8	\$38.00	\$33.00	\$28.00	\$23.00	\$18.00	\$18.00	\$18.00	\$18.00		
9	\$39.00	\$34.00	\$29.00	\$24.00	\$19.00	\$19.00	\$19.00	\$19.00	\$19.00	
10	\$40.00	\$35.00	\$30.00	\$25.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00

SCALE C

# of Exhibitors	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
1	\$41.00									
2	\$42.00	\$22.00								
3	\$43.00	\$23.00	\$23.00							
4	\$44.00	\$24.00	\$24.00	\$24.00						
5	\$45.00	\$25.00	\$25.00	\$25.00	\$25.00					
6	\$46.00	\$26.00	\$26.00	\$26.00	\$26.00	\$26.00				
7	\$47.00	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00			
8	\$48.00	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00	\$28.00		
9	\$49.00	\$29.00	\$29.00	\$29.00	\$29.00	\$29.00	\$29.00	\$29.00	\$29.00	
10	\$50.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00

SCALE D

# of Exhibitors	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th
1	\$51.00									
2	\$52.00	\$47.00								
3	\$53.00	\$48.00	\$43.00							
4	\$54.00	\$49.00	\$44.00	\$39.00						
5	\$55.00	\$50.00	\$45.00	\$40.00	\$35.00					
6	\$56.00	\$51.00	\$46.00	\$41.00	\$36.00	\$31.00				
7	\$57.00	\$52.00	\$47.00	\$42.00	\$37.00	\$32.00	\$27.00			
8	\$58.00	\$53.00	\$48.00	\$43.00	\$38.00	\$33.00	\$28.00	\$23.00		
9	\$59.00	\$54.00	\$49.00	\$44.00	\$39.00	\$34.00	\$29.00	\$24.00	\$19.00	
10	\$60.00	\$55.00	\$50.00	\$45.00	\$40.00	\$35.00	\$30.00	\$25.00	\$20.00	\$20.00