



EXHIBITOR'S RIGHT OF PROTEST OR APPEAL

Livestock Exhibitors - Adopted February 21, 2022

Exhibitors have a right to file a protest about another exhibitor whose eligibility as an exhibitor or whose particular animal allegedly does not meet the rules and regulations set forth by The Delaware State Fair. Also, an exhibitor has the right to file an appeal from a determination of the departmental superintendent that a particular exhibitor may have breached a department rule, regulation or ethics code (i.e. IAFE National Code of Show Ring Ethics, etc.) applicable to department entries (i.e. eligibility of an exhibitor and/or their exhibit, including animals) and/or set forth in the livestock handbook or the departmental pages associated with livestock. These protests or appeals will be considered by the Chairperson of the Fair's Livestock Committee and if further appealed, ultimately by Fair management without fear of reprisal or recrimination as set forth below.

Exhibitors should use the following guidelines in expressing their protest or appeal.

1. Please submit in written form a concise statement of your observations supporting your allegation that a person has violated a rule or the basis for your appeal in the case of the assessment of a penalty or sanction by departmental leadership. Provide as much detail as possible, and present the summary based on the facts. Hand-written documents are welcomed, but must bear the writer's signature. Anonymously written protests or appeals will not be accepted. Submission must be turned in to the Administrative Office within 24 hours of the occurrence of the incident giving rise to the protest or the assessment of the penalty or sanction. Upon receipt, the protest/appeal will then be forwarded to the appropriate individual (Livestock Committee Chairperson or General Manager).
2. In no event should an Exhibitor's Right of Protest or Appeal form be filed after the end of current Fair. Protest and Appeal forms are also available at the Delaware State Fair's Administration Office. Please complete all required information fields including your name, address, cell phone, e-mail address, etc. along with the best means to contact you with the Fair's response. In the case of a protest, the name of the person alleged to have violated the rule and the citation of the rule violated must be included. A description of the exhibit involved (i.e. species, exhibit, class and division) must also be included.
3. It is critical that any protests or appeals be properly communicated in the fashion set forth above in a timely manner. It is imperative that all protests be brought to the attention of management while the Fair is underway so that all parties who might need to be involved in a resolution are on site and are able to participate in a quick and thorough review. A timely response will be made by management within 24 hours and communicated to the person who filed the protest or appeal.
4. Any opinion or decision rendered by the Chairperson of the Livestock Committee may be immediately appealed within 24 hours to the Fair's General Manager, who in his or her discretion may consult with any additional parties needed to render a decision. The General Manager's decision on a protest or appeal shall be made and communicated within 24 hours. The decision of the General Manager shall be considered final.

EXHIBITOR'S PROTEST OR APPEAL FORM

An Exhibitor's Right of Protest or Appeal form must be used and filed prior to the end of the current fair. Forms are available at the Delaware State Fair's Administration Office and on the Fair's website. Please complete all required information fields including name, address, cell phone, e-mail address, etc. along with the best means to contact you with the Fair's response.

Contact Information of person filing the protest or appeal:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell: _____ Email: _____

Please indicate best way to reach you: _____

Date of the incident leading to the protest or appeal: _____

Approximate time and location of the incident: _____

Name of person who is alleged to have violated a rule and a description of the exhibit or animal involved in the violation: _____

STATEMENT OF PROTEST OR APPEAL:

SIGNATURE OF PERSON FILING PROTEST/APPEAL: _____

DATE SIGNED: _____ TIME: _____

DECISION RENDERED BY THE CHAIRPERSON OF THE LIVESTOCK OR COMPETITIVE EXHIBITS COMMITTEE:

SIGNATURE OF CHAIRPERSON: _____

DATE DECISION RENDERED: _____ **TIME:** _____

SUMMARY OF APPEAL MADE TO GENERAL MANAGER:

SIGNATURE OF PERSON MAKING THE APPEAL: _____

DATE APPEAL SIGNED: _____ **TIME:** _____

DECISION RENDERED BY THE GENERAL MANAGER:

SIGNATURE OF GENERAL MANAGER: _____

DATE DECISION RENDERED: _____ **TIME:** _____

Rev. 2.21.22